





Digitized by the Internet Archive
in 2015

<https://archive.org/details/generalorders1197sanf>

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Tue., 01/06/76

GENERAL ORDER NO. 1

TO ALL MEMBERS OF THE SAN FRANCISCO POLICE DEPARTMENT:

On 7 January 1976 my retirement for service from the San Francisco Police Department will become effective.

My sincerest appreciation goes out to all of you for your support during my tenure as Chief of Police and I extend to you my commendation for your dedicated service to the people of the City of San Francisco.

I respectfully urge you all to transfer your loyalty and support to the new Chief of Police and to continue to dedicate yourselves to the task of making San Francisco the safest and finest city in our country. I pledge my support as a citizen of our city.

We are presently in a position not unlike the Corinthians of old -- "We are troubled on every side, yet not distressed; we are perplexed, but not in despair; persecuted, but not forsaken; cast down, but not destroyed." However, I foresee a better tomorrow for our department and our city because I know that we do have the support, confidence, and trust of the vast majority of San Franciscans. They want to help and will help us to succeed in our efforts towards the betterment of San Francisco.

Goodby, and Good Luck.

DONALD M. SCOTT
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Wed., 01/07/76

GENERAL ORDER NO. 2

CHINESE NEW YEAR FESTIVAL

The annual Chinese New Year Festival sponsored by the Chinese Chamber of Commerce will be celebrated in San Francisco beginning Sat., 02/07/76, and continuing through Sat., 02/14/76.

1. The following is a schedule of the major events:

Sat., 02/07/76	1300 - 1430 Hours	Union Square
	Appearance of the 1975 Miss Chinatown USA	
	2000 - 2400 hours	Masonic Auditorium
	Pageant - Miss Chinatown USA	
Thu., 02/12/76	1900 - 2330 hours	Masonic Auditorium
	Coronation Ceremony - Miss Chinatown USA	
Fri., 02/13/76	1900 - 0130 hours	Sheraton-Palace
	Sat. (02/14/76) Coronation Ball	
Sat., 02/14/76	1100 - 1500 hours	Empress of China
	Restaurant - Contestants Fashion Show	
	1900 - 2230 hours	Chinese New Year Parade
	(A parade Order will be issued covering this event.)	

2. SECURITY DETAIL

OFFICER FRED LAU, STAR 1967 - Police Community Relations assigned as liaison officer with the Chinese Chamber of Commerce.

OFFICER LAWRENCE WONG, STAR 1653 - Richmond Station detailed to assist with the security of visiting dignitaries and participants. He will report at the Community Relations Headquarters, Room 442, Hall of Justice, on the following dates and at the times shown.

SAT., 02/07/76	--	1100 - 1900 hours
SUN., 02/08/76	--	1000 - 1800 hours
MON., 02/09/76	--	1000 - 1800 hours
TUE., 02/10/76	--	1000 - 1800 hours
WED., 02/11/76	--	1000 - 1800 hours
THU., 02/12/76	--	1600 - 2400 hours
FRI., 02/13/76	--	1700 - 0100 hours
		(02/14/76)
SAT., 02/14/76	--	1600 - 2400 hours

3. CENTRAL STATION

The Commanding Officer of Central Station shall provide traffic control, as follows:

Sat., 02/07/76 - 1930 hours to the conclusion of the event, approximately 0030 hours (02/08/76) at the Masonic Auditorium

Thu., 02/12/76 - 1930 hours to the conclusion of the event, approximately 0030 hours (02/13/76) at the Masonic Auditorium

Sat., 02/14/76 - 1530 - 1600 hours, Chinese Photography Association Hall, 1000 Grant Avenue

He will also provide an appropriate escort for the sixteen (16) Miss Chinatown contestants from the Holiday Inn, 750 Kearny Street to 1044 Stockton Street at 2245 hours, and return, approximately 2330 hours, Sat., 02/14/76.

4. SOUTHERN STATION

The Commanding Officer of Southern Station shall provide traffic control at the Sheraton-Palace Hotel,

Fri., 02/13/76 - 1900 - 0130 hours, Sat., 02/14/76

Guests will be arriving at and leaving from the New Montgomery Street entrance.

WILLIAM J. KEAYS
DEPUTY CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 01/09/76

GENERAL ORDER NO. 3

At a meeting of the Police Commission held on Wed.,
01/07/76, the following resolution was adopted:

RESOLUTION NO. 6-76

RECOMMENDATIONS OF THE AWARDS COMMITTEE - APPROVED

RESOLVED, that the following named members of the Police Department be, and they are hereby granted Awards of Valor, Gold Medal Silver Medal, and Bronze Medal under the provisions of Section 5.119 of the Rules and Procedures of the San Francisco Police Department as approved by the Awards Committee on Monday, January 5, 1976:

Police Officer Joseph P. Curtin	Gold Medal of Valor
Police Officer Thomas P. O'Connell	Gold Medal of Valor
Assistant Inspector John P. Otten	Silver Medal of Valor
*Police Officer Robert J. Brodnik	Silver Medal of Valor
Police Officer Lee A. McVeigh	Silver Medal of Valor
*Police Officer John L. Sheveland	Silver Medal of Valor
Police Officer Karl R. Strom	Silver Medal of Valor
Police Officer Stephen R. Wolf	Silver Medal of Valor
Lieutenant Raymond D. White	Bronze Medal of Valor
Inspector Ben C. Luttringer	Bronze Medal of Valor
Assistant Inspector Christopher B. Sullivan	Bronze Medal of Valor
Assistant Inspector Donald P. Kennealy	Bronze Medal of Valor
Assistant Inspector George E. Matelli	Bronze Medal of Valor
Assistant Inspector James J. Molinari	Bronze Medal of Valor
Police Officer Stephen N. Bosshard	Bronze Medal of Valor
Police Officer Gregorio Corrales	Bronze Medal of Valor

Police Officer Bob C. Davis	Bronze Medal of Valor
Police Officer Daniel J. Foley	Bronze Medal of Valor
Police Officer Gerald R. Golz	Bronze Medal of Valor
Police Officer Richard E. Hargens	Bronze Medal of Valor
Police Officer Kenneth E. Hartman	Bronze Medal of Valor
Police Officer Robert C. Hernandez	Bronze Medal of Valor
Police Officer David W. Horton	Bronze Medal of Valor
Police Officer Robert J. Keays	Bronze Medal of Valor
Police Officer Herbert E. Lockner	Bronze Medal of Valor
Police Officer Terence M. Merlo	Bronze Medal of Valor
Police Officer Joaquin G. Santos	Bronze Medal of Valor
Police Officer Richard G. Sheehan	Bronze Medal of Valor
Police Officer Robert L. Vitali	Bronze Medal of Valor
Police Officer Gregory W. Winters	Bronze Medal of Valor

*Changed from Bronze Medal of Valor to Silver Medal of Valor on recommendation of Police Commission.

AYES: Commissioners Cardoza, Garner, Buckley

WILLIAM J. KEAYS
DEPUTY CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 01/14/76

GENERAL ORDER NO. 4

I. STAMP - D.A.'S REJECTION CODE

After the District Attorney's Office reviews a No Warrant Felony Arrest and discharges the party per one of the nine (9) authorized JUS 8715 rejections, the Prison Keeper shall, prior to such release, insert on the Arrest Card in the appropriate space, the below-described stamp and complete the following information:

JUS 8715(PART B) 849 B1 P.C.	Line #2	Appropriate D.A.'s
D.A.'S REJECTION CODE # _____		Rejection Code Number
DATE / /		(same as Part B, of the
		JUS 8715 form)
_____	Line #3	Date of Discharge
SIGNATURE	Line #4	Name and Star of
		Member who consulted
		with D.A. for the No
		Warrant Discharge

2. SURVEY OF FOOD STAMP PROGRAM FAMILIES

- A. Filipino-American Council of San Francisco, Inc., has been granted an award to administer a Community Food and Nutrition Program which shall include a house-to-house survey.
- B. Survey shall be limited to areas south of Market Street and in the "lower Mission."
- C. Survey objective, to evaluate and institute informational drive; to establish referral program(s).
- D. Local supervisor, Mr. Mike T. Magdaluyo, can be contacted at:

Filipino-American Council of San Francisco, Inc.
335 Valencia Street
San Francisco, CA. 94103
Tel: 626-0773

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 4
01/14/76

INDEX UNDER:

- (1) Stamp - D.A.'s Rejection Code
- (2) Survey - Food Stamp Program

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Tue., 01/20/76

E-CABLE

GENERAL ORDER NO. 5

DISTRICT ATTORNEY'S FELONY TEAMS

1. Effective immediately District Attorney Felony Teams are available to Investigative Details of this Department. Primary responsibility of Felony Teams will be to personally review each felony arrest with the assigned Investigating Officer to determine if evidence warrants prosecution or if additional investigation/information will be required to support the charge.
2. Reviewing Assistant District Attorney will be responsible for the trial of a reviewed case.
3. Felony arrests found as not qualified for a felony rebooking (lack of information/evidence), will be noted as to reason and returned to the Arresting Officer for his information. Felony arrests which do not result in rebooking will also be reviewed for training and study purposes.
4. All personnel will benefit from ensuing relationship with District Attorney's Office so as to develop competently investigated and correctly charged arrests and rebookings, to enable a more thorough prosecution and increased conviction rate.
5. District Attorney's Felony Teams will be available to members of Investigative details on evenings, weekends, and holidays for consultation on evidence, investigative procedure or obtaining search warrants.
6. Department personnel with any question concerning a particular arrest in which they are involved are to contact the assigned Investigating Officer.
7. District Attorney Felony Teams, by area of criminal specialty, are as follows:

HOMICIDE (also manslaughter
and bomb cases)

T. Norman - Team Leader
J. Lassart
G. Winkler
R. Podesta
D. Munson

NARCOTICS

E. Sweeters - Team Leader
J. Dremann
S. Kinder

PAGE ONE (of 2)

G. O. No. 5
01/20/76

INDEX UNDER:
Felony Teams, District
Attorney's

7. District Attorney Felony Teams (Cont'd.)ROBBERY

M. McDonagh - Team Leader
J. Rowland
L. Louis
J. Eisenberg

THEFT (also auto and fraud cases)

A. Murray

JUVENILE

H. Clifford - Team Leader
C. Owen
L. Murphy

BURGLARY (also pawn and hotel cases)

G. Koelling - Team Leader
J. Wright
C. Wood
L. Klee

ASSAULT (also intelligence cases)

J. Benson - Team Leader
P. Cummins
T. Crary
G. Baranco

RAPE (Sex crimes, child beatings and child molestation)

R. Dondero - Team Leader
A. Chiantelli
P. Aviles

VICE

J. Rowland

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 01/20/76

GENERAL ORDER NO. 6

127th RECRUIT TRAINING CLASS

Page 3 of General Order No. 125, dated 11/12/75, regarding Patrol Tactics Training of the 127th Recruit Class, is amended as follows:

On Mon., 01/26/76, the 127th Recruit Class will begin its Patrol Tactics Training. The following members shall be detailed to the Police Academy on the dates indicated to participate as instructors in this training.

<u>SERGEANT</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>TIMES</u>
James Dachauer	Response to Crimes	01/29/76 & 02/05/76	0800-1700
Robert Berry	Response to Crimes	01/29/76 & 02/05/76	0800-1700
Ralph Schaumleffel	Barricaded Suspects/ Snipers	02/09/76 through 02/12/76	1000-1900
William Pacheco	Bombs	01/28/76 & 02/04/76	0800-1700
David Sheehan	Driver Training	01/27/76 & 02/03/76 01/30/76 & 02/06/76	0800-1200 1000-1400
<u>PATROLMAN</u>			
Thomas Arnold	Bombs	01/28/76 & 02/04/76	0800-1700
David Bowman	Barricaded Suspects/ Snipers	02/09/76 through 02/12/76	1000-1900
Dale Boyd	Bombs	01/28/76 & 02/04/76	0800-1700
Joseph Kennedy	Felonies in Progress	02/09/76 through 02/12/76	1200-2100
Ronald Killen	Special Weapons Barricaded Suspects	01/26/76 & 02/02/76 02/09/76 through 02/12/76	0800-1700 1000-1900
William Langlois	Special Weapons	01/26/76 & 02/02/76	0800-1700

PAGE ONE (of 2)

G. O. No. 6
01/20/76

INDEX UNDER:
Training, Recruit

<u>PATROLMAN</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>TIMES</u>
Mack Jones	Response to Crimes	01/29/76 & 02/05/76	0800-1700
Raymond Carlson	Response to Crimes	01/29/76 & 02/05/76	0800-1700

In addition, the following units shall detail the number of men indicated to the Academy on the dates as listed.

Field Patrol Company (1st Platoon)	7 men	02/09/76 through 02/12/76	1500-1900
Community Relations	3 men	02/09/76 through 02/12/76	1600-2000
	3 men	02/09/76 through 02/12/76	1800-2200

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 02/03/76

GENERAL ORDER NO. 7

CHINESE NEW YEAR PARADE

1. The Chinese Chamber of Commerce will sponsor a parade to commemorate the Chinese New Year on Sat., 02/14/76, starting from Battery and Pine Streets at 1900 hours and proceeding over the following route:

- A. South on Battery Street to Market Street,
- B. West on Market to Grant Avenue,
- C. North on Grant to Bush Street,
- D. East on Bush to Kearny Street,
- E. North on Kearny to Jackson Street (end of parade)
- F. South on Columbus Avenue to disbanding area.

2. FORMATION AREA

The parade will start forming at 1700 hours on the following streets:

- A. Pine Street, Kearny to Front
- B. Battery Street, Jackson to Pine

3. DISBANDING AREA

Units will continue north on Kearny to Columbus Avenue and thereafter proceed south on Columbus to Washington Street where they will disband. Montgomery Street between Washington and Clay, and Clay Street between Montgomery and Sansome, will be utilized as necessary.

4. BUS PARKING

Bus parking for parade participants will be available on Sansome Street between Pine and Washington Streets.

5. COMPANY "A"

The Commanding Officer of Company "A" shall be in charge of general police regulations in the area including the vicinity of the reviewing stand on Kearny Street between Pine and California Streets.

PAGE ONE (of 6)

6. LOST CHILDREN

A "Lost Children" booth will be located at the Command Post on the first floor of the Holiday Inn Hotel, 750 Kearny Street, telephone - 397-7218.

7. COMPANY "K"

The Commanding Officer of Company "K" shall be in charge of traffic regulations during and after the parade. He shall see that all intersections along the route and other strategic points, such as trolley and bus detours, are policed. To that end, he shall collaborate with the Commanding Officer of Company "A".

8. STREET CLEARANCES

The Commanding Officer of Company "K" shall be responsible for clearing the streets along the parade route and elsewhere as may be required.

He shall provide for the clearance of parked vehicles and the diversion of traffic from Grant Avenue, between Bush and Jackson Streets, which shall be kept clear as a mall for pedestrians.

9. TROLLEY COACHES AND BUSES

A. The No. 55 eastbound Clay Street bus will be re-routed from Clay Street to Stockton Street, south on Stockton Street to Sacramento Street and regular route outbound.

NOTE: "No Parking" signs are to be placed on both sides of Sacramento Street west of Stockton Street for a distance of 50 feet to enable these buses to turn.

B. The No. 38 eastbound bus on O'Farrell Street will be diverted south on Stockton Street to Ellis Street, west on Ellis Street to Powell Street, north on Powell to Geary Street, proceeding west on Geary Street.

C. The No. 1, 2, 3 & 45 eastbound Post Street buses will be diverted south on Stockton Street, west on Geary Street to Powell Street, and north on Powell Street to Sutter Street.

D. The No. 30 southbound Stockton Street bus will continue on its regular route.

E. The No. 30 northbound Stockton Street bus will be diverted via 3rd and Mission Streets to Fremont Street, to Front Street, to Broadway Street, to Columbus Avenue and regular route.

- F. California Street cablecars will cease operation at such times as may be considered necessary by the Municipal Railway Inspectors.
- G. Starting at 1845 hours, the No. 15 (Third Street) bus north-bound will be diverted off Third Street east on Mission Street to Fremont Street, to Front Street, to California Street, to Sansome Street, to Broadway Street, to Columbus Avenue and regular route.

The No. 15 bus southbound will be routed south on Columbus Avenue to Broadway Street, east on Broadway to Davis Street, south on Davis to Jackson Street, east on Jackson to Drumm Street, south on Drumm to California Street, west on California to Davis, south on Davis to Market Street, west on Market to First Street, and regular route.

- H. The No. 41 bus, northbound will continue on Drumm Street to Sacramento Street, west on Sacramento to Sansome Street, north on Sansome to Broadway Street, west on Broadway to Columbus Avenue, and regular route.

The No. 41 bus southbound will be routed east on Broadway Street to Davis Street, south on Davis to Jackson Street, east on Jackson to Drumm Street, south on Drumm to California Street, west on California to Davis Street, south on Davis to Beale Street, and regular route.

- I. The No. 42 bus will not provide service north of Mission Street.

The No. 42 northbound bus will be diverted off Third Street at Mission, proceeding east on Mission to First Street following its regular route south on First.

- J. Diversion of Market Street cars and buses. All streetcars east-bound on Market Street will be diverted at Van Ness Avenue. Market Street shuttle buses will be diverted south on Fourth Street, east on Mission Street to the Terminal, returning west on Mission Street, north on Fifth Street and west on Market Street. Trolley coaches will follow the same route except they will return west on Mission Street to 9th Street, north on 9th Street and west on Market Street.

10. CAPTAIN OF TRAFFIC

- A. Shall provide a solo motorcycle escort and rear guard.
- B. Shall detail officers to escort the "Old Golden Dragon" and the "New Golden Dragon" from their assembly point at the northeast corner of Front and Sacramento Streets to their location in the formation area - Pine Street between Battery and Sansome Streets.

10. CAPTAIN OF TRAFFIC (Continued)

- C. Shall detail officers to escort the two (2) dragons back to their assembly point at Front and Sacramento Streets after the parade.

11. OUTSIDE DETAILS TO THE TRAFFIC BUREAU

- A. From Crime Specific Task Force:
1. 28 Solo Motorcycle Officers with motorcycles
2. 30 Police Officers
- B. Officers detailed to the Traffic Bureau shall report at the Traffic Bureau Auditorium at 1630 hours; tour of duty will be 1600/2400 hours.

12. OUTSIDE DETAILS TO CENTRAL STATION

- A. From Crime Specific Task Force:
1. Three (3) Sergeants
2. Twenty-one (21) Police Officers
3. Four (4) Mounted Police Officers
- B. From Richmond Station:
1. One (1) Mounted Sergeant
2. Two (2) Mounted Police Officers
- C. From Taraval Station:
1. Three (3) Mounted Police Officers
- D. Details to Central Station shall report at 1600 hours; tour of duty shall be 1600/2400 hours.

13. Officers detailed per this order shall report with PIC Radios assigned by their parent units, in Class "A" Uniform.

14. Officers detailed per this order will be returned to their units as soon as possible after the end of the parade passes their posts (approximately 2100 hours). Officers detailed shall then report to their parent unit in a manner determined by their unit commanders. Contributing units will be advised when their members are released from the detail.

15. Names and Star Numbers of officers detailed per this order shall be forwarded by their respective units to the applicable command no later than 1600 hours, FRI., 02/06/76.

16. POLICE GARAGE

The Inspector of Automotive Equipment shall:

- A. Have a Police Tow Truck available for use and stationed at Bush and Montgomery Streets.
- B. Have a Relief Patrol Wagon available in the Hall of Justice Garage at 1600 hours to be picked up and operated by members of Company "A".

17. PROPERTY CLERK

The Property Clerk shall detail members of the Utility Squad to install the necessary barricades and ropes to facilitate the handling of the parade and the control of the spectators.

18. POLICE RESERVE

The Director of Personnel shall detail approximately fifty (50) members of the Police Reserve Unit to report in uniform at the Traffic Bureau Assembly Room, Hall of Justice, at 1730 hours, for assignment.

19. COMMAND POST

The Central Command Post will be located on the first floor of the Holiday Inn, 750 Kearny Street, telephone - 397-7218.

20. Two emergency ambulances are assigned to the parade. One will be located at California Street and Quincy; the other, on California east of Kearny Street. Central Command Post shall be responsible for their release at an appropriate time.

21. A unit of the San Francisco Fire Department and SFFD's Communications Unit #1 will be assigned at the Central Command Post, Holiday Inn, from 1800 hours.

22. COURTESY TO THE NATIONAL COLORS

All members assigned to duty at the Chinese New Year Parade shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

- "6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six (6) paces away and hold the salute until it has passed six (6) paces beyond them."

23. RADIO FREQUENCY ALLOCATIONS

- A. Mobile Units assigned or detailed to the Traffic Bureau shall use Low Band Channel 4.
- B. Foot officers assigned or detailed to the Traffic Bureau shall utilize PIC Channel City-wide One.
- C. Company "A" Units and those officers detailed to Company "A" shall use PIC Channel Zone 3 or Low Band Channel 3, as appropriate.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 02/06/76

*SUPERSEDED BY
G.O. 98 of 1976*

GENERAL ORDER NO. 8

1. RELEASE OF 647.(f) P.C. (DRUNK) ARRESTS

- A. The California Supreme Court in the case of Walters (15C3738) recently held that a person taken into custody and charged with a misdemeanor is entitled to a judicial determination as to probable cause. The court has held that a police report stating the probable cause relied upon by the arresting officer may be reviewed by a magistrate for this purpose.
- B. Penal Code Section 647.(f) states: "Every person...is guilty of a misdemeanor...who is found in any public place under the influence of intoxicating liquor,...in such a condition that he is unable to exercise care for his own safety or the safety of others, or by reason of his being under the influence of intoxicating liquor,...interferes with or obstructs or prevents the free use of any street, sidewalk, or other public way."
- C. Effective immediately, whenever a person is arrested by a police officer for intoxication only and there are no further proceedings desirable, such person shall be released under Section 849.(b)(2) P.C. from custody at the District Station or City Prison when he is able to care for his own safety.
- D. Arrest cards prepared for persons arrested only for 647.(f) P.C. (drunk) shall also carry the notation "Release when sober."
- E. If circumstances indicate to the arresting officer that the interest of the person arrested would be best served by that person appearing before a Judge of the Municipal Court, an Incident Report must be completed. For the purposes of the probable cause hearing the Incident Report must contain all data relied upon by the officer in affecting the arrest and shall include the specific reason(s) for the arrest. Arrest cards prepared for persons in these cases, besides showing the charge of 647.(f) P.C. (drunk), shall also carry the notation "Hold for Court, Report Made."
- F. A name check, as in other arrest cases, shall be made with both the Bureau of Identification and the Central Warrant Bureau.

G.O. No. 8
02/06/76

PAGE ONE (of 2)

INDEX UNDER:

- 1. Drunk Release at District Station
- 2. Survey-Job Environment/Health Police Supervisors & Admin.

- G. When a person booked under Section 647.(f) P.C. (drunk) at a District Station is still under the influence of intoxicating liquor at the time of prisoner transfer per rule 8,177.3 (Rules and Procedures 1968), that person shall be transferred to the City Prison.
- H. Persons released under Section 849.(b) (2) of the Penal Code shall have such release duly recorded on the arrest card with the necessary indication of the return of the personal property, if any, of such arrested person.
- I. Arrest records indicating the date and time of release and return of personal property shall be forwarded to Headquarters in the normal manner.
- J. This Order supersedes General Order No. 112, dated Tuesday, 26 Oct 71.

* * * * *

2. JOB ENVIRONMENT AND HEALTH QUESTIONNAIRE

- A. The National Institute for Occupational Safety and Health Center for Disease Control is conducting a Job Environment and Health survey of police supervisors and administrators.
- B. Questionnaires will be distributed so that each member in the rank of Sergeant and above will receive a copy. Completion of said questionnaire is voluntary and anonymous. Upon completion, member shall deposit said questionnaire in the mail, postage and fees having been paid. The study will determine what stresses police supervisory officers experience on the job.

CHARLES R. GAIN
CHIEF OF POLICE

CANCELLED BY G.O. 18 OF 1977

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 02/09/76

GENERAL ORDER NO. 9

MEMORANDUM OF UNDERSTANDING

Pursuant to an understanding reached during the meeting between the San Francisco Police Officers' Association and the Police Commission held Monday, February 2, 1976, the Chief of Police subscribes to the spirit of the below identified sections of the Memorandum of Understanding dated October 28, 1971, and the Memorandum of Understanding dated April 17, 1974, and will adhere to the provisions contained therein, unless and until instructed to do otherwise by the Police Commission.

Said Sections of the Memorandum of Understanding, 1971, are as follows:

Section 5 - Disciplinary Proceedings

Section 8 - Status of Board of Directors and Representatives, excluding sub-paragraph b. of paragraph 1 and, further, defining the term "time off" to mean non-compensatory time. However, to the extent that sub-paragraph 5 applies to Section 3505.3 of the California Government Code the term "time off" shall mean reasonable time off without loss of compensation or other benefits.

Section 9 - Changes in Departmental Rules

Section 10 - Overtime Pay Police

Section 11 - Uniform and Safety Equipment

Section 12 - Department Press Conferences

Section 13 - Bulletin Board

Section 14 - Courtesy Parking

Section 16 - Transfer Policy

Section 17 - Transfer or Reassignment

Section 18 - Probationary Period

Section 19 - Seniority List

Section 20 - Commencement and Duration of Seniority

Section 21 - Vacation Selection

Section 22 - Permanent Watch System, except the first sentence

Section 23 - Day Watch Assignment

Section 24 - Leave of Absence

Section 25 - Encouraging Advance Education

Section 26 - Work Week

Section 27 - Limited Tenure Appointments

Section 28 - Personnel Records

Section 29 - Cleanliness in Work Area

Section 30 - Compensatory Time

The Sections of the Memorandum of Understanding, 1974, are as follows:

Section 2 - Police Officers' Bill of Rights

Section 5 - Grievance Procedure, except Step 5 - Impasse and Arbitration Procedure

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Tue., 02/10/76

GENERAL ORDER NO. 10

OUTSTANDING POLICE SERVICE AWARD

1. THE MARKET STREET DEVELOPMENT PROJECT will again this year sponsor the annual "POLICEMAN OF THE YEAR AWARD" for the uniformed officer, who, in the course of his day-to-day service, exemplifies outstanding trust and devotion to duty.
2. This award is intended for a member who performs routine police work in an outstanding manner over an extended period rather than for meritorious acts. The sponsor of the award feels that recognition of this type of police work is a vital factor in stimulating morale within the Department.
3. District Commanders and Heads of Bureaus, Units and Details with uniformed personnel shall submit their nominations through Department channels to the Public Affairs Office by FRI., 02/27/76. Each nomination must be accompanied by a specific statement of justification with examples of the work performed.
4. The Suggestion Panel will be responsible for screening the recommendations and selecting a nominee for the award. The name of the nominee chosen shall be forwarded to the Public Affairs Office by FRI., 03/05/76.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. NO. 10
02/10/76

INDEX UNDER:
Award - Outstanding Service

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

CANCELLED BY G.O. 91 OF 1976

San Francisco, California
Fri., 02/13/76

GENERAL ORDER NO. 11

1. FORM SFPD-83 (Yellow "Lab. 6")

A. Effective 0000 hrs., Mon., 03/01/76, yellow form SFPD-83, the so-called "Lab. 6," will no longer be forwarded to, or stored by, the Bureau of Criminal Information (BCI).

B. Form SFPD-83 (from the effective date), shall be filed DAILY in the Station of Origin by:

1. Street (alphabetically)

2. Block numbers (consecutively)

C. Said files shall be maintained to facilitate ready access for a period of two (2) years after which files may be removed to the Station's dead storage facility.

* * * *

2. REPEATING TELETYPE MESSAGE #0970, DATED 02/10/76:

CORRECTION ON GENERAL ORDER NO. 9, DATED 02/09/76

RE MEMORANDUM OF UNDERSTANDING. SECTION 10 SHOULD READ

OVERTIME PAY POLICY AND NOT OVERTIME PAY POLICE.

CANCELLED
BY G.O. 18 OF 1977

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 11
02/13/76

INDEX UNDER:

1. Lab. 6.
2. Memorandum of Understanding.

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 02/20/76

GENERAL ORDER NO. 12

The following letter received by this Department is quoted for the information of members:

CITY AND COUNTY OF SAN FRANCISCO
PERSONNEL DEPARTMENT
450 McALLISTER STREET, ROOM 405

February 18, 1976

TO: Employees in Classes Q-2 Police Officer, Q-20 Police-woman and Q-35 Assistant Inspector

SUBJECT: Response to appeals to the General Manager, Personnel regarding the examination announcements for Classes Q-35 Assistant Inspector, Police Department and Q-50 Sergeant of Police, Police Department.

FROM: Civil Service Commission staff

Appeals concerning the provisions of the examination announcements for classes Q-35 Assistant Inspector, Police Department and Q-50 Sergeant, Police Department have been received within the time periods provided.

The Civil Service Commission staff has reviewed these appeals and the following amendments of the examination announcements are hereby ordered:

1. Add Class Q-20 Policewoman to the next lower rank in the examination for Q-50 Sergeant, Police Department.
2. Amend the beginning date of examination for Q-50 Sergeant, Police Department and Q-35 Assistant Inspector, Police Department to June 5, 1976.
3. Amend the last date for filing applications for both classes to March 31, 1976 with the proviso that former employees in Class Q-2 Police Officer who promoted to Probation Officer classifications and who are reappointed to the Police Department prior to June 5, 1976 may file applications in person at 450 McAllister Street, Room 405, no later than June 4, 1976 at 4:30 P.M.

The Rules of the Civil Service Commission provide that requests for reconsideration of this order may be filed up until 12:00 Noon February 26, 1976.

Yours very truly,

S/ Bernard Orsi
General Manager, Personnel

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 02/24/76

E-CABLE

GENERAL ORDER NO. 13

BOMB THREATS, EXPLOSIONS
AND COMMUNIQUE INVOLVING MILITANT GROUPS

The following procedures shall be observed in the handling of Bomb Threats (530's), Devices (531's), or Explosions (529's), involving known or suspected militant groups (e.g., Red Guerrilla Army, Weather Underground, New World Liberation Front ((NWLF)), etc.), which are specific as to time of detonation and location. These procedures do not otherwise alter existing directives for handling "routine" Bomb Threats, suspected Devices, etc.

1. The Bureau of Communications shall be notified immediately and the entire content of the bomb threat shall be broadcast on all radio channels. This broadcast shall be repeated three (3) times prior to the time of the expected explosion if the time span permits.
2. Between 0800 and 1700 hours, except Sundays, the office of the Chief of Inspectors, and at all times the Operation Center, shall be contacted via telephone by the member(s) obtaining information of a bomb related threat as applicable per this order. The office of the Chief of Inspectors shall be responsible for contacting Bomb Squad Inspectors attached to the General Work Detail. Operation Center personnel shall contact members of the uniformed Bomb Squad. Whenever the office of the Chief of Inspectors is closed, the Operation Center shall contact on-call Bomb Squad Inspectors.
3. At all hours, Operation Center shall immediately notify the FBI and ATF relating available information.
4. The Department's current regulations pertaining to search and evacuation procedures shall be followed.
5. In event of an explosion and/or information that a communique has been deposited at any location, the following procedures shall be strictly followed.

PAGE ONE (of 2)

G. O. No. 13

02/24/76

INDEX UNDER:

Bomb Threats, etc.,
(Militant Group)

6. When a member finds a purported communique it shall not be touched unless it needs to be protected from damage due to location. Crime Lab, Photo Lab and FBI personnel will respond following notification by Operation Center.
7. The communique shall be removed by Crime Lab personnel and delivered to an FBI Agent at the scene. Crime Lab personnel shall obtain a signed receipt from the FBI Agent and book said receipt into the Property Clerk's Office.
8. Crime Lab personnel shall attempt to locate any additional evidence which may assist the investigation.
9. Initial reports made at the District Station shall contain the name of the person first notified of the bomb related threat, names of any witnesses and the name of any FBI Agent taking receipt of evidence.
10. Under all conditions, proper identification of witnesses, including home and business addresses and telephone numbers, shall be obtained. Where reasonable, any witness who could be of assistance to the investigation shall be detained until interviewed by an Inspector, or Agent of the FBI or ATF.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Wed., 02/25/76

GENERAL ORDER NO. 14

1. ANNUAL POLICE-FIRE MASS AND BREAKFAST, SUN., 03/28/76

- A. His Excellency, the Most Reverend Joseph T. McGucken, Archbishop of San Francisco, has invited the members of the San Francisco Police and Fire Departments to attend a Memorial Mass in St. Mary's Cathedral, Geary Boulevard and Gough Street, on Sun., 03/28/76, at 0900 hours.
- B. I have accepted the invitation on behalf of the members of this Department and am using this means of conveying the Archbishop's message to you. Members of the Department, retired officers, and their families, irrespective of religious belief, are invited to attend this ceremony.
- C. A supplementary General Order will be issued in the near future concerning attendance, breakfast, policing, details, etc.

* * * *

2. ARREST CARDS AND ADULT MISDEMEANOR CITATIONS, UNIT IDENTIFICATION

Unit Identifiers as listed on Form S.F.P.D. #183 shall be used in the proper boxes on the Arrest Card and the Adult Citation Form to identify the arresting unit. On the Arrest Card this will be in the box marked "Arresting Unit" and on the Citation it will be in the box marked DIST/BUT/DETAIL.

* * * *

3. REPEATING TELETYPE MESSAGE #1209, DATED 02/23/76

WITH REFERENCE TO GENERAL ORDER NO. 8 OF 02/06/76, CORRECT PARAGRAPH F TO READ AS FOLLOWS:

- F. A NAME CHECK, AS IN OTHER ARREST CASES, SHALL BE MADE THROUGH THE AUTOMATED CABLE SYSTEM.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 14

02/25/76

INDEX UNDER:

1. Police-Fire Mass
2. Unit Identifiers--use on Arrest Card and Adult Citations
3. Drunk Release at District Station

GENERAL ORDER NO. 15

CANCELLED BY G.O. 1 OF 1977

INCIDENT CASE CLEARANCE REPORTS

1. To maintain the completeness and accuracy of reports entered into the automated Incident Case Subsystem, it is mandatory that Clearup information be dictated into that subsystem.
2. Clearups may occur in two methods: SIMPLE CLEARANCES, where no additional reports are required; and SUPPLEMENTARY CLEARANCES, where a Supplementary Report must be made. In either instance the required Clearance data must be dictated in the automated system:
 - A. By adding such information to the original Incident Report when a SIMPLE CLEARANCE occurs, OR
 - B. By dictating a Supplementary Report when a SUPPLEMENTARY CLEARANCE occurs.

3. SIMPLE CLEARANCES

Short dictation is necessary to clear an Incident Report if:

- A. NO ARREST INVOLVED, AND
- B. NO CITATION ISSUED, AND
- C. ORIGINAL REPORT HAS NO OTHER SUPPLEMENTARY REPORTS, AND
- D. ORIGINAL REPORT WAS ENTERED INTO COMPUTER DURING CURRENT MONTH.

If the Clearance Dictation meets the above criteria, dial local 1095 or local 1096 and dictate the following:

- A. IDENTIFY THAT YOU ARE DICTATING A CLEARANCE REPORT.
- B. CLEARING OFFICER'S NAME AND STAR NUMBER.
- C. ORIGINAL INCIDENT CASE NUMBER.
- D. DATE OF OCCURRENCE OF ORIGINAL INCIDENT REPORT.
- E. THE TYPE OF CLEARANCE. (See Incident Case Subsystem Training Manual page 17.)

4. SUPPLEMENTARY CLEARANCE

ALL OTHER CLEARANCES NECESSITATE THE DICTATION OF A SUPPLEMENTARY REPORT. For an Arrest Supplementary Report, dial local 1093 or local 1094 (Arrest Priority Lines). For all other Supplementary Reports, dial local 1095 or local 1096 and follow the normal procedures outlined in the ICSS Training Manual, page 16, para.VI).

G. O. No. 15
03/02/76

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Clearance Reports, Incident Case

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Wed., 03/03/76

GENERAL ORDER NO. 16

E-CABLE ✓

INCIDENT REPORTS REQUIRED ON TRAFFIC CITATIONS AND ARRESTS

1. Much of the excellent traffic enforcement activity performed by members of this Department is nullified because Traffic Court Judges are dismissing many cases. The Judges state that they are prevented from making a decision in any case where they have not received sufficient facts surrounding the violation.
2. The deficiency is mainly due to the shortcomings of the citation form itself. This form simply does not provide enough space for listing all the facts and often it is the most serious offenses which are dismissed. Such dismissals are not in the best interest of either this Department or the general public.
3. Therefore, an Incident Report shall be made for all arrests and citations issued for the following Vehicle Code violations:

Section 31	False information to peace officer
Section 2800	Refusal to obey officer
Section 23103	Reckless driving
Section 23109 (a)	Speed contest
Section 23109 (b)	Exhibition of speed
Section 23121	Drinking in a vehicle on highway
Section 23122	Open alcoholic beverage container on person, in vehicle
Section 23123	Open alcoholic beverage container in vehicle
Section 23123.5a	Minor (under 21) driving with alcohol in vehicle
Section 23123.5b	Minor (under 21) passenger possessing alcohol in vehicle
4. The report shall describe fully the actions of the violator and his vehicle.
5. This Order does not alter Department Orders regarding the making of an Incident Report covering other on-view traffic violations which require booking the defendant, such as Section 23102(a) and (b), Driving Under the Influence of Alcohol, Section 23105(a) and (b), Driving Under the Influence of Drugs, and other similar Vehicle Code offenses.

6. An Incident Report describing the driver's actions in offenses enumerated in this General Order is not required when the violation has resulted in a collision and a collision report is made.
7. If an officer desires to make an Incident Report describing any on-view traffic violation not included in this General Order, for which a citation is issued, he may do so.
8. In cases where the violator is booked, the provisions of General Order No. 104, Item 3, dated 10/19/71, shall be followed. When a citation is issued the violator shall be directed to appear as follows:

Section 31	Department 14	9:30 A.M.
Section 2800	Department 16	9:30 A.M.
Section 23103	Department 14	9:30 A.M.
Section 23109(a)	Department 16	9:30 A.M.
Section 23109(b)	Department 16	9:30 A.M.
Section 23121	Department 16	9:30 A.M.
Section 23122	Department 16	9:30 A.M.
Section 23123	Department 16	9:30 A.M.
Section 23123.5a	Department 16	9:30 A.M.
Section 23123.5b	Department 16	9:30 A.M.

9. Court Departments for the above listed violations are indicated on the Traffic Violations Cards which are distributed annually. In assigning court appearances, pick a court date (Saturdays, Sundays, and holidays excluded), 20-25 days following the date of violation.
10. Traffic citation number(s) shall be included in paragraph #2 of the manual Incident Report and entered in the EIS (Enter Incident Suspects), portion of the automated report. Citation charges shall also be included.
11. A notation shall be made on the citation that an Incident Report is being made.
12. Incident Reports regarding traffic violations shall be forwarded to the Bureau of Criminal Information, Room 475, Report Assignment Desk. The report shall be assigned to the Traffic Bureau and will be available for pickup at the Bureau of Criminal Information by the Traffic Court Officer. Automated reports shall be dictated in the usual manner. The automatic distribution system will route the report directly to the Traffic Bureau. Citations will be forwarded and processed in the usual manner.
13. This Order will in no way change procedures for the handling of traffic citations.
14. This General Order will supersede General Order No. 75 of 04/25/71.

Charles R. Gain
Chief of Police

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thu., 03/04/76

GENERAL ORDER NO. 17

WORKFORCE COMPOSITION DATA

- In accordance with Public Law 88-352 all local governments are required to maintain race and sex workforce composition data. This data is mandatory under the above law, and is required to assure the continued receipt of State and Federal funds.
- In order to compile this data in a reliable manner, all units shall enter appropriate race and sex designations on a watch report and submit same to the Bureau of Personnel by 0800 hours, Friday, 03/12/76.
- All employees appearing on the watch reports must be coded as listed below. This includes employees on a leave status. Watch reports submitted without required codes will delay the processing of payrolls until all mandated information is provided. Sex and race codes are as follows:

	<u>Male</u>	<u>Female</u>
Caucasian	M-1	F-1
Black	M-2	F-2
Spanish Origin	M-3	F-3
Chinese	M-4	F-4
Japanese	M-5	F-5
Filipino	M-6	F-6
Korean	M-7	F-7
American Indian	M-8	F-8
Other	M-9	F-9

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 17
03/04/76

INDEX UNDER:
Composition of Workforce

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thu., 03/04/76

GENERAL ORDER NO. 18

NATIONWIDE SURVEY

The following letter received at this office is quoted herewith for the information of members of the Department:

National Opinion Research Center
University of Chicago
Chicago, Illinois 60637
(312) 753-1300

"During the months of March and April, 1976, the National Opinion Research Center of the University of Chicago will be conducting a survey in selected areas throughout the United States. There will be questions on political and social problems, federal tax and spending priorities and other topics of current interest.

"Every year NORC interviews thousands of Americans for impartial studies using a scientific sample. A portion of the statistically sampled households to be interviewed in this survey are in your area.

"NORC conducts surveys on a variety of subjects, such as: the kinds and amount of medical and dental expenses of American families on all income levels; political participation and attitudes of Americans; the public reactions to and opinions of TV programming.

"NORC is a non-profit research organization that has conducted surveys all over the country for over thirty years. Various government agencies, colleges and universities, foundations, and other non-profit associations have been sponsors of NORC research in the public interest.

"Every NORC interviewer carries an identification card which is assurance that the interviewer is our authorized representative."

Sincerely yours,

/s/ Kenneth Prewitt, Director

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 18
03/04/76

INDEX UNDER:
Survey - NORC

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, Calif.
Fri., 03/05/76

GENERAL ORDER NO. 19

ST. PATRICK'S DAY PARADE

1. The St. Patrick's Day Celebration Committee will conduct a parade in this City on Sun., 03/14/76, starting from Montgomery and Bush Streets at 1230 hours and proceeding over the following route:

- A. South on Montgomery Street to Post Street;
- B. West on Post Street to Grant Avenue;
- C. South on Grant Avenue to O'Farrell Street;
- D. West on O'Farrell to Polk Street;
- E. South on Polk to Grove Street;
- F. East, west and south to disbanding areas.

2. FORMATION AREAS

The parade will form on the following streets:

- Both sides of Montgomery Street between Bush and Washington Streets;
- Both sides of Pine Street between Kearny and Davis Streets;
- Both sides of Sansome Street between Bush and Washington Streets;
- Both sides of Battery Street between Bush and Clay Streets;
- Both sides of Front Street between Market and Clay Streets.

3. DISBANDING AREAS

A. OFFICIAL CARS

After unloading passengers at the grandstand on Polk Street, official automobiles will proceed to Grove Street, to Van Ness Avenue and east on McAllister Street to the official parking area, McAllister Street between Van Ness Avenue and Polk Street, where space will be reserved for them.

B. MILITARY UNITS

After passing the reviewing stand, military units will proceed on Polk Street to Grove Street where they will make a right turn. Thereafter they will proceed on Grove to a point of dispersal. Military buses will be parked on Van Ness Avenue (east side) between Grove and McAllister Streets.

3. DISBANDING AREAS (Continued)

C. FLOATS AND DECORATED CARS, Other than Military

These units will proceed west on Grove Street from , will disband on Grove Street between Van Ness and Franklin Street between Grove and McAllister will be used , this purpose as required.

D. MOUNTED UNITS

Mounted Units will turn east on Grove Street and disband on Grove Street between Polk and Larkin Streets. Reserved parking space on both sides of Grove Street between Polk and Larkin Streets for the parking of horse vans and trailers.

E. ALL OTHER PARADE UNITS

After passing the reviewing stand, all other parade units shall proceed south on Polk Street to Grove, then west on Grove Street and disband on Grove Street between Polk and Van Ness Avenue.

4. TRAFFIC BUREAU

A. The Commanding Officer of Company "K" shall be in charge of traffic regulation during the parade. He shall see that all intersections along the route and at other strategic points, such as street car and trolley coach terminals and detours, are policed by Traffic Bureau personnel. He shall collaborate with the Commanding Officers of Companies "A" and "E."

B. STREET CLEARANCES

The Commanding Officer of Company "K" shall also be responsible for clearing the parked automobiles from the formation area and the parade route as well as the area designated for the parking of official automobiles. He shall also be responsible for clearing the east side of Van Ness Avenue between Hayes and McAllister Streets which is reserved for military and private buses.

C. The Commanding Officer of Company "K" shall detail a marked automobile, with the driver only to report to Mrs. Gladys Bamberger, Parade Director, at Montgomery and Bush Streets at 1200 hours. He shall also provide a motorcycle escort and rear guard.

5. NORTHERN STATION

The Commanding Officer of Company "E" shall be responsible for the general policing of the area adjacent to the City Hall and the reviewing stand.

6. CROSS-TOWN TRAFFIC

Cross-town traffic shall be allowed to cross between units of the parade where possible, but shall not be allowed to turn onto the parade route, except airport buses at Mason and O'Farrell.

7. BUS LINE DIVERSION

A. GRAY LINE TOUR BUSES, which normally load on the O'Farrell Street side of the Hilton Hotel, will use Ellis or Mason Streets for approach and loading.

B. AIRPORT BUSES, northbound on Taylor Street, instead of turning east on O'Farrell, will continue north to Post, east to Mason, south to O'Farrell, west on O'Farrell between parade units, to terminal entrance between Mason and Taylor.

C. MUNICIPAL RAILWAY

- (1) Line #15 (Third Street), southbound, will be diverted from Montgomery Street via Clay, Davis, Market, First Street and regular route.
- (2) Line #5 (McAllister) at 1230 hours will be detoured south on Van Ness Avenue to Hayes Street; return via Hayes Street; Franklin to McAllister.
- (3) Line #21 at 1315 hours will turn back via Van Ness to Hayes and regular route outbound.
- (4) Lines #1, 2 and 45 at 1230 hours, inbound, will be diverted to Leavenworth, Bush, to Sansome and regular route.
- (5) Line #38 at 1230 hours, inbound, will be rerouted via Franklin, Post, Stockton, Market to East Bay Terminal and regular route.
- (6) Line #41, northbound, will be rerouted via Sacramento to Kearny, to Columbus and regular route.
- (7) Line #80, southbound, will be diverted via Jones, Ellis Mason to regular route.

7. BUS LINE DIVERSION (Continued)C. MUNICIPAL RAILWAY

(8) Line #47 Van Ness Avenue will continue operations in both directions on Van Ness Avenue.

(9) All other bus and street car lines will continue normal operations, unless excessive congestion requires change.

8. PROPERTY CLERK - UTILITY SQUAD

The Property Clerk shall detail members of the Utility Squad to install the necessary wiring in the vicinity of the Civic Center and elsewhere as required.

9. CHIEF'S VEHICLE

The Commanding Officer of Company "K" shall provide a marked police car for use by the Deputy Chief of Police. The driver assigned by the Chief's Office shall obtain this vehicle from Company "K" on the day of the parade.

10. MOUNTED UNIT TO CARRY COLORS

The Officer-in-Charge of the Mounted Unit shall detail five (5) members of his unit to report with horses and equipment to the parade area, Montgomery and Bush Streets, before 1145 hours, to act as color bearers.

11. OUTSIDE DETAILS TO THE TRAFFIC BUREAU

Information to be supplied by Patrol Headquarters as appropriate after conference between Traffic and Patrol Bureau Heads.

12. COURTESY TO THE NATIONAL COLORS

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said

2. COURTESY TO THE NATIONAL COLORS (Continued)

member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

3. POLICE RESERVE UNIT

The Director of Personnel shall assign approximately thirty (30) members of the Police Reserve Unit to report in uniform to the Officer-in-Charge at the Traffic Bureau at 1100 hours, Sun., 03/14/76.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 03/10/76

GENERAL ORDER NO. 20

ANNUAL POLICE-FIRE MASS AND BREAKFAST
(SUPPLEMENTING GENERAL ORDER NO. 14, CURRENT SERIES)

- A. As announced previously, the 30th Annual Police-Fire Memorial Mass will be celebrated at St. Mary's Cathedral, Sun., 03/28/76, at 0900 hours. All members (sworn and civilian), active or retired, and their families, are cordially invited to attend.
- B. The Mass will be followed by a breakfast in the Cathedral for all active and retired members (sworn and civilian), and their families. The cost of the breakfast is \$4.25 per person. Tickets for the breakfast will be forwarded to the Stations and Bureaus shortly. Cathedral Hall will accommodate 600 persons, and 300 tickets will be available to the Police Department.
- C. Members will assemble by 0845 hours on the Plaza in front of the Geary Street entrance to the Cathedral. Members of the uniformed force will attend in uniform. Commissioned Officers will wear the Commissioned Officer's Dress Uniform. Non-commissioned members will wear Class "A" Uniform.
- D. Captain Joseph M. Flynn shall arrange for the necessary traffic and security details. Parking will be available via the Gough Street entrance to the Cathedral and in the surrounding area.
- E. The following named members of this Department shall report to Supervising Captain Jeremiah P. Taylor inside the church at 0815 hours on this date and will act as ushers:

Lieutenant Matteo Genna
Sergeant Hugh R. O'Connor
Assistant Inspector Diarmuid J. Philpott
Assistant Inspector George E. Guglielmoni
Police Officer Mark E. Hurley
Police Officer Michael T. Sugrue

-Southeast Station
-Taraval Station
-Intelligence Unit
-Bureau of Inspectors
-Southeast Station *
-Southeast Station *

*Detailed to Patrol Headquarters.

PAGE ONE (of 2)

G. O. No. 20
03/10/76

INDEX UNDER:
Police-Fire Mass

E. (Continued)

To report at the time and date as stated above and to act as Mass Servers:

Lieutenant Frank M. Jordan
Police Officer Daniel J. Foley

-Public Affairs
-Northern Station

All of the above-named members shall be attired in Class "C" Uniform, with white gloves.

- F. The Captain of Traffic shall detail two (2) Solo Motorcycle Officers to act as Color Bearers for both the National and Department Colors, said Officers shall wear Motorcycle Officer's Dress Uniform with white gloves.
- G. Company Commanders shall submit final returns on the breakfast (money and unsold tickets), to the Office of the Police Commission not later than Mon., 03/22/76.
- H. Company Commanders shall canvass their respective companies to ascertain the number of members who will attend this 30th Memorial Mass. Results of the canvass shall be telephoned to the Office of the Police Commission by 1000 hours, Fri., 03/26/76.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 03/10/76

GENERAL ORDER NO. 21

PROVISIONS OF CITY CHARTER RELATIVE TO STRIKES BY POLICE OFFICERS

1. Proposition "O" passed by the electorate in November, 1975 added to the Charter Section 8.345 which provides as follows:

"In order to bring the provisions of this Section to the attention of any person who may be affected thereby, each member of the uniformed force of the police department and each member of the uniformed force of the fire department on the effective date of this section, and each person appointed to the position of Q2 police officer or the position of H2 Fireman on or after the effective date of this section shall be furnished a copy of the provisions of this section and shall make under oath and file in the office of the civil service commission the following declaration: 'I hereby acknowledge receipt of a copy of the provisions of Section 8.345 of the Charter of the City and County of San Francisco and hereby declare that during the term of my employment in either the Police Department or the Fire Department of said City and County, I shall neither instigate, participate in or afford leadership to a strike against said City and County nor engage in any picketing activity in furtherance of such a strike.'"

2. Therefore, in order to comply with the provisions of said section, all members of this department will be furnished a copy of Charter Section 8.345 and will be required, under oath, to acknowledge receipt of said section and declare that during their term of employment they shall neither instigate, participate, or afford leadership to a strike against the City and County, nor engage in any picketing activities in furtherance of such a strike.
3. An officer can be disciplined if he or she refuses to take said oath since the provisions of the Charter Section are couched in mandatory terms that require the employee to take the oath.
4. Lieutenant Paul Lawler, Intelligence Unit, who holds a Notary Public certificate, has been designated to administer the required oath and will contact commanding officers of the various units of the department. Said commanding officers shall cooperate with Lieutenant Lawler so as to expeditiously have all members of their respective commands comply with these provisions.

G. O. No. 21
03/10/76

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

Provisions of City Charter Relative to Strikes by Police Officers

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 03/11/76

GENERAL ORDER NO. 22

DICTATION PROCEDURE - INCIDENT CASE SUBSYSTEM

1. Problems are being experienced in computerized report preparation. These problems are common to all Department Units. Therefore, the following typical failures are itemized so as to alert Department members.
 - A. The officer dictating does not speak clearly or correctly, especially with names, addresses, telephone and star numbers.
 - B. The officer dictating does not spell out unusual names.
 - C. When the officer reports a crime to the Bureau of Inspectors or Juvenile Bureau, he does not report the name and star number of a sworn member as required, (only sworn personnel with star numbers can acknowledge notification).
 - D. Wrong dates are used in the reports.
 - E. Forgetting to give the name and star number of the approving officer.
 - F. The narrative is not constructed in a logical sequence, (officers should plan their narrative before starting to dictate).
 - G. Insufficient information given to properly dictate supplemental reports. (The procedure must be followed, refer to the Incident Case Subsystem Training Manual.)
 - H. Officers sometimes forget an entry that was to have been made in an earlier portion of the report and request that the terminal operator insert the entry. (THIS IS IMPOSSIBLE TO DO, due to the way the computer program is written. It causes nothing but problems if important information is omitted in the dictating sequence.)
2. The Computer Programs have been written so that information can be entered in a logical and sequential manner. Because of this sequence, Bureau of Criminal Information personnel cannot back-track on a report entered. Therefore, it is important that members dictate in proper sequence, being careful to include the proper information in the proper place.

3. Another constant problem is background noise. It is requested that where possible, members dictate their reports from a quiet room.
4. BCI operators are not all experienced Police Clerks. With this in mind, members are asked to keep the use of jargon to a minimum and speak clearly.
5. The better the dictation, the better the preparation of YOUR automated report.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 03/11/76

GENERAL ORDER NO. 23

TELEPHONE NUMBER - USE OF 553-0123

1. Department personnel shall, when advising citizens as to the number to call for police assistance, direct the citizen to use 553-0123 to the exclusion of other Department extensions. Experience has shown that personnel who give a citizen a District Station number, or Radio Channel number, will invariably cause a delay in handling that citizen's call. Members are advised that direct dial numbers bypass the Telephone Operators' Switchboard and cannot always be routed back to the Operator; this frequently results in the citizen having to re-dial. The Department's automated call switching system for processing calls on the 553-0123 line remains the most positive and expeditious method for initiating police service.
2. Members shall continue to direct inquiries relative to towed automobiles directly to 553-1235, the same number as shown on the City's "tow-away" signs. All other inquiries should be directed to 553-0123.
3. Adherence to the proper use of these numbers will facilitate requests for service while minimizing disruptive calls at the various Stations, Bureaus and Units.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

Telephone - Use of 553-0123

✓
OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 03/11/76

E-CABLE

GENERAL ORDER NO. 24

REQUESTS FOR ROUTINE CRIME LABORATORY RESPONSE

1. In making ROUTINE burglary investigations, members of this Department shall use greater discretion in requesting Crime Laboratory service. Requests for service shall be made only in those cases in which productive physical evidence is apparent or otherwise identified.
2. Where the response of the Crime Laboratory is a determined need in ROUTINE investigations, the victim shall be informed that Laboratory personnel will process the scene during a regular business day (Sunday excluded). Hours of service are 0800-2400 hours, Monday-Friday, and 0800-1600 hours on Saturday.
3. Whenever possible, requests for Crime Laboratory response shall indicate only one of three (3) time periods for said response, mornings, afternoons or evenings (no evening service on Saturday).
4. Victims shall not be told that the Crime Laboratory will telephone prior to their response.
5. The Crime Laboratory will be unable to honor any other commitment for ROUTINE weekend service unless previously arranged. Personnel are otherwise available on Sunday.
6. Adherence to this Order shall minimize misunderstandings among the various field units, Crime Laboratory and victims.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Crime Lab

G. O. No. 24
03/11/76

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Fri., 03/19/76

GENERAL ORDER NO. 25

LEAD TIME FOR MANDATORY TRAFFIC COURT APPEARANCES

1. The Court is having problems with certain traffic citations which call for mandatory court dates. The Municipal Court has had instances where officers have given 7 to 10 days for certain mandatory court appearances and they have been unable to input the citation into the computer system in time for the court date.
2. Commanding Officers shall see that sub-sections 8 and 9 of General Order No. 16, 03/03/76, are made available to their personnel.

3. Sub-sections 8 and 9 read as follows:

"8. In cases where the violator is booked, the provisions of General Order No. 104, Item 3, dated 10/19/71, shall be followed. When a citation is issued the violator shall be directed to appear as follows:

Section 31	Department 14	9:30 A.M.
Section 2800	Department 16	9:30 A.M.
Section 23103	Department 14	9:30 A.M.
Section 23109(a)	Department 16	9:30 A.M.
Section 23109(b)	Department 16	9:30 A.M.
Section 23121	Department 16	9:30 A.M.
Section 23122	Department 16	9:30 A.M.
Section 23123	Department 16	9:30 A.M.
Section 23123.5a	Department 16	9:30 A.M.
Section 23123.5b	Department 16	9:30 A.M.

- "9. Court Departments for the above listed violations are indicated on the Traffic Violations Cards which are distributed annually. In assigning court appearances, pick a court date (Saturdays, Sundays, and holidays excluded), 20-25 days following the date of violation."

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 25
03/19/76

INDEX UNDER:
Court, Traffic - Citation Lead
Time

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 03/19/76

GENERAL ORDER NO. 26

1. WARRANT INFORMATION - PHONE NUMBERS

In order to speed warrant information, requesting departmental units shall call the below-listed phone numbers at the Warrant Bureau prior to booking or accepting bail on any warrant of arrest. By calling the below-mentioned phone numbers, members requesting warrant information will be directed to the specific alphabetical warrant file section.

A - CAO	1871
CAP - ENR	1872
ENS - HAYNE	1874
HAYNES - LAVIN	1875
LAVIN - MORR	1877
MORS - ROONEX	1878
ROONEY - TEMPLE	1772
TEMPLEMAN - Z	1773

The foregoing supersedes Item 1 of General Order No. 146, dated 08/20/73.

* * * * *

2. RELOCATION - TWO CAR ASSOCIATION GARAGE

- A. All members are advised that effective 04/01/76 the 333 Jones Street Garage will be known simply as the JONES GARAGE, and will do business at 256 Turk Street.
- B. Telephone number for this concern remains: 775-9272.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 26
03/19/76

INDEX UNDER:

1. Warrant Information - Phone Numbers
2. Tow Car - Jones Garage

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 03/24/76

GENERAL ORDER NO. 27

E-CABLE ✓

WARRANTLESS ARREST

1. In January of 1976 the United States Supreme Court held that a Peace Officer may make an arrest in a public place without a warrant, provided probable cause existed. (U.S. v WATSON, No. 74-538). On February 25, 1976, the California Supreme Court, in the matter of PEO. v RAMEY, Crim. 18795, held that, absent exigent circumstances, a Peace Officer may not arrest a person in his residence without first having secured an arrest warrant if the probable cause to make such arrest was developed before the officer went to the suspect's residence and there was sufficient time to secure a warrant.
2. The "No Warrant" arrest procedure of a suspect found in any place, except his own residence, has not been modified and still may be used.
3. Absent exigent circumstances, the "No Warrant" arrest of a suspect in his residence can still be made if the officers were lawfully on the premises and the probable cause to arrest was developed at that time, rather than before going to the suspect's residence. An example of such a condition would be if an officer were on the premises to conduct a burglary investigation and discovered evidence in plain view which was stolen.
4. The "No Warrant" arrest of a suspect in his residence CAN be made if the officer had probable cause to arrest before going to the residence AND exigent circumstances exist.

The Court in RAMEY defined exigent circumstances as
"...and emergency situation requiring swift action to prevent:

1. imminent danger to life or
2. serious damage to property;
3. to forestall the imminent escape of a suspect;
4. destruction of evidence."

Additionally, the Court states that there can be no set rule as to what constitutes exigent circumstances. Although each

PAGE ONE (of 2)

G. O. No. 27
03/24/76

INDEX UNDER:
Warrentless Arrest

4. Continued

case must be decided on the facts that were known to the officer at the time the "No Warrant" arrest of a suspect while in his own residence was made, it is clear that the warrant requirement is imposed except in extraordinary circumstances. The following are two examples of what could constitute exigent circumstances:

- a) An officer in his investigation of a crime develops sufficient probable cause to arrest a suspect and knows the location of the suspect's residence. Additionally, the officer is informed that the suspect is currently in his premises and has knowledge that he is being sought for arrest, which he intends to avoid by immediately and permanently vacating the premises. A no warrant arrest can be made of the suspect in his residence to forestall the escape.
- b) The same circumstances as above, except, rather than vacate the premises, the officer is informed that the suspect intends to destroy the evidence of the crime.

5. EFFECTIVE IMMEDIATELY members of this department will not effect an arrest of a suspect in his own residence without a warrant on the basis of probable cause developed prior to going to the residence unless exigent circumstances are clearly present. (See Paragraph 4 for definition as to what may be an exigent circumstance.)

In the event there is a close question on the matter of exigent circumstances, the issue will be resolved in favor of securing an arrest warrant for the suspect, rather than to effect the arrest in his residence without a warrant, and the matter will be submitted to the office of the District Attorney for issuance of a warrant.

The officer has the option to stake out the premises and contact the on-call District Attorney, when the situation occurs outside normal business hours, or the appropriate detail in the day time hours, to secure assistance in obtaining the necessary arrest warrant.

6. Any time an arrest of a suspect in his own residence is made without a warrant and such arrest is made based on the probable cause developed prior to going to his residence, the officer shall clearly and fully set out the specific exigent circumstances and all the surrounding facts in the incident report.

7. EFFECTIVE DATE

This procedure will become effective at 0001 hours on 03/26/76.

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 03/25/76

GENERAL ORDER NO. 28

E-CABLE

SENIORITY OF SERVICE

Civil Service Commission informs us the following procedure shall be used as the means of establishing seniority among eligibles appointed on different lists.

1. Date of Appointment

Individuals have seniority in order of date of appointment.

2. Date of adoption of eligible list

Among eligibles appointed on the same date, those appointed from earlier lists have seniority by list number.

3. Rank on the list

Among eligibles appointed on the same date from the same list, eligibles have seniority by rank on the list beginning with the highest rank.

4. Among eligibles appointed on the same date from different lists adopted concurrently (as with List E-90 Q2 Police Officer Male, and E-90 Q2 Police Officer Female), eligibles have seniority by score on the list.

5. In the event of a tie score under number 4 above, then the procedures used to break ties in the examination would apply. They are:

- A. Candidates receiving Veteran's preference are ranked below those not receiving Veteran's preference.
- B. The candidate scoring highest in the part of the examination having the greater weight is ranked highest.
- C. The candidate with age closest to 25th birthday is ranked highest.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 28

03/25/76

INDEX UNDER:
Seniority of Service

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

E - CABLE

San Francisco, California
Tue., 03/30/76

GENERAL ORDER NO. 29

1. ENFORCEMENT - 1976 CALIFORNIA MOTOR VEHICLE
REGISTRATION-----

- A. The Department of Motor Vehicles has notified this Department to begin enforcement of 1976 California Motor Vehicle Registration on Thurs., 04/01/76.
- B. With the exception of a relatively small number of aggravated situations, all vehicle owners should now be in possession of 1976 validation stickers, a receipt for 1976 fees, or a letter from the Department of Motor Vehicles indicating the 1976 registration for the vehicle is being processed.

* * * *

2. ISSUANCE OF A CERTIFICATE OF DETENTION

Paragraph #3 of General Order No. 34, dated 02/26/73, is amended to read as follows:

- "3. This form shall be prepared in duplicate, the original being given to the person released and the copy forwarded to the Record Room, Bureau of Criminal Information, where it shall be maintained."

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

- (1) Vehicle Registration - Enforcement
- (2) Detention - Certificate of

G. O. No. 29
03/30/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

SEE GO 41 of 1976
For ADDITION

San Francisco, Calif.
Tue., 03/30/76

GENERAL ORDER NO. 30

The following memorandum received by this Department from Bernard Orsi, General Manager of Personnel, is quoted for the information of members of this Department:

SUBJECT: ABSENCES DURING THE PERIOD OF THE POSSIBLE CITY AND COUNTY STRIKE.

In order that equitable administrative procedures are utilized throughout City departments, the following guidelines will be effective throughout any period of time in which City and County employees may be affected by strike actions.

No vacation time, sick leave with pay, time off in lieu of overtime or any other procedure can be used to subsidize employees who in fact do not work because of a strike. The time lost from work due to a strike will not be included when calculating vacation and sick leave benefits.

Department heads will respect requests for approved vacation or compensatory overtime which have already been scheduled effective close of business the date before issuance of this memorandum. Request to utilize vacation or compensatory time off will not be approved during the period of any strike action.

In accord with administrative practices which were previously in effect, employees are reminded that requests for sick leave will be granted only in cases of absence necessitated because of illness which incapacitates the employee for the performance of his/her duties. If an absence is necessitated due to bona fide illness, a physician's certificate will be required for each day's absence due to illness. If the pattern in a department clearly goes beyond normal practice, all such requests for sick leave will be subject to disapproval.

Unless previously approved, no request for personal leave, training with pay or that portion of military leave which is paid by the City will be granted.

No incident involving accidental injury while picketing comes under the purview of the Workmen's Compensation Act. The City's portion of workmen's compensation payment will not be paid.

PAGE ONE (of 2)

Blue Cross and other medical insurance - Striking employees will have to make arrangements to pay own premiums; no City funds will be provided.

Holidays - If a holiday occurs during a strike, all members on strike will forfeit the holiday allowance.

Employees who strike or respect picket lines are not entitled to pay for the days on which they were either striking or were respecting picket lines.

CIVIL SERVICE COMMISSION

/s/ Bernard Orsi
General Manager, Personnel

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Thur., 04/01/76

GENERAL ORDER NO. 31

1. INSURANCE CODE - SECTION 488.5

- A. In 1973, Section 488.5 was added to the California Insurance Code. This Section reads as follows:

488.5 Prohibition against increasing premium on private automobile insurance of peace officer because of accident in line of duty.

No insurer shall, in issuing or renewing a private automobile insurance policy to a peace officer, member of the California Highway Patrol, or fireman, with respect to his operation of a private motor vehicle, increase the premium on such policy for the reason that the insured or applicant for insurance has been involved in an accident while operating an authorized emergency vehicle, as defined in subdivision (a) of Section 165 of the Vehicle Code or in paragraph (1) or (2) of subdivision (b) of Section 165 of the Vehicle Code, in response to a call to duty.

- B. As used in this section: (a) "Peace Officer" shall have the same meaning as defined in Section 830.1 of the Penal Code.

(b) "Policy" shall have the same meaning as defined in subdivision (a) of Section 660.

* * * *

2. UNIFORMS AND EQUIPMENT ISSUE

- A. Effective Mon., 04/05/76, the Uniforms and Equipment Section of the Property Clerk's Office will no longer be located in Room G-4 of the Hall of Justice.
- B. From the effective date, members shall respond to Window #1 of the Property Clerk's Office for uniform and equipment issue.
- C. Uniforms and Equipment Section will maintain the same local, Ext. 1230.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 31
04/01/76

INDEX UNDER:

- (1) Insurance Code, 488.5
(2) Uniforms and Equipment Issue

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 04/02/76

GENERAL ORDER NO. 32

THE GREAT EARTHQUAKE AND FIRE MUSTER

1. The St. Francis Hook and Ladder Company, a Fire Department Society, will sponsor a National Invitational Fire Muster in San Francisco in commemoration of the Great Earthquake of April 18, 1906. Public events are scheduled on Saturday, April 17, and Sunday, April 18, 1976.
2. The following public events will take place on Polk Street, between Grove and McAllister Streets, except as indicated:
 - A. Saturday, April 17, 1976
 - 1000 hours Motorized Apparatus Contests, vintage 1900-1940
 - 1200 hours Steam Engine Contests
 - 1300 hours 1st Alarm Response - SFFD
 - 1330 hours to
 - 1600 hours (approx.) Bucket Brigade Competition
 - B. Sunday, April 18, 1976
 - 0513 hours Meeting - Lotta's Fountain, Market at 3rd Street with South of Market Boys, and souvenirs of the 1906 quake.
 - 1000 hours Parade (a separate General Order will be issued to cover this event).
 - 1200 hours Hand Pumping Contest
 - 1330 to 1730 hours (approx.) Horse Cart Racing.
3. During and following the events and contests, historic fire apparatus will be on display within Civic Center Plaza and on Grove Street between Larkin Street and Van Ness Avenue.
4. Commanding Officer, Traffic Bureau, shall:
 - A. Arrange for necessary street clearances and for the posting of appropriate "No Parking" signs.
 - B. Arrange for barricades and ropes for Sunday, 04/18/76, in conjunction with the parade.

5. Commanding Officer, Northern Station, shall:

- A. Collaborate with the Commanding Officer, Traffic Bureau.
- B. Arrange for necessary barricades and roping for Saturday, 04/17/76.
- C. Provide for traffic control on 04/17/76 from 0900 hours until completion of the events and on 04/18/76 from approximately 1115 hours (following the parade) until completion of the events indicated in Item B, paragraph 2, and be prepared to provide typical parade details on Sunday, 04/18/76.

6. Prohibited Parking

In conjunction with the above events, parking shall be prohibited; parked vehicles will be towed. Parking will be prohibited on the following streets from 0830 hours until completion of the street events on both Saturday, 04/17/76, and Sunday, 04/18/76.

- A. Grove Street, both sides, between Larkin and Polk Streets.
- B. Grove Street, north side, between Polk Street and Van Ness Avenue.
- C. Polk Street, both sides, between McAllister and Larkin Streets.
- D. Polk Street, east side, Grove Street to a point opposite Ivy Alley.
- E. McAllister Street, south side, from Polk Street to the entrance to the Brooks Hall Parking Garage.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 04/02/76

GENERAL ORDER NO. 33

SAN FRANCISCO GIANTS 1976 BASEBALL SEASON

1. On Fri., 04/09/76, the San Francisco Giants Baseball team will commence the 1976 Baseball Season at Candlestick Park. There will be 74 dates on which games will be played at the stadium during the regular season.

Each individual officer assigned to the baseball detail shall report to the detail equipped with a PIC radio.

Vespa Motorscooters may be substituted for 3-wheel motorcycles, or Radio Patrol Cars, to the extent necessary to fill the required detail of manpower.

The Commanding Officer of the Southeast Police District shall be in charge of all police personnel assigned or detailed to these games.

The Traffic Bureau shall be responsible for the direction of traffic West of Giants Drive.

2. DETAILS FOR OPENING DAY - FRIDAY, 04/09/76

The following number of officers from the companies indicated shall report with the vehicles shown to the Commanding Officer at the Southeast Station at 1000 hours for assignment:

Central Station	2 Police Officers	One Patrol Vehicle
Southern Station	2 Police Officers	Two 3-wheel M/C
Mission Station	2 Police Officers	One Patrol Vehicle
Northern Station	2 Police Officers	One Patrol Vehicle
G.G. Park Station	2 Police Officers	One Patrol Vehicle
Richmond Station	2 Police Officers	One Patrol Vehicle
Ingleside Station	2 Police Officers	One Patrol Vehicle
Taraval Station	2 Police Officers	Two 3-wheel M/C

Total	16 Police Officers	Six Patrol Vehicles Four 3-wheel M/C
-------	--------------------	---

Crime Specific Task Force - Two Squads to 10-25 area.

Names and star numbers of officers detailed on Opening Day shall be forwarded to the Southeast Station by 0900 hours, Wed., 04/07/76.

PAGE ONE (of 6)

G. O. No. 33
04/02/76

INDEX UNDER:
Baseball Season - Giants 1976

3. DAY GAMES - DETAILS FOR THE SEASON - DAY GAMES

- A. The following number of officers from the companies indicated shall report with the vehicles shown to the Commanding Officer at the Southeast Station at 1000 hours on the dates given in paragraph 3E.

Tour of Duty - 1000/1800 Hours

Southern Station	1 Police Officer	One 3-wheel M/C
G. G. Park Station	1 Police Officer	One 3-wheel M/C
Taraval Station	1 Police Officer	One 3-wheel M/C
Total	3 Police Officers	3 3-wheel M/C

The above officers (paragraph A) will be detailed the entire 1000/1800 tour of duty.

Crime Specific Task Force shall furnish 2 Squads to 10-25 the area during each game.

- B. The following number of officers from the companies indicated shall report with vehicles to the Commanding Officer at the Southeast Station at 1000 hours on the dates given in paragraph 3E.

Mission Station	1 Police Officer	One Patrol Vehicle
Northern Station	1 Police Officer	One Patrol Vehicle
G.G. Park Station	1 Police Officer	One Patrol Vehicle
Richmond Station	1 Police Officer	One Patrol Vehicle
Ingleside Station	1 Police Officer	One Patrol Vehicle
Taraval Station	1 Police Officer	One Patrol Vehicle
Total	6 Police Officers	6 Patrol Vehicles

The above officers (paragraph B) shall be relieved of their detail by the Officer-in-Charge, Candlestick, after the start of the game as conditions dictate. After being relieved, the officers shall report back to their respective companies. The Bureau of Communications shall be notified by the Officer-in-Charge, Candlestick, that a radio broadcast on all channels is to be made announcing that these cars are 10-8 and returning to their districts.

- C. The following number of officers shall report with vehicles to the Officer-in-Charge, Candlestick Substation, Gate B, at 1400 hours on the dates given in paragraph 3E. The reporting time for day double headers is 1600 hours.

3. DAY GAMES - DETAILS FOR THE SEASON - DAY GAMES

C. (Continued)

G. G. Park Station	2 Police Officers	One Patrol Vehicle
Ingleside Station	2 Police Officers	One Patrol Vehicle

Total	4 Police Officers	Two Patrol Vehicles
-------	-------------------	---------------------

The above officers shall be relieved by the Officer-in-Charge when said detail is secured. After being relieved, the officers shall report back to their respective companies. The Officer-in-Charge, Candlestick, shall promptly notify the Bureau of Communications that a radio broadcast is to be made on all channels announcing that these vehicles are 10-8 and returning to their districts.

D. Names and star numbers of officers detailed shall be forwarded to the Southeast Station by the day prior to the detail.

E. SCHEDULE OF DAY GAMES

* Friday	April 9 (Opening Day)
Saturday	April 10
Sunday	April 11
Saturday	April 24
Sunday	April 25
Monday	April 26
Wednesday	April 28
Saturday	May 1
** Sunday	May 2 (Doubleheader)
Tuesday	May 18
Thursday	May 20
Saturday	May 22
** Sunday	May 23 (Doubleheader)
Monday	May 24
Wednesday	May 26
Saturday	June 5
Sunday	June 6
Wednesday	June 9
Thursday	June 10
Saturday	June 12
** Sunday	June 13 (Doubleheader)
Thursday	June 24
Monday	June 28
Wednesday	June 30

3. DAY GAMES - DETAILS FOR THE SEASON - DAY GAMESE. SCHEDULE OF DAY GAMES (Continued)

Saturday	July 3
Sunday	July 4
Thursday	July 15
Saturday	July 17
** Sunday	July 18 (Doubleheader)
Monday	July 19
Wednesday	July 21
Saturday	July 31
Sunday	August 1
Wednesday	August 4
Wednesday	August 18
Thursday	August 19
Saturday	August 21
Sunday	August 22
Wednesday	August 25
Saturday	September 4
** Sunday	September 5 (Doubleheader)
Monday (Labor Day)	September 6
Saturday	September 11
** Sunday	September 12 (Doubleheader)
Saturday	September 25
Sunday	September 26

* Reporting time for Opening Day - 1000 hours (paragraph 2)

** Reporting time for officers listed in paragraph 3C - 1600 hours.

4. NIGHT GAMES - DETAILS FOR THE SEASON - NIGHT GAMES

A. The following number of officers from the companies indicated shall report to the Commanding Officer at the Southeast Station on the dates given in paragraph 4E.

	<u>Reporting Time</u>	<u>Tour of Duty</u>
Night Games	1800 hours	1800 to 0200 hours
Wednesday, 06/23/76	1530 hours	1530 to 2330 hours
Southern Station	1 Police Officer	One 3-wheel M/C
G. G. Park Station	1 Police Officer	One 3-wheel M/C
Ingleside Station	1 Police Officer	One 3-wheel M/C
Taraval Station	1 Police Officer	One 3-wheel M/C
Total	4 Police Officers	Four 3-wheel M/C

4. NIGHT GAMES - DETAILS FOR THE SEASON - NIGHT GAMES

A. (Continued)

The above officers (Paragraph A) will be detailed for the entire 8-hour tour of duty.

The Crime Specific Task Force shall furnish 2 Squads to 10-25 the area during each game.

- B. The following number of officers from the companies indicated shall report with vehicles to the Commanding Officer at South east Station on the dates given in paragraph 4E.

		<u>Reporting Time</u>
Night Games		1800 hours
Central Station	1 Police Officer	One Patrol Vehicle
Mission Station	1 Police Officer	One Patrol Vehicle
Northern Station	1 Police Officer	One Patrol Vehicle
Richmond Station	1 Police Officer	One Patrol Vehicle
Total	4 Police Officers	Four Patrol Vehicles

The above officers (paragraph B) shall be relieved of their detail by the Officer-in-Charge, Candlestick, after the start of the game as conditions dictate. After being relieved, the officers shall report back to their respective companies. The Officer-in-Charge, Candlestick, shall promptly notify the Bureau of Communications so that a radio broadcast is made on all channels announcing that these vehicles are 10-8 and returning to their districts.

- C. The following number of officers shall report with the vehicle shown to the Officer-in-Charge, Candlestick Substation, Gate B, on the dates given in paragraph 4E.

		<u>Reporting Time</u>
Night Games		2145 hours
G. G. Park Station	2 Police Officers	2 Patrol Vehicles
Ingleside Station	2 Police Officers	2 Patrol Vehicles
Total	4 Police Officers	4 Patrol Vehicles

4. NIGHT GAMES - DETAILS FOR THE SEASON - NIGHT GAMES

C. (Continued)

The above officers shall be relieved by the Officer-in-Charge, Candlestick, when said detail is secured. After being relieved, the officers shall report back to their respective companies. The Officer-in-Charge, Candlestick, shall promptly notify the Bureau of Communications that a radio broadcast is to be made on all channels announcing that these vehicles are 10-8 and returning to their districts.

D. Names and star numbers of officers detailed shall be forwarded to the Southeast Station by the day prior to the detail.

E. SCHEDULE OF NIGHT GAMES

Friday	April 23
Tuesday	April 27
Friday	April 30
Monday	May 17
Wednesday	May 19
Friday	May 21
Tuesday	May 25
Friday	June 4
Tuesday	June 8
Friday	June 11
** Wednesday	June 23 (Doubleheader)
Tuesday	June 29
Friday	July 2
Friday	July 16
Tuesday	July 20
Friday	July 30
Monday	August 2
Tuesday	August 3
Tuesday	August 17
Friday	August 20
Tuesday	August 24
Friday	September 3
Tuesday	September 7
Friday	September 10
Tuesday	September 21
Wednesday	September 22
Thursday	September 23
Friday	September 24

5. OFFICIAL STARTING TIMES OF GAMES

Single Day Games	1300 hours
Sunday Doubleheaders	1200 hours
Night Games	2000 hours
June 23, 1976 (Doubleheader)	1730 hours

San Francisco, California
Tue., 04/13/76

GENERAL ORDER NO. 34

GREAT EARTHQUAKE AND FIRE MUSTER PARADE

1. The St. Francis Hook and Ladder Company, a Fire Department Historical Organization, will sponsor and conduct a parade in this City on Sun., 04/18/76. This parade will occur on the 70th anniversary of the great earthquake of 1906. The parade will commence at 1000 hours at the intersection of Market Street and Front Street, and thereafter proceed over the following route:
 - A. West on Market to North 7th Street;
 - B. North on North 7th to McAllister Street;
 - C. West on McAllister to Polk Street;
 - D. South on Polk to the reviewing stand at City Hall and finally to
 - E. Grove Street and Polk.
2. Formation Area:
 - A. Pine Street, between Davis Street and Montgomery Street;
 - B. Sansome Street, between Bush Street and Washington Street;
 - C. Battery Street, between Bush and Clay Street;
 - D. Front Street, between Clay and Market Street.
3. Disbanding Area:
 - A. Marchers will disperse on Grove Street between Van Ness Avenue and Larkin Street.
 - B. Fire Department vehicles, historical and current, will disperse to locations:
 1. on Grove between Larkin and Van Ness.
 2. on Polk Street, between Grove and Ivy Alley, and
 3. into the City Hall Plaza near the fountain pool.
4. Traffic Bureau:
 - A. The Commanding Officer of Company "K" shall be in charge of traffic regulations during the parade. He shall see that all intersections along the route and at other strategic points, such as streetcar and trolley coach terminals and detours are policed.
 - B. The Commanding Officer of Company "K" shall also be responsible for clearing the parked automobiles from selected portions of the Formation Area and from posted areas indicated in paragraph 3B, above.

4. Traffic Bureau (Continued)

C. Shall provide for an appropriate escort.

5. Northern Station:

A. The Commanding Officer of Company "E" shall be responsible for the general policing of the area adjacent to the City Hall and the reviewing stand.

B. He shall also be responsible for policing of the area of post parade activity and for street closings related to post parade activities (scheduled events described in General Order No. 32 of 04/02/76).

6. Cross-town Traffic

Cross-town traffic shall be allowed to cross between units of the parade where possible but shall not be allowed to turn onto the parade route.

7. Municipal Railway Diversions:**A. Streetcars**

1. Streetcar service will be diverted from Market at 11th and thereafter double back along regular routes.

2. Streetcar shuttle service:

Motor coaches will be substituted for the extension of streetcar service at 11th and Market Streets and will proceed over the following route:

Inbound: Market to Eighth Street, south on Eighth to Mission, east on Mission to East Bay Terminal, via First Street.

Outbound: East Bay Terminal, thereafter exiting the terminal via Fremont; thereafter west on Mission to South Van Ness, north on South Van Ness to Market and thereafter east on Market to 11th Street.

B. Buses:

1. Line 5 (McAllister):

Inbound via McAllister will be diverted at McAllister and Van Ness at 1000 hours.

7. Municipal Railway Diversions (Continued)**B. Buses -(Continued)****2. Line 6 (Masonic) and Line 8 (Market):**

At 0945 hours inbound coaches on Market will be diverted from Market at Eighth Street and thereafter proceed south on Eighth to Mission, east on Mission to the terminal at Steuart and Mission Streets. Outbound coaches will return via Mission, 9th Street, Market and thereafter along normal route.

3. Line 15 (Third Street):

No diversion; coach will cross Market Street from Battery Street into First Street as usual.

4. Line 21 (Hayes):

At 0945 inbound coaches on Grove Street will be diverted at Van Ness Avenue and thereafter proceed south on Van Ness, and South Van Ness to Mission, east on Mission to 4th Street, and commence its return route by proceeding south on 4th to Howard, west on Howard to 5th; thereafter proceed via Mission to 9th to Hayes and its regular route.

5. Line 31 (Balboa):

At 1000 inbound coaches on Eddy Street will be diverted at Mason Street and thereafter return to their outbound route on Turk Street via Mason Street.

6. Line 38 (Geary):

At 0945 inbound coaches on O'Farrell Street will be diverted at Stockton Street and thereafter to proceed via Stockton and 4th Street to Mission, east on Mission to the East Bay Terminal. Outbound coaches will leave the Terminal via Fremont and thereafter west on Mission to Third Street, north on Third to Market and Geary and thereafter along regular westbound route.

7. Line 41 (Union-Howard):

Inbound: No change.

At 0945 Outbound: Coaches on Sacramento Street proceeding west from Drumm Street will continue past Sansome Street (normal route turns on Sansome) to Kearny Street. Thereafter it will proceed north on Kearny and to its regular route on Columbus Street.

7. Municipal Railway Diversions (Continued)**B. Buses - (Continued)****8. Line 71 (Haight-Noriega) & Line 72 (Haight-Sunset):**

At 1000 hours inbound coaches will be diverted from Market Street at Eighth Street and thereafter continue to their terminus via Eighth, Mission, 4th, Howard and Fifth to Mission.

Outbound coaches will leave Fifth & Mission proceeding west on Mission and thereafter on Mission to Ninth, Ninth to Market and thence west on Market along the normal route.

9. All other bus and streetcar lines will maintain normal operations, unless excessive congestion requires change.**8. Property Clerk - Utility Squad**

The Property Clerk shall detail members of the Utility Squad to install the necessary roping and barricades as requested by the Traffic Bureau.

9. Courtesy to the National Colors

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 04/14/76

GENERAL ORDER NO. 35

JAPANESE CHERRY BLOSSOM FESTIVAL PARADE

1. On Sun., 04/25/76, the Nihonmachi Cherry Blossom Festival Parade Committee will conduct a parade in this City starting from in front of City Hall on Polk Street at 1300 hours and proceeding over the following route:

- A. North on Polk Street to Post Street;
- B. West on Post Street to Fillmore Street.

2. FORMATION AREAS

The parade will consist of 30 units which will form on the following streets:

- A. Polk Street between Grove Street and McAllister Street;
- B. Grove Street between Larkin Street and Van Ness Avenue;
- C. Larkin, west side, between Grove and McAllister.

3. DISBANDING AREA

The parade will disband on Post Street between Fillmore and Steiner Streets.

4. COMPANY "K"

- A. The Commanding Officer of Company "K" shall be in charge of traffic regulations during the parade. He shall see that all intersections along the route and at other strategic points, including the reviewing stand, are policed. To that end he shall collaborate with the Commanding Officer of Company "E".
- B. The Commanding Officer of Company "K" shall assign a sufficient number of motorcycle officers to lead the parade; to act as rear guard; and to clear the parked vehicles from such portions of the route as may be necessary. All tows shall be by private tow car.

5. CROSS-TRAFFIC

Traffic shall be allowed to cross between units of the parade at intersections where possible, but shall not be allowed to turn into the parade route.

PAGE ONE (of 2)

G. O. No. 35
04/14/76

INDEX UNDER:

Parade - Japanese Cherry Blossom

6. MUNICIPAL RAILWAY

- A. The northbound #19 bus (Polk Street) will be rerouted over Larkin to Sutter to Polk Street;
- B. The inbound #1-3 and 2 Sutter buses will be rerouted via Laguna to Bush to Hyde to Post Street;
- C. The inbound #45 bus will be rerouted via Bush to Hyde to Post Street.
- D. All other bus and streetcar lines shall continue on their regular route through parade units unless rerouted by Municipal Railway Inspectors.

7. PROPERTY CLERK - UTILITY SQUAD

The Property Clerk shall detail members of the Utility Squad to pick up and deliver barricades and install ropes as directed by the Commanding Officer of Company "K" and shall remove them at the conclusion of the parade.

8. POLICE RESERVE UNIT

The Captain of Personnel shall assign approximately twenty (20) members of the Police Reserve Unit to report in uniform to the Officer-in-Charge at the Traffic Bureau at 1100 hours, Sun., 04/25/76.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 04/15/76

GENERAL ORDER NO. 36

1. REPEATING TELETYPE MESSAGE #2370, DATED 04/15/76:

AS A RESULT OF A COURT DECISION ENJOINING THE STATE FROM DECLARING A HOLIDAY ON GOOD FRIDAY, AND PURSUANT TO ADVICE RECEIVED FROM THE CITY ATTORNEY, THE THREE HOURS FROM 1200 TO 1500 HOURS ON GOOD FRIDAY, APRIL 16, 1976, WILL NOT BE REGARDED AS HOLIDAY TIME FOR MEMBERS OF THIS DEPARTMENT.

2. REPEATING TELETYPE MESSAGE #2371, DATED 04/15/76:

THE POLICE DEPARTMENT'S APPROPRIATION FOR EXTENDED WORK WEEK (EWW) WATCHES AND OVERTIME FOR CIVILIAN EMPLOYEES HAS BEEN EXPENDED. ATTEMPTS TO OBTAIN ADDITIONAL FUNDS THROUGH SUPPLEMENTAL APPROPRIATION HAVE BEEN UNSUCCESSFUL. THEREFORE EFFECTIVE 0000 HOURS, THURSDAY, 04/15/76, THE PRACTICE OF ALLOWING CIVILIAN MEMBERS OF THE POLICE DEPARTMENT TO WORK EWW WATCHES AND/OR OVERTIME SHALL BE DISCONTINUED FOR THE BALANCE OF THE PRESENT FISCAL YEAR.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 36
04/15/76

INDEX UNDER:

- (1) Good Friday, Holiday
- (2) EWW - Civilian Employees

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 04/19/76

GENERAL ORDER NO. 37

E-CABLE ✓

ENFORCEMENT OF SECTION 647c OF THE PENAL CODE

This Department is receiving increasing number of complaints regarding soliciting for prostitution on the streets, especially in the downtown area.

Section 647c of the Penal Code has been used to curtail this activity; however, this section is not intended to be used to scoop up persons engaging in offensive conduct. Section 647c of the Penal Code was intended to be used only when the normal access to public places was willfully and maliciously obstructed. Thus, the issue is the obstruction, not the drunkenness, street-walking or other suspicious or illegal activity involved. This section has been narrowly defined and must be narrowly enforced to preserve its limited utility.

Section 647c of the Penal Code reads as follows:

"Willful or malicious obstruction of street or sidewalk.

Every person who willfully and maliciously obstructs the free movement of any person on any street, sidewalk, or other public place or on or in any place open to the public is guilty of a misdemeanor.

"Nothing in this section affects the power of a county or a city to regulate conduct upon a street, sidewalk, or other public place or on or in a place open to the public."

Thus, the elements of this section require a person to:

- a. Willfully, and
- b. Maliciously
- c. Obstruct the free movement
- d. Of another person
- e. On any street, sidewalk or public place.

PAGE ONE (of 3)

G. O. No. 37
04/19/76

INDEX UNDER:
Enforcement--Penal Code
Section 647c

5. Definitions:

- a. "Willfully" is defined in Section 7.1 of the Penal Code. Willfully simply means a purpose or willingness to do an act; a design to do a specific act. This definition would thus exclude mistake or confusion.
- b. "Malice and Maliciously" is defined in Section 7.4 of the Penal Code. This section states that malice and maliciously mean a wish to vex, annoy or injure another person or an intent to do a wrongful act. Malice is an illusive legal term. Members enforcing 647c should note any absence or justification or excuse for the person's act or an actual intent to cause harm or willfully to do an act with knowledge that the surrounding circumstances indicate a strong likelihood that harm may result.
- c. "Obstruct the free movement." The person must actually obstruct the free movement of another person on the street, sidewalk or public place. The mere presence of the person on the sidewalk does not constitute obstruction. If, however sufficient numbers of persons were merely standing on the sidewalk, but in so doing blocked the entrance or exit of a private doorway, this would constitute an obstruction. There must be a showing that the accused is blocking the free passage of another person. Because a pedestrian must slightly deviate from his intended path does not constitute obstruction. Obstruction, however, may consist of conduct other than standing on the sidewalk. If a person persistently approaches another, attempting to force such person to engage in conversation or purchase goods or wares or solicits alms, such conduct may be an "obstruction to free movement. The obstruction to free movement must take place on the street, sidewalk, public place (as a park or square) or a place open to the public (as a department store or public garage). Thus, a suspect blocking the aisles of a department store willfully and maliciously may be in violation of this section, or where the suspect is lawfully within a railroad or bus terminal, but such person's conduct is such as to willfully and maliciously block the ticket counter, exits, etc., he may be in violation of Section 647c.

6. The policy of this Department is that members shall adhere to the several elements that constitute a crime as set forth in Section 647c before an arrest or citation may be issued for violation of Section 647c. The member observing the activity must be able to articulate that each and every element of Section 647c is present, and such information shall be included in any Incident Report made as a result of each arrest or citation.

Failure of a suspect to move after a lawful order by a police officer is not, in itself, a violation of Section 647c. If such an order is given and after the suspect is given an opportunity to comply and refuses such action or fails to move, would indicate to a court that the suspect was "willfully and maliciously" obstructing. This failure to move is not, of itself, conclusive evidence of a violation of Section 647c, but it is admissible evidence that the suspect was willfully and maliciously obstructing.

Section 20 of Part II, Chapter VIII of the San Francisco Municipal Code (Police Code) shall not be used in lieu of Section 647c. Section 20 of the Police Code is very limited in its application.

"Sec. 20. Sitting, lying or sleeping on any street, sidewalk, etc. prohibited; exceptions: No person shall willfully sit, lie or sleep in or upon any street, sidewalk or other public place in such a manner as to obstruct the free passage or use in the customary manner of such street, sidewalk or other public place.

"Nothing herein contained shall be deemed to prohibit persons from sitting on public benches or other public facilities provided for such purpose."

The elements of Section 20 require that the accused must "willfully sit, lie or sleep on or upon any street, sidewalk or public place, in such a manner as to obstruct the free passage or use of such street, sidewalk or other place."

Thus, unless the suspect is sitting, lying or sleeping on a street, sidewalk or public place in such a manner as to cause an obstruction, he is not in violation of Section 20 M.P.C.

Thus, the "tools" given to the Department by the Legislature to prevent soliciting for prostitution on the streets is extremely limited. In order to protect the limited utility of Section 647c of the Penal Code and Section 20 of the Police Code, these sections shall not be used unless each and every element that constitutes a violation is present and especially these sections may not be used to curtail suspicious conduct. We realize that it is extremely frustrating both to the police department and to the merchants and citizens of our city to "know" that the illegal activity is present and yet not be able to take effective law enforcement action. We must remember, however, that we can enforce the laws only as written by the Legislature and interpreted by the courts. If the activity observed does not fall within a specific statute, then that activity cannot be declared illegal and no person is liable to arrest for doing an act not specifically declared by the Legislature to be illegal.

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 04/23/76

GENERAL ORDER NO. 38

DAYLIGHT SAVING TIME

1. Your attention is directed to Section 3 of the DAYLIGHT SAVING TIME ACT, as amended, which reads as follows:

SECTION 3: From 1:00 o'clock antemeridian on the last Sunday of April, until 2:00 o'clock antemeridian of the last Sunday of October, the standard time in this state so established shall be one hour in advance of the standard time now known as United States Standard Pacific Time.

2. Therefore, when Standard Time ends at 0200 hours, SUNDAY, 04/25/76, official timepieces in this Department shall be ADVANCED sixty (60) minutes at that hour.
3. Department personnel are reminded to adjust their personal timepieces to coincide with the foregoing. This matter should have the particular attention of officers on the day watch so that they will not neglect to make the necessary time adjustments before retiring on Saturday evening, 04/24/76.

4. ALCOHOLIC BEVERAGE CONTROL ACT

"Section 25631. Retail hours of sale. Any on or off-sale licensee, or agent or employee of such licensee, who sells, gives or delivers to any person any alcoholic beverage between the hours of 2 o'clock and 6 o'clock A.M. of the same day, is guilty of a misdemeanor.

"For the purposes of this section, on the day that a time change occurs from Pacific Standard Time to Pacific Daylight Time, or back again to Pacific Standard Time, '2 o'clock A.M.' means two hours after 12 o'clock P.M. of the day preceding the day such change occurs."

5. ELECTRIC WALL CLOCKS - HALL OF JUSTICE

All electric wall clocks in the Hall of Justice are electronically regulated by a central mechanism. Personnel are warned to refrain from attempting to regulate these timepieces so as to avoid damaging the mechanism.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 04/28/76

GENERAL ORDER NO. 39

REPORT OF STOLEN OR LOST LICENSE PLATE(s)
OWNER TO APPLY AT ONCE FOR SUBSTITUTE PLATE(s)

1. Members receiving a report of stolen or lost license plate(s) shall take the necessary information for preparation of an Incident Report and immediately telephone this information to Auto-Statix (local 1274).
2. Auto-Statix personnel, upon receipt of information concerning stolen or lost license plate(s), shall make the proper entries into the statewide Stolen Vehicle System (SVS).
3. In addition, a member shall instruct the owner to apply to the Department of Motor Vehicles who will then issue new license plate(s). There is a \$3.00 fee for the substitute plate(s). A new registration certificate will be sent by mail.
4. Officers making vehicle stops, after having received information that a suspect vehicle bears a reported stolen or lost plate(s), are cautioned that the remaining plate may still be on the rightful owner's vehicle.
5. Embarrassing situations arise when a plate has been reported missing and entered in the Stolen Vehicle System (SVS) and the vehicle later stopped because the owner continued to drive with only the remaining plate.

This General Order supersedes Item #1 of G.O. No. 71,
dated 04/20/73.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
License Plates - Stolen or Lost

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
THUR., 04/29/76

GENERAL ORDER NO. 40

RELEASE OF POLICE INCIDENT REPORTS

1. POLICE INCIDENT REPORTS - ARREST MADE

- a) This department has adopted a policy of furnishing a copy of an original incident report to a victim of a crime.
- b) A copy may be obtained by a victim at the Hall of Justice, 850 Bryant Street, 4th floor, Room 475, San Francisco, California, after presenting proper identification establishing himself as the victim and paying the fee for search and copying of the records.
- c) Under no circumstances will any supplemental incident report be released, nor will any report where the suspect is a juvenile be released without the production of a subpoena or court order by the person requesting the report.

2. POLICE INCIDENT REPORTS - NO ARREST

If the report is regarding a theft or loss of vehicle or property, and no suspects are named or arrest information contained therein, the report may be released to any person requesting it upon payment of the required search and copy fees.

3. VEHICLE ACCIDENT REPORTS

Persons having a proper interest in a traffic collision report may have the report information released to them.

4. HIT & RUN ACCIDENT REPORTS

If the name of the suspect does not appear on any copy of the report, then any person, other than individuals named in the report, who requests a copy of said report, must go to the Hit & Run Detail (Room 154) for release. Where the name of the individual appears on either the initial or supplementary report, the report can be released.

5. PRIVILEGED INFORMATION

Nothing contained in this General Order will prevent any member of this department from deleting any information contained in a report subject to disclosure which is privileged information.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 04/30/76

GENERAL ORDER NO. 41

ABSENCES DURING THE PERIOD OF THE CITY AND COUNTY STRIKE

1. It is apparent that because of the extended duration of the current labor dispute involving certain employees of the City and County of San Francisco, the vacation and sick leave rights for employees not involved in the strike may be adversely affected.
2. Employees who have been working throughout the strike period may request time off for vacation. Such request will be reviewed by the Commanding Officer of the member requesting vacation and the request shall be subject to review by the Chief of Police. Such vacation may be disapproved if the vacation would adversely affect the department's operational needs or such vacation is not in accordance with the Civil Service rules or departmental procedure.
3. Employees who have been working throughout the strike period who are absent because of illness which incapacitates the employee for the performance of duty, no longer need a physician's certificate for each days absence because of such illness. Civilian members of the department shall be required to forward a physician's certificate when the absence exceeds five days. Sworn members of the department shall be required to forward a physician's certificate when the absence exceeds three days.
4. No vacation, sick leave with pay, or any other procedure can be used to subsidize employees who in fact do not work because of the strike, or are absent because the member is respecting a picket line. Vacations or sick leave with pay will not be approved for striking employees or employees who are absent because they are respecting picket lines.

This General Order modifies General Order No. 30, dated
Tue., 03/30/76.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

Strike - Absences during period

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 05/03/76

GENERAL ORDER NO. 42

LATIN-AMERICAN FIESTA PARADE

1. The Latin-American Fiesta Parade will be conducted in this City on Sun., 05/09/76. The parade will start from 24th and Potrero Avenue at 1300 hours and proceed over the following route:

- A. West on 24th Street to Mission Street;
- B. North on Mission to 15th Street;
- C. West on 15th to Dolores Street;
- D. South on Dolores to 18th Street;
- E. West on 18th to Church Street.

2. REVIEWING STAND:

The reviewing stand will be located on 18th Street between Dolores and Church Streets. The judges' stand will be located on 18th Street opposite the reviewing stand.

3. FORMATION AREAS:

- A. Potrero Avenue, between 23rd and 25th Streets;
- B. 25th Street, Potrero to Vermont Street;
- C. Vermont Street, 23rd Street to 25th Street;
- D. San Bruno Avenue, from a point south of 25th Street to 23rd Street;
- E. Utah Street, from its dead end south of 25th Street to 23rd St.
- F. 23rd Street is not included and will be kept open for east and west traffic crossing the freeway between Kansas Street and Potrero Avenue.

4. POTRERO AVENUE TRAFFIC DIVERSION:

- A. Potrero Avenue will be closed between 23rd Street and 25th Street from 1200 hours until approximately 1330 hours, or until parade units have cleared that portion of the assembly area.
- B. North and south traffic will be rerouted around this portion of the assembly area via 23rd Street, Bryant Street and 25th St.

5. DISBANDING AREA:

- A. 18th Street, north side between Church and Sanchez Streets;
- B. Sanchez, east side, Dorland to 17th Street, for buses and floats;
- C. Sanchez, east side, 17th to 16th Street;
- D. Church Street, both sides, 18th Street to Dorland for buses;
- E. Church, east side, Dorland to 17th Street for official cars.

6. COMMANDING OFFICER, COMPANY "K"

- A. Shall be in charge of traffic regulations during the parade. He shall insure that all intersections along the route and other strategic points are policed.
- B. Shall arrange for necessary street clearances and for the appropriate posting of "No Parking - Towaway" signs.
- C. Shall provide an appropriate solo motorcycle escort for the parade.
- D. Shall be in charge of the policing of the reviewing stand and the judges' stand areas, which will be located on 18th Street between Dolores and Church Streets.

7. COMMANDING OFFICER, COMPANY "D"

- A. Shall collaborate with the Commanding Officer of Company "K" on all matters of mutual concern.
- B. Shall be in charge of the policing in and around Dolores Park at 18th and Dolores Streets.

8. CROSS TRAFFIC

Traffic shall be allowed to cross through gaps between the participating parade units where possible.

9. GRAY LINE TOUR BUSES:

Gray Line Tours will curtail tours of Mission Dolores on the day of this parade. Four tour buses will be present in front of the Old Mission from 1100 to 1130 hours. Gray Line Tours has advised the drivers of these coaches to remain with their buses. No tour buses will arrive or remain on Dolores Street after 1130 hours. (They are currently on strike.)

10. JITNEY BUSES:

Commencing at 1200 hours, Mission Street Jitneys shall be diverted from Mission Street as indicated below. The diversion shall continue until all parade units have cleared Mission Street.

Southbound Jitneys: South on Mission Street to Valencia Street via Otis and Duboce Streets; south on Valencia to Mission; south on Mission, returning to prescribed route.

Northbound Jitneys: North on Mission Street to Valencia Street; north on Valencia to 14th Street; east on 14th Street to Mission; north on Mission, returning to prescribed route.

11. MUNICIPAL RAILWAY:

A. Municipal Railway Inspectors will be available at strategic locations along the parade route to assist where necessary.

B. Streetcar Rerouting:

"J" Line: The "J" streetcar will continue along its regular route until 1300 hours. After that time, motor coaches will provide shuttle service from 17th Street and Church to the terminal at Church and 30th Streets. The shuttle route will commence at 17th and Church and proceed west on Noe Street; thereafter along Noe to 19th Street, 19th to Church, Church to 22nd Street (where it will intersect the street car tracks, thereafter along Church to its terminus). The return route will be the same.

C. Bus Rerouting:

11 Line
(Hoffman)

Ordinarily terminates at Mission and 22nd Street. It will be diverted as follows: Regular route east on 20th Street to Mission; thereafter continue to South Van Ness, south on South Van Ness to 22nd Street, 22nd Street to Mission and thereafter west on 22nd Street along its regular route.

14 Line
(Mission)
southbound

At 1230 hours will be diverted from Mission Street at 14th Street; thereafter proceeding along South Van Ness to 26th Street to Mission and regular route.

11. MUNICIPAL RAILWAY (Continued)

C. Bus Rerouting, Continued

- 14 Line
northbound Will be diverted from Mission Street at 25th Street; thereafter along South Van Ness to 15th Street to Mission and regular route.
- 22 Line
(Fillmore) Will proceed normally on 16th Street without diversion.
- 33 Line
(Ashbury) At 1100 hours motor coaches will be substituted for trolley coaches. After 1300 hours coaches will follow the regular route on 18th Street only to Valencia Street where it will be diverted along Valencia Street to 17th, 17th to Noe, Noe to 18th Street, and thereafter follow its regular route on 18th Street. The return route will follow the same diversion.
- 35 Line
(Eureka) This line will have two reroutings: At 1130 hours it will use the James Lick Freeway overpass at 23rd Street as normal, but thereafter it will not travel to 24th Street via San Bruno. Instead it will continue on 23rd Street to Bryant and thereafter follow Bryant to 24th, then proceed on 24th along its regular route. The return route will be the same. After 1245 hours, it will not use 24th Street in the parade area, but will remain on 23rd Street west to Valencia; thereafter it will be routed to 24th Street and continue westerly. The return route will follow the same routing.
- 47 Line
(Potrero) The 47 line will provide trolley coach service south as far as 17th Street only. Thereafter a motor coach shuttle will continue service to its southerly terminal over the following route: south on regular route to 23rd Street; thereafter 23rd Street to Bryant; Bryant to 25th Street, 25th to Hampshire; thereafter it will return via Hampshire to 23rd Street, 23rd to Potrero; Potrero to 17th Street, where the motor coach will end its shuttle.

12. OUTSIDE DETAILS TO THE TRAFFIC BUREAU

- A. From Crime Specific Task Force:
13 Solo Motorcycle Officers with motorcycles.
- B. Names and star numbers of officers detailed shall be forwarded by telephoning the Traffic Bureau, Ext. 1631, by 1630 hours on Wednesday, 05/05/76.
- C. Officers detailed to the Traffic Bureau shall report at the Traffic Bureau Auditorium in Class A uniform, (Eisenhower Jacket), at 1100 hours.
- D. Following the detail, officers will be returned to their unit at the earliest possible time.

13. PROPERTY CLERK

The Property Clerk shall detail members of the Utility Squad to install the ropes, barricades and signs as required along the parade route and elsewhere.

14. POLICE RESERVE UNITS

The Captain of Personnel shall assign approximately twenty-five (25) members of the Police Reserve Unit to Company "K" for this detail. Reserve Officers shall report in full uniform to the Officer-in-Charge at the Traffic Bureau at 1130 hours on Sunday, 05/09/76.

15. COURTESY TO THE NATIONAL COLORS

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 05/05/76

GENERAL ORDER NO. 43

ELECTIONS: TUESDAY, 05/11/76 AND TUESDAY, 06/08/76

1. On Tuesday, 05/11/76, a special election for State Senate will be held. The Presidential Primary election will be held on Tuesday, 06/08/76. The polls for both elections will be open from 0700 to 2000 hours.
2. Company Commanders will be forwarded the official List of Polling Places as soon as they are received from the Registrar. Foot and motorized patrol shall be instructed to visit these polling places throughout the day and evening, paying particular attention to those located within housing projects.
3. ELECTIONEERING PROHIBITED. Section 14212 of the Election Code reads as follows:

"No officer of election, nor any person shall do any electioneering on Election Day within 100 feet of any Polling Place."

The provisions of this section shall be strictly enforced and no person shall be permitted to solicit signatures to initiative petitions within 100 feet of any polling place, nor shall they be permitted to interfere in any way with electors in the casting of their ballots.

4. NORTHERN DISTRICT. The Commanding Officer of the Northern Police District shall make the necessary details of uniformed officers at the Registrar's Office while the election returns are being tabulated. Details shall commence at 1900 hours and remain in effect until their services are no longer needed.

He shall also reserve space for authorized vehicles on the following streets during the hours indicated:

0700 - 2400 Hours

McAllister Street, south side, between Van Ness Avenue and Polk Street.

2000 - 2400 Hours

Polk Street, both sides - Grove to McAllister Streets

Grove Street, north side - Polk Street to Van Ness Avenue

Van Ness Avenue, east side - Grove to McAllister Streets

5. PARKING - AUTHORIZED VEHICLES.

Election Inspectors, returning supplies by automobile, will have a two-inch square of red reflector tape pasted in the lower right-hand corner of their windshields for identification purposes.

Official cars of the Registrar's Office will bear a white visor card, 4" x 9", with black lettering:

**REGISTRAR OF VOTERS
OFFICIAL CAR**

6. The Registrar of Voters has been advised to report any disturbances at polling places to the Operations Center.

Polling places that fail to make their returns at the City Hall by 2230 hours will be reported to the Operations Center by the Registrar. The Officer-in-Charge at the Operations Center will see that a district patrol car is dispatched to determine the cause of the delay and report these findings to the Registrar.

Telephone numbers - Registrar's Office - 558-3417
7 -3417 (Centrex)
7 -3061 (Centrex)

7. ELECTION DAY NOT A HOLIDAY.

Election Days are no longer holidays for City employees. Traffic regulations will be in effect.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 05/06/76

GENERAL ORDER NO. 44

At a meeting of the Police Commission held on Wed., 04/28/76,
the following resolution was adopted:

RESOLUTION NO. 170-76

RECOMMENDATIONS OF THE AWARDS COMMITTEE - APPROVED

RESOLVED, that the following named members of the Police Department be, and they are hereby granted Awards of Valor, Gold Medal, Silver Medal, Bronze Medal, and Meritorious Conduct Award under the provisions of Section 5.119 of the Rules and Procedures of the San Francisco Police Department as approved by the Awards Committee on Friday, April 23, 1976:

*Assistant Inspector Gary O. Lemos	Gold Medal of Valor
*Police Officer Edward G. Buck	Gold Medal of Valor
** Sergeant Felix W. Buckley	Silver Medal of Valor
Sergeant Richard R. Racine	Silver Medal of Valor
Police Officer Larry P. Barsetti	Silver Medal of Valor
Police Officer George B. Cima	Silver Medal of Valor
Police Officer Timothy J. Hettrich	Silver Medal of Valor
Sergeant John C. Kristovich	Bronze Medal of Valor
Sergeant Paul P. Kurpinsky	Bronze Medal of Valor
Sergeant John E. Lynch	Bronze Medal of Valor
Sergeant Mario Tovani, Jr.	Bronze Medal of Valor
Assistant Inspector George E. Matelli	Bronze Medal of Valor
Assistant Inspector James J. Molinari	Bronze Medal of Valor
Police Officer Theodore A. Bell	Bronze Medal of Valor

PAGE ONE (of 2)

G. O. No. 44
05/06/76

INDEX UNDER:
Medal of Valor Awards

Police Officer Joseph F. Engler	Bronze Medal of V
Police Officer John J. Forbes	Bronze Medal of V
Police Officer Robert J. Geary	Bronze Medal of V
Police Officer Terry A. Gregory	Bronze Medal of V
Police Officer Steven R. Hansen	Bronze Medal of V
Police Officer Vladimir Kovaleff	Bronze Medal of V
Police Officer John S. Macaulay	Bronze Medal of V
Police Officer Alan B. Mould	Bronze Medal of V
Police Officer George A. Moissant, Jr.	Bronze Medal of V
Police Officer Calvin L. Nutting	Bronze Medal of V
Police Officer Ralph W. O'Bryan	Bronze Medal of V
Patrol Special Officer Samuel J. Reyes	Bronze Medal of V
Inspector John J. Cleary	Meritorious Conduct Award
Inspector Frank J. Falzon	Meritorious Conduct Award

*Changed from Silver Medal of Valor to Gold Medal of Valor on recommendation of Police Commission.

**Changed from Bronze Medal of Valor to Silver Medal of Valor on recommendation of Police Commission.

AYES: Commissioners Ciani, Gallegos, Hall, Murphy, Siggins

CHARLES R. GAIN
CHIEF OF POLICE

San Francisco, California
Thur., 05/06/76

GENERAL ORDER NO. 45

FIFTY-THIRD ANNIVERSARY
SAN FRANCISCO SCHOOL SAFETY PATROL REVIEW

1. The Fifty-third Anniversary Review of the San Francisco School Safety Patrol will be held at the Polo Field in Golden Gate Park on Tue., 05/18/76, commencing at 1300 hours.
 - A. The Patrols will be reviewed by Mayor George R. Moscone; Chief of Police Charles R. Gain; Director of Traffic Mario Amoroso; Captain of Traffic Robert C. Seghy; Assistant Superintendent, Elementary Division, San Francisco Unified School District, Isadore Pivnick; and Superintendent of Catholic Schools Monsignor Pierre DuMaine.
 - B. Chief Charles R. Gain will convey the appreciation of the San Francisco Police Department to the members of the School Safety Patrol who have upheld the enviable record of 53 years without a child fatality at a crossing guarded by the Patrol.
2. INCLEMENT WEATHER

In the event of rain it may be necessary to cancel the Review. All details as herein indicated shall report as directed unless officially notified of the cancellation of the Review through Department channels.
3. PROPERTY CLERK - UTILITY SQUAD

The Property Clerk shall detail one (1) truck and crew to Inspector Johnson from 0800 to the conclusion of the Review for the purpose of delivering signs, cones, etc.
4. CHIEF OF INSPECTORS

Chief of Inspectors Mortimer F. McInerney shall detail one (1) police photographer to the Review from 1215 to 1430 hours.
5. COMMANDING OFFICER OF COMPANY "G", RICHMOND STATION

The Commanding Officer of Company "G" shall cause four (4) portable "No Parking" signs to be placed on the north side of Lincoln Way between 33rd and 34th Avenues prior to 0700 hours on this date as the westbound Municipal Railway buses will make a special stop at this location to discharge School Patrol members. The signs may be removed after 1330 hours.

6. COMMANDING OFFICER OF THE CRIME SPECIFIC TASK FORCE

The Commanding Officer of the Crime Specific Task Force shall detail three mounted police officers to the following locations from 1200 hours until the conclusion of the Review and the departure of school patrols.

One (1) mounted police officer at the pedestrian crosswalks across John F. Kennedy Drive opposite the north entrance of the Polo Field for the purpose of regulating traffic.

One (1) mounted police officer at the intersection of 36th Avenue and Fulton Street for the purpose of regulating traffic.

One (1) mounted police officer at the intersection of 34th Avenue and Lincoln Way for the purpose of regulating traffic.

7. DIRECTOR OF TRAFFIC - COMPANY "K"

A. Director of Traffic Mario Amoroso shall detail members of the Traffic Information Service Section, Officer Raymond Bini with the traffic control car, and three (3) three-wheel motorcycle officers to report to Inspector John Johnson for orders at 1145 hours at the Polo Field.

B. Inspector John Johnson shall be detailed in charge of all the necessary arrangements.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 05/12/76

GENERAL ORDER NO. 46

1. SUNDAY CLOSING OF PROPERTY CLERK'S OFFICE
AND ISSUE AND TURN-IN OF UNIFORM AND PERSONAL EQUIPMENT.

- A. Because of the shortage of personnel, the Property Clerk's Office will be closed on Sundays, effective 05/16/76.
- B. The Uniform and Personal Equipment Section of the Property Clerk's Office will be open for business from Tuesday through Friday only. Uniform and equipment issue and turn-in will be unavailable on Saturdays, Sundays and Mondays.
- C. Company Commanders and Commanding Officers of units shall notify all personnel of these new days of operation.

* * * *

2. Page 1 of General Order No. 44, dated Thur., 05/06/76, with regard to Recommendations of the Awards Committee, is corrected, in part, as follows:

**Sergeant John E. Lynch	Silver Medal of Valor
Sergeant Felix W. Buckley	Bronze Medal of Valor

**Changed from Bronze Medal of Valor to Silver Medal of Valor on recommendation of Police Commission.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 05/12/76

GENERAL ORDER NO. 47

TO ALL MEMBERS OF THE SAN FRANCISCO POLICE DEPARTMENT:

At this time, I wish to extend to the members of the Department my appreciation of your conduct during the 38 days of the strike by some City employees. Many members were performing duty on necessary, but tedious and solitary security assignments; others were involved in the sensitive, sometimes obscure area between the pickets and the picketed.

By upholding the Constitutional rights of all parties without creating a "police" incident, despite provocations by some extremists in highly charged situations, the members of the uniform force displayed professional competence of which it can well be proud.

For this cause and in consideration of the personal sacrifice of days off and long duty tours for the many members, particularly of the uniformed forces, I extend my personal commendation and thanks.


CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Letter of Thanks

G. O. No. 47
05/12/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 05/14/76

GENERAL ORDER NO. 48

The following letter received at this office is quoted herewith for the information of members of the Department.

OFFICE OF THE MAYOR

San Francisco

TO: All Department Heads

FROM: Mayor Moscone

I want to personally express my deepest appreciation to you and through you to the employees of your department who showed such tremendous dedication to their jobs and to the people of San Francisco during the difficult days of the crafts strike.

I know that it is not easy for anyone to have to cross a picket line and to hear the frustrations of their fellow employees. It is impossible for me to personally thank each and every City employee who gave so much extra effort during the strike to insure that San Francisco would continue to operate as best she could and to insure that the people of the City would continue to receive the best possible service from their public servants.

Many of your people put in extra hours and all of your people gave that little something extra to make up for the slack and inconvenience caused by the strike. Their dedication is to be fully commended and recognized by those of us in City Hall as well as by the people of San Francisco whom they so ably serve.

I know you join me in my pride for those thousands of City employees who came to work every day during the strike, and I sincerely hope you convey my appreciation to them personally.

Thank you.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 05/14/76

GENERAL ORDER NO. 49

DATA INPUT REQUIREMENTS

I. REPORTING SPECIFIC STREET ADDRESSES

A. Officers shall discontinue the use of street intersections in reporting locations of occurrences, except intersection traffic accidents. In both their written and dictated Incident Reports, they shall use a specific numbered street address.

i. Clerical personnel must select a reporting area when street intersections are used. Clerical personnel do not have sufficient information to correctly select reporting area.

B. Where no common address is evident, Officers shall estimate the address and insure that their reports reflect an odd or even number to coincide with the proper side of the street for the location of occurrence.

C. Computer programs will not accept a street intersection which could be in any one of four (4) reporting areas, and sometimes in one of four (4) Police Districts.

D. Failure to comply with this order results in unnecessary delays in report processing.

II. SPECIFIC TELEPHONE NUMBERS WHICH SHALL BE CALLED WHEN DICTATING AUTOMATED POLICE INCIDENT ARREST REPORTS

A. All units using the incident case subsystem are to dictate arrest reports on priority lines 1093 and 1094 as these reports must be ready for court by 0900 hours work days or the case is dismissed.

III. "ACTION NUMBERS" REQUIRED ON WARRANT ARRESTS

A. When a warrant arrest is made, the arresting officer shall obtain from the Warrant Bureau the Warrant number, the Action number, the Criminal Charge, and the Bail. This information shall be included on the Arrest Card, and on the Manual Police Incident Arrest Report, paragraph 2, and in the EIS (Enter Incident Suspect) format of the Auto Police Incident Report, Other Information (free text) Entry.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Mon., 05/17/76

GENERAL ORDER NO. 50

GRADUATION OF POLICE RECRUIT CLASS

1. The 126th Police Recruit Class Graduation Exercises will be conducted at 2000 hours on Thur., 05/27/76, at the A. P. Giannini Junior High School Auditorium, Ortega Street at 39th Avenue.
2. The Commanding Officer of the Taraval Police District shall confer with the Captain of Personnel concerning direction of traffic, parking of automobiles, and policing of the event.
3. The ceremony will be approximately two (2) hours in duration.
4. All Captains, Acting Captains and members of the Department who are off duty are invited to attend these graduation ceremonies. Dress shall be Class A uniform.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Tue., 05/18/76

GENERAL ORDER NO. 51

ENFORCEMENT - YEAR-ROUND VEHICLE REGISTRATION

The following letter received at this office is quoted for the information of members of this Department.

DEPARTMENT OF MOTOR VEHICLES
Division of Registration
Sacramento, California 95806

April 6, 1976

TO: ALL MOTOR VEHICLE ADMINISTRATORS AND
ALL CALIFORNIA ENFORCEMENT AGENCIES

SUBJECT: VEHICLE REGISTRATION ENFORCEMENT

The first 1976 year-round vehicle registrations will begin to expire on July 8, 1976.

Until we have developed some experience with the on-going registration renewal system, you are requested to delay enforcement until the third month following the month of expiration. For example:

<u>Expires</u>	<u>Enforcement Date</u>
July 1976	October 1, 1976
August 1976	November 1, 1976
September 1976	December 1, 1976

You will be notified when it is determined this time lag can be shortened.

/s/ R. O. M. Phillips
Registrar

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 51
05/18/76

INDEX UNDER:
Vehicle Registration -
Enforcement

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 05/18/76

GENERAL ORDER NO. 52

DISABLED PERSONS PLATES

The following letter received at this office is quoted for the information of members of this Department.

DEPARTMENT OF MOTOR VEHICLES
Division of Registration
Sacramento, California 95806

April 30, 1976

TO: ALL CALIFORNIA LAW ENFORCEMENT AGENCIES
SUBJECT: DISABLED PERSONS PLATES

Because we are running out of the DPW series license plates, the following automobile license plates have been designated for use as Disabled Persons plates:

000 RDP thru 999 RDP
000 TDP thru 999 TDP
000 VDP thru 999 VDP

000 SDP thru 999 SDP
000 UDP thru 999 UDP

The above plates are listed in the February 1976 edition of California License Plates (Reg. 36).

Issuance will begin in approximately 45 days.

/s/ R. O. M. Phillips
Registrar

* * * * *

CHINESE AND SPANISH LANGUAGE MIRANDA WARNING
AND WAIVER

- A. Miranda Warnings and Waivers have been prepared in the Chinese and Spanish languages for distribution in pocket size cards and in an enlarged size for posting.
- B. The Warnings and Waivers may be ordered through the office of the Property Clerk in the usual manner.
- C. Company Commanders shall see that members of their commands receive pocket size cards and that enlarged copies are posted in their commands; one in the booking area of the Station and one in the public area.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

- (1) License Plates, Disabled Persons
- (2) Miranda Rule

O. No. 52
05/18/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 05/18/76

GENERAL ORDER NO. 53

THE GREAT EARTHQUAKE AND FIRE MUSTER

1. The St. Francis Hook and Ladder Company, a Fire Department Society, will sponsor a National Invitational Fire Muster in San Francisco, in commemoration of the Great Earthquake of April 18, 1906. Public events are scheduled on Saturday, May 22, and Sunday, May 23, 1976.

2. The following public events will take place on Polk Street, between Grove and McAllister Streets, except as indicated:

A. Saturday, May 22, 1976

1000 hours	Motorized Apparatus Contests, vintage 1900-1940
1200 hours	Steam Engine Contests
1300 hours	1st Alarm Response - SFFD
1330 hours to 1600 hours (Approx.)	Bucket Brigade Competition

B. Sunday, May 23, 1976

1000 hours	Parade (a Separate General Order will be issued to cover this event.)
1200 hours	Hand Pumping Contest
1330 to 1730 hours (approx.)	Horse Cart Racing

3. During and following the events and contests, historic fire apparatus will be on display within Civic Center Plaza and on the McAllister, Larkin and Grove Street sides of the Plaza.

4. Commanding Officer, Traffic Bureau, shall:

A. Arrange for necessary street clearances and for the posting of appropriate "No Parking" signs.

B. Arrange for barricades and ropes for Sunday, 05/23/76, in conjunction with the parade.

PAGE ONE (of 2)

G. O. No. 53
05/18/76

INDEX UNDER:
Event, Earthquake and
Fire Muster

5. Commanding Officer, Northern Station, shall:

- A. Collaborate with the Commanding Officer, Traffic Bureau.
- B. Arrange for necessary barricades and roping for Saturday, 05/22/76.
- C. Provide for traffic control on 05/22/76 from 0900 hours until completion of the events and on 05/23/76 from approximately 1115 hours (following the parade) until completion of the events indicated in Paragraph 2, Item B, and be prepared to provide typical parade details on Sunday, 05/23/76.

6. Prohibited Parking

In conjunction with the above events, parking shall be prohibited; parked vehicles will be towed. Parking will be prohibited on the following streets from 0730 hours until completion of the street events on both Saturday, 05/22/76 and Sunday, 05/23/76.

- A. Grove Street, north side, between Larkin Street and Van Ness Avenue.
- B. Polk Street, both sides, between McAllister and Larkin Streets.
- C. McAllister Street, south side, between Polk Street and Larkin Street.
- D. Larkin Street, west side, between McAllister Street and Grove Street.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 05/18/76

GENERAL ORDER NO. 54

GREAT EARTHQUAKE AND FIRE MUSTER PARADE

1. The St. Francis Hook and Ladder Company, a Fire Department historical organization, will sponsor and conduct a parade in this City on Sun., 05/23/76. The parade will commence at 1000 hours at the intersection of Market Street and Front Street, and thereafter proceed over the following route:
 - A. West on Market to North 7th Street;
 - B. North on North 7th to McAllister Street;
 - C. West on McAllister to Polk Street;
 - D. South on Polk to the reviewing stand at City Hall and finally to
 - E. Grove Street and Polk.
2. Formation Area:
 - A. Pine Street, between Davis Street and Montgomery Street;
 - B. Sansome Street, between Bush Street and Washington Street;
 - C. Battery Street, between Bush and Clay Street;
 - D. Front Street, between Clay and Market Street.
3. Disbanding Area:
 - A. Marchers will disperse on Grove Street between Van Ness Avenue and Larkin Street.
 - B. Fire Department vehicles, historical and current, will disperse to locations:
 1. on Grove between Larkin and Van Ness.
 2. on Larkin Street, west side, between McAllister and Grove.
 3. into the City Hall Plaza near the fountain pool.
 4. Note: No parade vehicle shall occupy any portion of the south side of Grove Street.
4. Traffic Bureau:
 - A. The Commanding Officer of Company "K" shall be in charge of traffic regulations during the parade. He shall see that all intersections along the route and at other strategic points such as streetcar and trolley coach terminals and detours are policed.
 - B. The Commanding Officer of Company "K" shall also be responsible for clearing the parked automobiles from selected portions of the Formation Area and from posted areas indicated in paragraph 3B, above.

4. Traffic Bureau (Continued)

C. Shall provide for an appropriate escort.

5. Northern Station:

A. The Commanding Officer of Company "E" shall be responsible for the general policing of the area adjacent to the City Hall and the reviewing stand.

B. He shall also be responsible for policing of the area of post parade activity and for street closings related to post parade activities (scheduled events described in General Order No. 53 of 05/18/76.)

6. Cross-town Traffic

Cross-town traffic shall be allowed to cross between units of the parade where possible but shall not be allowed to turn onto the parade route.

7. Municipal Railway Diversions:**A. Streetcars**

1. Streetcar service will be diverted from Market at 11th and thereafter double back along regular routes.

2. Streetcar shuttle service:

Motor coaches will be substituted for the extension of streetcar service at 11th and Market Streets and will proceed over the following route:

Inbound: Market to Eighth Street, south on Eighth to Mission, east on Mission to East Bay Terminal, via First Street.

Outbound: East Bay Terminal, thereafter exiting the terminal via Fremont; thereafter west on Mission to South Van Ness, north on South Van Ness to Market and thereafter east on Market to 11th Street.

B. Buses:

1. Line 5 (McAllister):

Inbound via McAllister will be diverted at McAllister and Van Ness at 1000 hours.

7. Municipal Railway Diversions (Continued)

B. Buses -(Continued)

2. Line 6 (Masonic) and Line 8 (Market):
At 0945 hours inbound coaches on Market will be diverted from Market at Eighth Street and thereafter proceed south on Eighth to Mission, east on Mission to the terminal at Steuart and Mission Streets. Outbound coaches will return via Mission, 9th Street, Market and thereafter along normal route.
3. Line 15 (Third Street):
No diversion; coach will cross Market Street from Battery Street into First Street as usual.
4. Line 21 (Hayes):
At 0945 inbound coaches on Grove Street will be diverted at Van Ness Avenue and thereafter proceed south on Van Ness, and South Van Ness to Mission, east on Mission to 4th Street, and commence its return route by proceeding south on 4th to Howard, west on Howard to 5th; thereafter proceed via Mission to 9th to Hayes and its regular route.
5. Line 31 (Balboa):
At 1000 inbound coaches on Eddy Street will be diverted at Mason Street and thereafter return to their outbound route on Turk Street via Mason Street.
6. Line 38 (Geary):
At 0945 inbound coaches on O'Farrell Street will be diverted at Stockton Street and thereafter to proceed via Stockton and 4th Street to Mission, east on Mission to the East Bay Terminal. Outbound coaches will leave the Terminal via Fremont and thereafter west on Mission to Third Street, north on Third to Market and Geary and thereafter along regular westbound route.
7. Line 41 (Union-Howard):
Inbound: No change.
At 0945 Outbound: Coaches on Sacramento Street proceeding west from Drumm Street will continue past Sansome Street (normal route turns on Sansome) to Kearny Street. Thereafter it will proceed north on Kearny and to its regular route on Columbus Street.

7. Municipal Railway Diversions (Continued)

B. Buses - (Continued)

8. Line 71 (Haight-Noriega) & Line 72 (Haight-Sunset):

At 1000 hours inbound coaches will be diverted from Market Street at Eighth Street and thereafter continue to their terminus via Eighth, Mission, 4th, Howard and Fifth to Mission.

Outbound coaches will leave Fifth & Mission proceeding west on Mission and thereafter on Mission to Ninth, Ninth to Market and thence west on Market along the normal route.

9. All other bus and streetcar lines will maintain normal operations, unless excessive congestion requires change.

8. Property Clerk - Utility Squad

The Property Clerk shall detail members of the Utility Squad to install the necessary roping and barricades as requested by the Traffic Bureau.

9. Courtesy to the National Colors

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 05/19/76

GENERAL ORDER NO. 55

DETAIL OF MEMBERS FOR THE GRADUATION OF THE 126TH RECRUIT CLASS

The following members are to be detailed to the Academy on May 27, 1976 from 1500 to 2300 hours to participate in the graduation of the 126th Recruit Class. They are to report to A. P. Giannini Junior High School, 39th Avenue and Ortega Street, at 1500 hours for graduation rehearsal. Uniform of the day shall be Class "A" (civilian dress is to be worn at rehearsal).

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Mary F. Christensen	2056	Company "A"	
Diane B. Mackin	2070	Company "A"	
James J. McBride	746	Company "A"	
John M. Shine	1373	Company "A"	
Marshall E. Wong	1689	Company "A"	
Gladys M. Jackson	2067	Company "B"	
Jeanne C. McVeigh	840	Company "B"	
George D. Hood	486	Company "C"	
Dorothy M. Jorgensen	2069	Company "C"	B.S.S.
James M. Lubey	679	Company "C"	
Daniel G. Marr	1629	Company "C"	
Michael A. McElligott	830	Company "C"	
Donald N. Moorehouse	920	Company "C"	
David M. Rossi	1336	Company "C"	
Jerry A. Salvador	1338	Company "C"	
Gerald J. Schmidt	1343	Company "C"	
Maureen T. D'Amico	2058	Company "D"	Narcotics
Paula A. Norris	2074	Company "D"	Narcotics
Rebecca J. Rule	2036	Company "D"	
Lynda Y. Fujimoto	2062	Company "E"	
Michael D. Lee	398	Company "E"	
Wayne J. Smith	1531	Company "E"	
Joseph L. Dutto, Jr.	263	Company "F"	
Donald J. Evans	269	Company "F"	
Michael L. Kelly	594	Company "F"	
James E. Keys	2016	Company "F"	
Manfred P. Kollar	548	Company "F"	
Jo-Ann Oldham-King	2075	Company "F"	
Vicki L. Quinn	2077	Company "F"	Academy

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Kevin T. Bouey	257	Company "G"	
Terrye A. Ivy	2065	Company "G"	Narcotics
Kris A. Kvale	600	Company "G"	
Dennis L. Newcomer	965	Company "G"	
Eric L. Olsen	1128	Company "G"	
Joseph H. Perrone	1191	Company "G"	
Susan C. Schumacher	1498	Company "G"	Narcotics
William J. Simms	1471	Company "G"	
Lawrence J. Wong	1653	Company "G"	
Christopher M. Anderson	970	Company "H"	
Linda G. Dean	2059	Company "H"	
John M. Farnham	35	Company "H"	
Brett A. Higdon	420	Company "H"	
Barbara J. Jackson	2066	Company "H"	B.S.S.
James E. Leach	614	Company "H"	Academy
Charles W. Mahoney	706	Company "H"	
Michael C. Norman	1014	Company "H"	
Samuel R. Osborne	1152	Company "H"	
Johnetta Ridout	2071	Company "H"	
Karl T. Selchau	2052	Company "H"	
Earl E. Wismer, Jr.	1562	Company "H"	
Susan C. Asaro	2055	Company "I"	
Elizabeth M. Droher	2060	Company "I"	
Judith M. Hardiman	2064	Company "I"	Narcotics
Jacklyn M. Jehl	2068	Company "I"	
Michael J. Morello	957	Company "I"	
Reno L. Rapagnani	1241	Company "I"	
Joseph A. Zamagni	1819	Company "I"	
James McKeever	857	C.S.T.F.	
Melinda J. Pengel	2076	C.S.T.F.	
Sharon M. Cordes	2057	Academy	Intelligence
Comelia Franklin	2061	Academy	Company "D"
Arlene M. George	2063	Academy	Company "F"
Pamela R. Meeds	2072	Academy	
Glenda L. Samson	1321	Academy	
Susanne M. Sorge	1590	Academy	Company "D"
Joyce A. Watkins	1846	Academy	Burglary

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Kevin M. Gotchet	315	City Prison	
Nickolas M. Repovich	1315	City Prison	
Macheal S. Thomas	1534	City Prison	

LEGEND

Company "A"	Central Station
Company "B"	Southern Station
Company "C"	Southeast Station
Company "D"	Mission Station
Company "E"	Northern Station
Company "F"	Golden Gate Park Station
Company "G"	Richmond Station
Company "H"	Ingleside Station
Company "I"	Taraval Station
C.S.T.F.	Crime Specific Task Force
B.S.S.	Bureau of Special Services

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 05/26/76

GENERAL ORDER NO. 56

CABLE TERMINAL USE

- It has come to the attention of this Office that personnel are utilizing telephone inquiries to make warrant checks from various Bureaus, Stations and Details where assigned CABLE terminals are available.
- Due to the personnel limitations in the CWB, effective immediately all members conducting a "10-29 persons" query from locations where CABLE terminals are located, shall utilize these terminals for the initial warrant check to the exclusion of telephone queries.
- In cases wherein the CABLE reply print-out indicates that the person(s) is wanted (or possibly wanted) the officer shall then contact the CWB for telephonic verification before booking or accepting bail, or in cases wherein the member is unable to decipher the "print-out" the CWB may be contacted for assistance.
- When it is necessary to prepare an arrest card, auto release, etc., for a subject on whom a NEGATIVE response has been returned from CABLE, the term "Cable-neg" shall be typed in the appropriate box on the arrest card or release form, etc.
- The provisions of this order do not change the present procedure regarding warrant checks initiated by officers in the field.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
CABLE - Terminal use

G. O. No. 56

05/26/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 05/27/76

GENERAL ORDER NO. 57

E-CABLE

1. RADIO PROCEDURE - TOW REQUESTS

Effective 0000 hours, Mon., 05/31/76, all radio requests for tows (409) shall be made over Low-band Channel four (4), or PIC-City-Wide-1. This shall be accomplished by switching from the zone channel on the radio channel selector to the tow channel at the time a tow request is made. When the request is acknowledged and a 4-10 is received, the channel selector shall be switched back to the regular zone channel.

* * * *

2. SURVEY - TRANSPORTATION FACILITIES

- A. During May and June of this year, West Coast Community Surveys, a private research firm, will be conducting in-home interviews with randomly selected households near BART stations or tracks; a survey made in conjunction with the consulting firm of DeLeuw, Cather, & Co. Purpose of this study is to gauge the impact of public transportation facilities, such as buses and BART, on the neighborhoods they service.
- B. Interviewers carry identification cards which bear the corporate seal of West Coast Community Surveys and the signature of Selma F. Monsky, Director.
- C. Further information regarding this survey can be obtained by calling:

Selma F. Monsky, Betsy Morton or Joe Everds
West Coast Community Surveys (415) 549-3585

* * * *

3. DOOR-TO-DOOR CANVASS - SAN FRANCISCO CITY DIRECTORY

- A. Enumeration crews in the employ of the publishing firm of R. L. Polk & Co. have commenced a five (5) month door-to-door canvass, gathering information for a new edition of the San Francisco City Directory.
- B. The Superintendent in charge, Mr. Stephen B. Hewey, may be reached through the local offices, 703 Market Street, Room 255, telephone 543-1106, to answer any questions.

G. O. No. 57
05/27/76

INDEX UNDER:

- (1) Tows - radio requests
- (2) Survey - transportation facilities
- (3) Survey - City Directory

CHARLES R. GA
CHIEF OF POLI

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Fri., 05/28/76

GENERAL ORDER NO. 58

GRADUATION OF POLICE RECRUIT CLASS

1. The 127th Police Recruit Class Graduation Exercises will be conducted at 2000 hours on Thur., 06/03/76, at the A. P. Giannini Junior High School Auditorium, Ortega Street at 39th Avenue.
2. The Commanding Officer of the Taraval Police District shall confer with the Captain of Personnel concerning direction of traffic, parking of automobiles, and policing of the event.
3. The ceremony will be approximately two (2) hours in duration.
4. All Captains, Acting Captains and members of the Department who are off duty are invited to attend these graduation ceremonies. Dress shall be Class A uniform.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Graduation

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 05/28/76

GENERAL ORDER NO. 59

DETAIL OF MEMBERS FOR THE GRADUATION OF THE 127TH RECRUIT CLASS

The following members are to be detailed to the Academy on June 3, 1976 from 1500 to 2300 hours to participate in the graduation of the 127th Recruit Class. They are to report to A. P. Giannini Junior High School, 39th Avenue and Ortega Street, at 1500 hours for graduation rehearsal. Uniform of the day shall be Class "A" (civilian dress is to be worn at rehearsal).

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Nelson C. Lum	1431	Company "A"	
Willa M. Brown	266	Company "C"	
Kevin M. Dillon	222	Company "C"	
Patrick R. Driscoll	502	Company "C"	
David L. Fontana	749	Company "C"	
David P. Herman	1145	Company "C"	
Kenneth B. Mathis	1489	Company "C"	
Joseph S. Mayers	1538	Company "C"	
Rose M. Melendez	1602	Company "C"	
Timothy J. Shanahan	125	Company "C"	
Paul M. Sanchez	1954	Company "C"	
Cherelyn D. Barnett	74	Company "F"	
George W. Gaskins	799	Company "F"	
John F. Kemp	1157	Company "F"	
Henry L. Kirk	1160	Company "F"	
David W. Kranci	1230	Company "F"	
Michael P. Puccinelli	1894	Company "F"	
Anthony K. Pulvirenti	1921	Company "F"	
Lynn J. Smoot	535	Company "F"	
Lynne M. Atkinson	63	Company "G"	
Dolores J. Casazza	285	Company "G"	
William J. Cooke	403	Company "G"	
Michael D. Farrell	513	Company "G"	
Bruce E. Gendron	801	Company "G"	
Catherine B. Nelson	1604	Company "G"	
Raoul A. Ponce	1803	Company "G"	
David Rios	1953	Company "G"	

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Mario F. Ceballos	329	Company "H"	
Alfredo Melendez	1550	Company "H"	
John A. Minkel	1451	Company "H"	
James J. Murphy	1552	Company "H"	
Bruno G. Pezzulich	1718	Company "H"	
John R. Sheehan	401	Company "H"	
Michael S. Smith	408	Company "H"	
Robert S. Barrington	162	Company "I"	
Barbara J. Brewster	177	Company "I"	
Richard A. Dell Agostino	492	Company "I"	
Leslie D. Krakowsky	1202	Company "I"	
Robert L. Mangosing	1445	Company "I"	
Lillian C. Mattoch	1475	Company "I"	
Donald L. Peters	1694	Company "I"	
Susan C. Reesink	1948	Company "I"	
Daniel A. Sullivan	615	Company "I"	
Bernice Alsobrook	52	Academy	Company "C"
Katherine D. Anderson	2054	Academy	Company "F"
Patricia O. Beauchamp	1981	Academy	Company "H"
Laura E. Carroll	282	Academy	Company "C"
Louette M. Colombano	348	Academy	Company "E"
Linda M. Fontenot	617	Academy	Company "D"
Yvonne L. Harbor	940	Academy	Company "H"
Mary C. Heffernan	1053	Academy	Company "D"
Janet M. Lacampagne	1294	Academy	
Timothy J. McDonald	1541	Academy	B.C.I./Comm.
Cora E. Oryall	1678	Academy	Company "I"
Judie M. Pursell	1932	Academy	Company "I"
Pamela Wermes	1717	Academy	Company "I"
Luana A. Williams	1945	Academy	Company "F"
Linda A. Ziegler	1979	Academy	

LEGEND

Company "A"	Central Station
Company "B"	Southern Station
Company "C"	Southeast Station
Company "D"	Mission Station
Company "E"	Northern Station
Company "F"	Golden Gate Park Station
Company "G"	Richmond Station
Company "H"	Ingleside Station
Company "I"	Taraval Station
B.C.I./Comm.	Bureau of Criminal Information/ Communications

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Wed., 06/02/76

GENERAL ORDER NO. 60

FORWARDING OF ISSUED MISDEMEANOR JUVENILE AND ADULT CITATION FORMS

1. MANUAL SYSTEM:

The procedure for forwarding the issued Juvenile and Adult Misdemeanor Citation Forms of District Stations still using the manual Police Incident Reporting system is to staple the citation to the Police Incident Report and forward said report and citation to the Record Room, Room 475, Report Assignment Desk, as soon as possible.

2. AUTOMATED SYSTEM:

The procedure for forwarding the issued Juvenile and Adult Misdemeanor Citation Forms of Units using the ICSS Incident Reporting System is to enclose the Misdemeanor Juvenile/Adult citation in an envelope specifically addressed to the Record Room, Room 475, Report Assignment Desk, and, as soon as possible, to forward the citations to the Record Room. The citation shall have the ICSS Report number entered thereon prior to forwarding.

3. Platoon Commanders shall be responsible for reviewing the contents of the issued Misdemeanor Juvenile/Adult citation, and for the timely and proper forwarding of the citations to the Record Room.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 60
06/02/76

INDEX UNDER:
Misdemeanor Citation
Forms

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 06/04/76

GENERAL ORDER NO. 61

RESIDENCE CERTIFICATION TO UPDATE
OPERATION CENTER'S NOTIFICATION SYSTEM

1. This Department is updating its emergency notification system in the Operation Center. Therefore, completed Resident Certification Form (SFPD 11 - 7/75) for all members of the Department (sworn and civilian) shall be forwarded to the Operation Center (Room 535) by Fri., 06/11/76.

- A. It is important that all information required by this form be accurately provided, and that the form be completely filled out in every respect.
- B. It shall be the responsibility of Commanding Officers and Heads of Units to see that members of their respective commands comply with this requirement.
- C. When assembled this information will be maintained in a locked file in the Operation Center.
- D. Sufficient copies of the SFPD 11 - 7/75 Form to comply with this directive are being distributed with the order.

2. INSTRUCTIONS FOR FILING

- A. Resident Certification Forms shall be completed in detail by individual members.
- B. An address given as permanent residence shall be the actual and usual abode of the certifying member.
- C. A report in duplicate shall be submitted with the completed forms indicating the names of the members not complying with the provisions of this order, together with the reasons for such noncompliance.
- D. Commanding Officers shall be responsible for preparing forms for any member on extended SP, DP, or other extended absence.
- E. Members detailed shall be considered as members of the unit to which detailed for the purpose of this order.
- F. When delivered to the Operation Center these forms shall be accompanied by an up-to-date watch report.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 61
06/04/76

INDEX UNDER:
Residence Certification

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Wed., 06/09/76

GENERAL ORDER NO. 62

E-CABLE

JURY DUTY

1. Section 200 of the Code of Civil Procedure has been repealed and a new Section 200 has been added to the Code of Civil Procedure effective January 1, 1976. The repealed Section 200 enumerated certain classes of persons that were exempt from jury duty. Amongst those were peace officers designated pursuant to 830.1 of the Penal Code. The new Section 200 does not exempt anyone from jury duty, but only allows the court to excuse a person from jury service if the court should find that such service would entail undue hardship on the person or the public served by the person.
2. When a member of this Department is called for jury, an Intra-Departmental Memorandum shall be made by the member indicating the court to which the member is called and the date for which the member is called. When responding to the court for jury duty, the member shall inform the court or the jury commissioner of the fact that he is a peace officer and a member of the San Francisco Police Department. The member shall also indicate to the court or the jury commissioner that he requests to be excused because of undue hardship on the public served.
3. If the court or the jury commissioner refuses to excuse the member from jury service, the member must, of course, obey the orders of the court and serve as a juror in such capacity as the court directs.
4. Section 8.400 of the Charter of the City and County of San Francisco provides that a member called for jury service shall not have his pay diminished in any respect. This means that a member called for jury duty will receive his normal pay as if he were available for work at the Department.
5. Pursuant to the provisions of Section 196 of the Code of Civil Procedure, jurors are compensated at the rate of \$5.00 for each day of attendance as a juror, and 15 cents per mile of travel one way. This amount paid to a member while serving as a juror must be returned to the General Fund of the City and County of San Francisco.

G. O. No. 62
06/09/76

PAGE ONE (of 2)

INDEX UNDER:
Jury Duty

6. When a member serving as a juror receives his jury fees, such fees are to be retained by the member. The member receiving said jury duty fees shall forward an Intra-Departmental Memorandum to the Personnel Bureau indicating the dates on which he served as a juror, the county in which he served, and the amount of compensation received, excluding mileage. The amount of compensation received shall be verified by a receipt from the court in which he served. The amount of compensation, excluding mileage, received from the court shall be retained by the member as a like amount will be deducted from his payroll check.
7. Departmental Corrected Watch Reports shall be marked "JD" to indicate a member on jury duty.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 06/10/76

GENERAL ORDER NO. 63

1. CHANGE IN PAY PERIODS

- A. Due to the end of the fiscal year, the pay period from 06/23/76 through 07/06/76 will be divided into two periods: one period (#13), from 06/23/76 to and including 06/30/76 --six (6) days; the second period (#33) from 07/01/76 to and including 07/06/76 -- four (4) days.
- B. The first period will include all deductions, if possible. The second period will not include Health Service deductions or voluntary fixed deductions.
- C. If the pay of an employee is not sufficient to provide for all of his voluntary deductions, none of these deductions can be taken and the employee will be personally responsible for making direct payments to all organizations and agencies for which he has authorized said deductions.
- D. Two (2) anticipated watch reports shall be forwarded to the Personnel Bureau, Room 575, Hall of Justice, by 1000 hours, 06/22/76--one watch report for the period from 06/23/76 to and including 06/30/76, and the other watch report for the period from 07/01/76 to and including 07/06/76.

* * * *

2. INSTRUCTOR FOR ADVANCED OFFICER TRAINING

The following members shall be detailed to the Academy to participate as instructors for the Advanced Officer Course to be held at Hunters Point Naval Shipyard effective 0001 hours, 06/13/76 through 2400 hours, 07/03/76. These members will also be detailed June 9, 1976 for an instructor's seminar.

<u>SERGEANT</u>	<u>STAR</u>	<u>ASSIGNMENT</u>
Philip J. Dunnigan	1467	Company "F" (Golden Gate Park Station)
 <u>POLICE OFFICER</u>		
Allan J. Bernardi	2008	Company "D" (Mission Station)
William F. Kidd	1051	Company "E" (Northern Station)
David M. Alex	147	Company "F" (Golden Gate Park Station)
James W. Bergstrom	2007	Company "F" (Golden Gate Park Station)
Alan B. Mould	1755	Company "F" (Golden Gate Park Station)
Donal A. Merkley	45	Crime Specific Task Force
Fred H. Lau	1967	Community Relations

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 63
06/10/76

INDEX UNDER:
(1) Pay Period
(2) Training, Advanced Officer

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 06/10/76

GENERAL ORDER NO. 64

ADVANCED OFFICER TRAINING

The following members shall be detailed to the Academy on the indicated dates so that they may participate in a five day Advanced Officer Training Course to be held at Hunters Point Naval Shipyard. An information packet will be sent to each member prior to the training indicating uniform of the day, equipment needed, etc.

- A. The following members shall report to Hunters Point Naval Shipyard at 0900 hours on 06/14/76 to attend five (5) consecutive days of training. They are to be detailed to the Academy from 06/13/76 at 0001 hours until 06/19/76 at 2400 hours.

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Diane B. Mackin	2070	Company "A"	
Gladys M. Jackson	2067	Company "B"	B.S.S.
George D. Hood	486	Company "C"	
Michael A. McElligott	830	Company "C"	
Donald N. Moorehouse	920	Company "C"	
Rebecca J. Rule	2036	Company "D"	
Comelia Franklin	2061	Company "E"	
Joseph L. Dutto, Jr.	263	Company "F"	
Manfred P. Kollar	548	Company "F"	
William J. Simms	1471	Company "G"	
Lawrence J. Wong	1653	Company "G"	
Linda G. Dean	2059	Company "H"	
Johnetta Ridout	2071	Company "H"	
Karl T. Selchau	2052	Company "H"	
Barbara J. Jackson	2066	Company "H"	
Judith M. Hardiman	2064	Company "I"	
Jacklyn M. Jehl	2068	Company "I"	
Michael J. Morello	957	Company "I"	
Reno L. Rapagnani	1241	Company "I"	
Joseph A. Zamagni	1819	Company "I"	
Sharon M. Cordes	2057	Academy	Intelligence
Macheal S. Thomas	1534	City Prison	

PAGE ONE (of 3)

G. O. No. 64
06/10/76

INDEX UNDER:
Training, Advanced Officer

- B. The following members shall report to Hunters Point Naval Shipyard at 0900 hours on 06/21/76 to attend five (5) consecutive days of training. They are to be detailed to the Academy from 06/20/76 at 0001 hours until 06/26/76 at 2400 hours.

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Mary F. Christensen	2056	Company "A"	
James J. McBride	746	Company "A"	
Jeanne C. McVeigh	840	Company "B"	B.S.S.
James M. Lubey	679	Company "C"	
Daniel G. Marr	1629	Company "C"	
Jerry A. Salvador	1338	Company "C"	
Maureen T. D'Amico	2058	Company "D"	Narcotics
Donald J. Evans	269	Company "F"	
Kris A. Kvale	600	Company "G"	
Dennis L. Newcomer	965	Company "G"	
Eric L. Olsen	1128	Company "G"	
Joseph H. Perrone	1191	Company "G"	
Susan C. Schumacher	1498	Company "G"	Narcotics
Christopher M. Anderson	970	Company "H"	
John M. Farnham	35	Company "H"	
Brett A. Higdon	420	Company "H"	
James E. Leach	614	Company "H"	Academy
Samuel R. Osborne	1152	Company "H"	
Susan C. Asaro	2055	Company "I"	
Melinda J. Pengel	2076	C.S.T.F.	
Pamela R. Meeds	2072	Academy	
Susanne M. Sorge	1590	Academy	Company
Nickolas M. Repovich	1315	City Prison	

- C. The following members shall report to Hunters Point Naval Shipyard at 0900 hours on 06/28/76 to attend five (5) consecutive days of training. They are to be detailed to the Academy from 06/27/76 at 0001 hours until 07/03/76 at 2400 hours.

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
John M. Shine	1373	Company "A"	
Marshall E. Wong	1689	Company "A"	

C. (Continued)

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED TO</u>
Dorothy M. Jorgensen	2069	Company "C"	B.S.S.
David M. Rossi	1336	Company "C"	
Gerald J. Schmidt	1343	Company "C"	
Paula A. Norris	2074	Company "D"	Narcotics
Lynda Y. Fujimoto	2062	Company "E"	
Michael D. Lee	398	Company "E"	
Wayne J. Smith	1531	Company "E"	
Michael L. Kelly	594	Company "F"	
James E. Keys	2016	Company "F"	
Vicki L. Quinn	2077	Company "F"	Academy
Kevin T. Bouey	257	Company "G"	
Terrye A. Ivy	2065	Company "G"	
Charles W. Mahoney	706	Company "H"	
Michael C. Norman	1014	Company "H"	
Earl E. Wismer, Jr.	1562	Company "H"	
Elizabeth M. Droher	2060	Company "I"	
James McKeever	857	C.S.T.F.	
Arlene M. George	2063	Academy	Company "E"
Glenda L. Samson	1321	Academy	
Joyce A. Watkins	1846	Academy	Burglary
Kevin M. Gotchet	315	City Prison	

LEGEND

Company "A"	Central Station
Company "B"	Southern Station
Company "C"	Southeast Station
Company "D"	Mission Station
Company "E"	Northern Station
Company "F"	Golden Gate Park Station
Company "G"	Richmond Station
Company "H"	Ingleside Station
Company "I"	Taraval Station
C.S.T.F.	Crime Specific Task Force
B.S.S.	Bureau of Special Services

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 06/11/76

GENERAL ORDER NO. 65

SCHOOL SUMMER VACATION

1. SCHOOL CLOSING - SUMMER VACATION

The spring school term for public schools will end on Friday, June 11, 1976 at 1300 hours.

The spring school term for the majority of parochial schools will end on Friday, June 11, 1976 at 1200 hours.

The fall term for public schools will start Thursday, September 2, 1976.

The fall term for parochial schools will start the first week in September, 1976.

2. SUMMER SCHOOLS

A. PAROCHIAL SCHOOLS

The following parochial high school will conduct summer school during the dates indicated.

Ingleside Station

Riordan High School
06/21/76 to 07/23/76

175 Phelan Avenue

586-8200

The following parochial elementary schools will conduct summer school during the dates indicated.

Mission Station

St. Charles School
07/05/76 to 07/30/76

3250 - 18th Street

861-7652

St. James School
06/21/76 to 07/23/76

321 Fair Oaks Street

647-8972

St. Phillip School
06/21/76 to 07/22/76

665 Elizabeth Street

824-8467

Central Station

Notre Dame Des Victoires
06/21/76 to 07/23/76

659 Pine Street

421-0069

2. SUMMER SCHOOLS (Continued)

A. PAROCHIAL SCHOOLS (Continued)

Southeast Station

Our Lady of the Visitation 785 Sunnydale Avenue 239-7840
06/21/76 to 07/23/76

There are a number of parochial schools which will have different school type programs during the summer vacation.

B. PUBLIC SCHOOLS - ELEMENTARY

The following public elementary schools will have summer school session from Thursday, July 1, 1976, through Friday, August 13, 1976, between the hours of 0825 and 1240.

Central Station

Commodore Stockton School 950 Clay Street 781-7045

Jean Parker School 840 Broadway 664-0342

Southern Station

Bessie Carmichael School 55 Sherman Street 863-2442

Treasure Island School 13 & E Streets 421-5412

Southeast Station

Burnett School 1551 Newcomb Avenue 647-2108

Daniel Webster School 464 Missouri Street 826-6195

Hillcrest School 810 Silver Avenue 585-3202

Visitation Valley School 55 Schwerin Street 239-7396

Mission Station

Buena Vista School 2641 - 25th Street 824-1839

Hawthorne School 825 Shotwell Street 824-0896

Marshall Staging 3230 - 20th Street 282-1060

Sanchez School 325 Sanchez Street 626-4527

2. SUMMER SCHOOLS (Continued)B. PUBLIC SCHOOLS - ELEMENTARY (Continued)Northern Station

Spring Valley School	1451 Jackson Street	474-5637
Winfield Scott School	3630 Divisadero	346-7633

Park Station

Anza School	40 Vega Street	346-7466
-------------	----------------	----------

Richmond Station

Alamo School	250 - 23rd Avenue	752-8244
Lafayette School	4545 Anza Street	387-3322

Ingleside Station

Diamond Heights School	350 Amber Drive	648-8994
Frederic Burk School	700 Font Boulevard	585-8700
Glen Park School	151 Lippard Avenue	333-6388
Paul Revere School	555 Tompkins Avenue	282-2875
Sheridan School	431 Capitol Avenue	586-2200

Taraval Station

Laguna Honda School	1350 - 7th Avenue	664-1520
Lawton School	1570 - 31st Avenue	564-5500
Ulloa School	2650 - 42nd Avenue	564-4240

C. PUBLIC JUNIOR HIGH SCHOOLS

The following public junior high schools will conduct summer school from Thursday, July 1, 1976, through Friday, August 13, 1976.

Mission Station

Horace Mann Junior High	3351 - 23rd Street	826-4504
-------------------------	--------------------	----------

2. SUMMER SCHOOLS (Continued)C. PUBLIC JUNIOR HIGH SCHOOLS (Continued)Southeast Station

Luther Burbank Junior High	324 LaGrande Avenue	586-1650
----------------------------	---------------------	----------

Northern Station

Francisco Junior High	2190 Powell Street	392-8214
-----------------------	--------------------	----------

Park Station

Benjamin Franklin Jr. High	1430 Scott Street	567-6988
----------------------------	-------------------	----------

Richmond Station

Presidio Junior High	450 - 30th Avenue	752-9696
----------------------	-------------------	----------

Ingleside Station

James Denman Junior High	241 Oneida Avenue	586-0840
--------------------------	-------------------	----------

Taraval Station

Herbert Hoover Jr. High	2290 - 14th Avenue	564-6618
-------------------------	--------------------	----------

D. PUBLIC HIGH SCHOOLS

The following public high schools will conduct summer school from Thursday, June 14, 1976, through Friday, August 6, 1976, from 0805 to 1240 hours.

Richmond Station

George Washington High	600 - 32nd Avenue	387-0550
------------------------	-------------------	----------

Central Station

Galileo High School	1055 Bay Street	771-3150
---------------------	-----------------	----------

Mission Station

John O'Connell High School	2905 - 21st Street	648-1326
----------------------------	--------------------	----------

Southeast Station

Woodrow Wilson High	400 Mansell Street	239-6200
---------------------	--------------------	----------

E. SPECIAL PROGRAMS**Mission Station**

Mission Education Center 180 Fair Oaks 826-8330
Mon., 06/21/76 to Fri., 07/30/76
0825 hours to 1240 hours

Southern Station

Filipino Education Center 390 - 4th Street 956-4240
Mon., 06/21/76 to Fri., 7/30/76
0825 hours to 1240 hours

Central Station

Chinese Education Center 949 Washington Street 982-9550
Mon., 06/21/76 to Fri., 7/30/76
0825 hours to 1240 hours

Taraval Station

Summer Music Workshop
Tues., July 6, 1976 to Fri., August 13, 1976

Lowell High School 1101 Eucalyptus 566-7900
Lakeshore School 220 Middlefield 664-6768

Creative Arts Summer School will be held at Abraham Lincoln High School, 2162 - 24th Avenue, 566-1618.

Thurs., July 1, 1976 to Fri., August 13, 1976
0825 hours to 1245 hours.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 06/11/76

GENERAL ORDER NO. 66

ACTORS FOR ADVANCED OFFICER TRAINING

The following members shall be detailed to the Academy to participate as actors for the Advanced Officer Training Course to be held at Hunters Point Naval Shipyard.

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>	<u>DETAILED DATES</u>
Donald Carlson	1398	Company "E" (Northern Sta.)	June 16,17,23,24,30 and July 1
Raymond Carlson	579	Community Relations	June 14,15,18,21,22, 25,28,29 and July 2
Troy Dangerfield	250	Community Relations	June 14,21 and 28
John Fulwood	2003	Company "D" (Mission Sta.)	0001 hours June 14 through 2400 hours July 2
Anne Harrington	1022	Narcotic	June 15,18,25,29, and July 2
Mack Jones, Jr.	875	Community Relations	0001 hours June 14 through 2400 hours July 2
Alan Lim	1914	Company "I" (Taraval Sta.)	0001 hours June 14 through 2400 hours July 2
Michael Lujan	2053	Company "E" (Northern Sta.)	0001 hours June 14 through 2400 hours July 2
<u>POLICE EMPLOYEE</u>	<u>I.D.</u>		
Victoria Carlson	C-35	Communications	0001 hours June 14 through 2400 hours July 2

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 66
06/11/76

INDEX UNDER:
Training, Advanced Officer

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 06/14/76

GENERAL ORDER NO. 67

1. HOUSING AUTHORITY POLICE- RELOCATION

The San Francisco Housing Authority has relocated their Police Department from 725 Kirkwood Avenue, to 1815 Egbert Avenue (formerly the REA Building). Telephone numbers are 467-4910 and 467-4911. Housing Police may still be reached on Local (553-) 1497.

* * * * *

2. DETAILING OF POLICE OFFICERS TO HOSPITALS, ETC.

The following procedure will be adhered to when detailing police officers to San Francisco hospitals for the purpose of guarding prisoners.

Female police officers will be limited to the guarding of female prisoners confined in San Francisco hospitals. Male police officers will be limited to guarding male prisoners confined in San Francisco hospitals.

This order does not limit guarding of prisoners by either sex, when prisoners are taken to hospitals for emergency treatment.

This order rescinds G.O. No. 57 of 1973 in its entirety.

* * * * *

3. CALIFORNIA DRIVER LICENSES - CHANGES AND FACIMILES

The attached California Department of Motor Vehicles' flyers have been reproduced for the information of all members.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

- (1) Housing Authority - Police Relocation
- (2) Hospital Guards
- (3) Licenses - Driver's

G.O. No. 67
06/14/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 06/18/76

GENERAL ORDER NO. 68

INDEPENDENCE DAY CELEBRATION - CANDLESTICK

On Sun., 07/04/76, the Annual Independence Day Celebration will be held at Candlestick Parking Lot. A Stage celebration will begin at 2000 hours, which will be followed by a fireworks display starting at 2100 hours and concluding at approximately 2145 hours.

1. COMPANY "C"

The Commanding Officer of Company "C" shall be in charge of policing this event.

2. UTILITY SQUAD - PROPERTY CLERK

The Utility Squad shall pick up and deliver barricades and "No Parking" signs as directed by the Commanding Officer of Company "C" and shall return them at the conclusion of the event.

3. FIRE DEPARTMENT

The Fire Department shall have apparatus assigned to this area, same will be located at the Bandstand on the east side of the parking area.

4. DEPARTMENT OF PUBLIC HEALTH

A Department of Public Health ambulance and crew will be stationed at the Bandstand on the east side of the parking area. A Red Cross Disaster bus for lost children will also be at this location.

5. STATION DETAILS

A. Following number of officers from the indicated stations shall report to the Officer-in-Charge, Southeast Station, at 1600 hours, Sun., 07/04/76 for duty at Candlestick Parking Lot. Detailed officers shall report with 3 wheel motorcycles, prepared to assist in traffic control at the conclusion of the ball game.

G.O. No. 68
06/18/76

PAGE ONE (of 2)

INDEX UNDER:
Independence Day

5. STATION DETAILS

A. (Continued)

Police Officers - Company "B" - 2
Company "F" - 2
Company "G" - 2
Company "H" - 2
Company "I" - 2

B. Company Commanders shall make advance arrangements to obtain additional 3 wheel motorcycle equipment from the Traffic Bureau, Ext. 1631.

6. PUBLIC ADDRESS VEHICLE

The Director of Traffic shall assign one public address vehicle with operator to report at 1900 hours to the Officer-in-Charge at Candlestick Parking Lot.

7. FIELD PATROL COMPANY

Commanding Officer of the Field Patrol Company shall arrange patrol coverage for the area known as "KYA Hill".

8. JUVENILE BUREAU

The Commanding Officer of the Police Juvenile Bureau shall assign two vehicles with two men in each vehicle from his command to report to the Officer-in-Charge at the Candlestick Parking Lot at 1900 hours.

9. POLICE RESERVE UNIT

Commanding Officer of Personnel shall assign sixty (60) members of the Police Reserve Unit to report in full uniform at Gate "B", Candlestick Park, at 1800 hours.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 06/21/76

GENERAL ORDER NO. 69

INTERFAITH PARADE

- . The Interfaith Bicentennial Committee will sponsor and conduct a parade in this City on Sun., 06/27/76. The Interfaith group is an ad hoc coalition of the various religious denominations and sects that compose the religious life of this City. On the day of the parade the group will conduct a parade followed by services at the Civic Auditorium. Various religious and lay members of the group will participate in the parade in celebration of this Country's Bicentennial.
- . The parade will commence at 1400 hours at the intersection of Market and Second Streets, and thereafter will proceed over the following route:
 - A. Southwest on Market to Golden Gate Avenue;
 - B. West on Golden Gate Avenue to Polk Street;
 - C. South on Polk Street past City Hall to Grove Street.

. FORMATION AREA:

- A. Second Street, between Market and Harrison Streets;
- B. Howard Street, between Fourth and First Streets;
- C. Folsom Street, between Fourth and First Streets;
- D. Hawthorne Street, between Howard and Harrison Streets.

. DISBANDING AREA:

Marchers will disperse on Grove Street between Larkin Street and Van Ness Avenue.

. TRAFFIC BUREAU:

- A. The Commanding Officer of the Traffic Bureau shall be in charge of traffic regulations during the parade. He shall see that all intersections along the route are policed.
- B. The Commanding Officer of the Traffic Bureau shall also be responsible for the clearing of parked vehicles from posted portions of the Formation Area, the Route and Disbanding Areas.
- C. The Commanding Officer shall provide an appropriate escort and rear guard.

PAGE ONE (of 5)

G. O. No. 69
06/21/76

INDEX UNDER:
Parade, Interfaith

6. NORTHERN STATION:

The Commanding Officer of the Northern Police District shall be responsible to provide appropriate Police services following the parade in connection with activities at the Civic Auditorium. Activities at the Civic Auditorium which are sponsored by the Interfaith Bicentennial Committee will commence at 1700 hours.

7. PROPERTY CLERK:

The Property Clerk shall detail members of the Utility Squad to install necessary roping and barricades as requested by the Traffic Bureau.

8. POLICE RESERVE UNIT:

The Captain-in-Charge of the Bureau of Personnel shall detail twenty-five (25) Police Reserve Officers to the Traffic Bureau on the day of this parade. This parade is the second of two consecutive parades to be held this date. Reserve Officers shall report at the Traffic Bureau Assembly Room at 1030 hours in connection with the first parade.

Upon completion of the first parade, an appropriate number of Reserve Officers shall be reassigned to this parade.

9. PARKING FOR PARADE PARTICIPANT VEHICLES:

A. Parking shall be provided for buses and official vehicles used in connection with the parade. Such parking shall be arranged by the Commanding Officer of the Traffic Bureau.

B. Buses shall park parallel to the curb at the following location

- 1) McAllister Street between Larkin and Polk Streets;
- 2) Grove Street, between Larkin and Van Ness Avenue;
- 3) Van Ness Avenue, east side, between Grove and McAllister Streets.

C. Official autos shall park on McAllister between Polk and Van Ness Avenue.

10. REVIEWING STAND:

The reviewing stand will be located on Polk Street in front of City Hall. The Commanding Officer of the Traffic Bureau shall be responsible for the policing of the reviewing stand.

11. CROSS-TOWN TRAFFIC:

Cross-town traffic shall be allowed to cross between parade units where possible, but shall not be allowed to turn into the parade route.

12. MUNICIPAL RAILWAY DIVERSIONS:

A. Streetcars

1. Streetcar service will be diverted from Market at 11th and thereafter double back along regular routes.

2. Streetcar shuttle service:

Motor coaches will be substituted for the extension of streetcar service at 11th and Market Streets and will proceed over the following route:

Inbound: Market to Eighth Street, south on Eighth to Mission, east on Mission to East Bay Terminal, via First Street.

Outbound: East Bay Terminal, thereafter exiting the terminal via Fremont; thereafter west on Mission to 7th, north on 7th to Market, west on Market to 11th Street.

B. Buses:

1. Line 5 (McAllister):

Inbound coach on McAllister will be diverted at McAllister and Van Ness at 1345 hours. It will proceed south on Van Ness and South Van Ness to Mission Street, thereafter proceeding east on Mission Street to 9th Street. Outbound coach will proceed north on 9th Street to Hayes, west on Hayes to Franklin, north on Franklin to McAllister and thereafter proceed west on McAllister along its regular route.

2. Line 6 (Masonic) and Line 8 (Market):

At 1330 hours inbound coaches on Market will be diverted from Market at Eighth Street and thereafter proceed south on Eighth to Mission, east on Mission to the terminal at Steuart and Mission Streets. Outbound coaches will return via Mission, 9th Street, Market and thereafter along normal route.

3. Line 15 (Third Street) and Line 42 (Third-Sansome):

At 1230 hours, both lines south on First Street will continue south on First Street to Harrison, west on Harrison to 4th Street and thereafter continuing its regular route on 4th Street.

12. MUNICIPAL RAILWAY DIVERSIONS (Continued)B. Buses (Continued)

4. Line 21 (Hayes):

At 1330 hours inbound coaches at 8th and Market Streets will proceed south on 8th to Mission, east on Mission to 4th Street, south on Fourth to Howard, west on Howard to 5th and north on 5th to Mission.

The outbound coach will proceed west on Mission from 5th Street to 7th, north on 7th to Market and thereafter west on Market to Hayes and its regular route.

5. Line 31 (Balboa):

At 1400 inbound coaches on Eddy Street will be diverted at Mason street and thereafter return to their outbound route on Turk Street via Mason Street.

6. Line 38 (Geary):

At 1345 hours inbound coaches on O'Farrell Street will be diverted at Stockton Street and thereafter to proceed via Stockton and 4th Street to Mission, east on Mission to the East Bay Terminal. Outbound coaches will leave the Terminal via Fremont and thereafter west on Mission to Third Street, north on Third to Market and Geary and thereafter along regular westbound route.

7. Line 71 (Haight-Noriega) and Line 72 (Haight-Sunset):

At 1330 hours inbound coaches will be diverted from Market Street at 8th and thereafter continue to their terminal via 8th, Mission, Mint, Jessie and 5th to Mission Street.

Outbound coaches will proceed west on Mission from 5th and Mission to 7th, 7th to Market and thereafter west along Market and its regular route.

8. All other bus and streetcar lines will maintain normal Sunday operations, unless excessive congestion requires change.

13. COURTESY TO THE NATIONAL COLORS:

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

13. COURTESY TO THE NATIONAL COLORS (Continued)

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 06/22/76

GENERAL ORDER NO. 70

4TH OF JULY BICENTENNIAL WEEKEND PORT VISIT TO SAN FRANCISCO

1. The U.S.S. Coral Sea and the RAN and ROKN ships are visiting San Francisco at the specific invitation of the Mayor. The remaining USN ships are visiting in response to the general invitation of the Silver Eagle Bicentennial Committee of San Francisco.

2. <u>Ships</u>	<u>Arrival Time/Date</u>	<u>Departure Time/Date</u>	<u>Tentative Embarcadero Berth</u>
-----------------	------------------------------	--------------------------------	--

U.S.

USS AGERHOLM	2 July	6 July	Pier 23 South
USS CORAL SEA	1100-2 July	6 July	Pier 17 North
USS HALSEY	0830-2 July	6 July	Pier 27
USS KISKA	3 July	6 July	Pier 23 North
USS NIAGARA FALLS	2 July	6 July	Pier 17 South
			Pier 33 South

Australia

HMAS STUART	1000-1 July	1000-6 July	Pier 19 North
HMAS SUPPLY	1000-1 July	1000-6 July	Pier 19 South
HMAS VAMPIRE	1000-1 July	1000-6 July	Pier 19 North

Republic of Korea

ROKS CHUNG BUK	1100-3 July	1400-6 July	Pier 31 South
ROKS JUN NAM	1100-3 July	1400-6 July	Pier 31 South

3. In the event that any of the crew members of the above ships are picked up, they may be turned over to the Armed Services Police, when no further proceedings are desired.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 70
06/22/76

INDEX UNDER:
Bicentennial - Port Visit

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 06/22/76

GENERAL ORDER NO. 71

The following letter received by this Department is quoted for
information of members.

BOARD OF SUPERVISORS

Employee Relations Office

Patrick J. Mahler
Chief Labor Negotiator

June 14, 1976

Police Department
850 Bryant Street

Pursuant to Section 16.211.2 of the Employer Employee
Relations Ordinance, an election is to be held to determine
a representative organization for certain designated employee
classifications within your department.

In order to comply with this section, please allow all
permanent and permanent limited tenure employees in the
following classifications sufficient time off to vote in the
elections scheduled for June 22, 23, 24 and 25, 1976:

8207 Bldg. & Grounds Patrolman
8214 Park Patrolman
8217 Station Officer
8215 Traffic Control Officer
8238 Police Communications Dispatcher

Your cooperation in this matter will be appreciated.

Cordially,

s/ Jean Pral
Principal Personnel Analyst

CHARLES R. GAIN
CHIEF OF POLICE

O. No. 71
06/22/76

INDEX UNDER:
Letter, Employee Election

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 06/22/76

GENERAL ORDER NO. 72

GAY FREEDOM DAY PARADE

1. The Gay Freedom Day Committee will conduct a parade in this City on Sun., 06/27/76, commencing at 1200 hours. The parade will start at Polk and Pine Streets and proceed over the following route:
 - A. South on Polk Street to Hayes Street;
 - B. West on Hayes to Gough Street;
 - C. South on Gough to Market Street;
 - D. West on Market to Noe Street (occupy right traffic lane only);
 - E. North on Noe to Duboce Street;
 - F. Across Duboce and into Duboce Park.
2. FORMATION AREA:
 - A. Primary: The main body of the parade will form on Polk Street between Broadway and Pine Streets.
 - B. Secondary: A second small group will join the parade at Market and Noe Streets.
3. DISBANDING AREA:
 - A. Floats and decorated vehicles will leave the main body of the parade at Market and Noe Streets. These vehicles will stand at the north curb of Market Street between Noe and Castro Streets.
 - B. The marchers will disband in Duboce Park after crossing Duboce at Noe Street. Thereafter the marchers will board waiting chartered buses. The buses will take the marchers to Fulton Street and 25th Avenue. From that point the marchers will walk to Marx Meadow in Golden Gate Park.
4. COMMANDING OFFICER, TRAFFIC BUREAU:
 - A. Shall be in charge of traffic regulations during the parade;
 - B. Shall see that all intersections along the route and other strategic locations are policed by members of the Traffic Bureau or other members detailed to the Traffic Bureau.
 - C. Shall collaborate as necessary with the Commanding Officers of the Northern and Richmond Districts.
 - D. Shall be responsible for the clearing of parked vehicles from appropriate portions of the route, the assembly and disbanding areas.
 - E. Shall provide an appropriate escort and rear guard.

5. COMMANDING OFFICER, RICHMOND POLICE DISTRICT

- A. Shall be responsible for the general policing of the Gay Freedom Day Activities in Golden Gate Park at Marx Meadow and vicinity, and necessary traffic control for walkers from the buses.
- B. Shall arrange for the procurement and placing of "No Parking" signs on the south side of Fulton Street between 25th and 26th Avenues. This area will be used by shuttle buses referred to in paragraph 3.B. above.

6. COMMANDING OFFICER, CRIME SPECIFIC TASK FORCE:

- A. Shall detail twenty-two (22) solo motorcycle officers to the Traffic Bureau.
- B. Shall report the name and star numbers of officers so detailed to the Traffic Bureau at his earliest possible convenience.
- C. Officers so detailed shall report in Class "B" uniform to the Traffic Bureau Auditorium at 1000 hours on the day of the parade.

7. POLICE RESERVE UNIT:

The Captain-in-Charge of the Bureau of Personnel shall detail twenty-five (25) Police Reserve Officers to the Traffic Bureau on the day of the parade. The officers shall report to the Traffic Bureau Assembly Room at 1030 hours.

8. PROPERTY CLERK:

The Property Clerk shall detail members of the Utility Squad to install necessary roping and barricades as requested by the Traffic Bureau.

9. CHARTERED SHUTTLE BUSES:

- A. Chartered Municipal Railway coaches will provide shuttle bus service from Duboce Park to Fulton and 25th Avenue. A minimum of eight buses will be involved.
- B. It is anticipated that the first bus will depart Duboce Park shortly after 1400 hours.
- C. The last bus is scheduled to leave Duboce Park at 1530 hours.
- D. Return service will also be provided. Buses will wait on the north side of Fulton between 25th and 26th Avenues in the temporary "No Parking" zone. The first return bus will leave at 1630 hours. Thereafter shuttle service will continue and the last bus will depart Fulton and 25th at 1900 hours.

10. CROSS TRAFFIC AND PARALLEL TRAFFIC:

- A. Traffic shall be allowed to cross the parade route between units, but shall not be allowed to turn into the parade route except as indicated in B below.
- B. Market Street traffic will be allowed to proceed in the left hand lanes parallel to the marchers; however, westbound vehicles other than Municipal Railway Vehicles, will be diverted from Market Street at Valencia and again at Church Street.

11. MUNICIPAL RAILWAY DIVERSIONS:

A. Streetcars: NO CHANGE.

B. Buses:

1. Line 8 (Market):

Upon arrival of the parade at Market and Church Streets, Outbound coaches west on Market shall be diverted south on Church to 17th Street, west on 17th Street to Castro where it will resume its regular route.

The route of the Inbound coach will be the reverse of the above.

2. Line 19 (Polk):

There will be two re-routings as below.
Between 1045 and 1145 hours:

Coaches will follow regular route north on Larkin to Geary; instead of turning at Geary, the coach will continue north on Larkin to Sutter, and thereafter west on Sutter to Van Ness, north on Van Ness to Broadway, east on Broadway to Polk and thereafter north on Polk along the regular route.

The southbound coach (Inbound) will leave the regular southbound route on Polk at Broadway; thereafter proceeding west on Broadway to Van Ness, south on Van Ness to Bush, east on Bush to Polk and thereafter south along the regular route on Polk Street.

After 1145 hours:

The Outbound coach will leave its regular route at Polk and Geary and proceed west on Geary to Van Ness, north on Van Ness to Broadway, east on Broadway to Polk and north on Polk along the regular route. The Inbound coach will proceed south along its regular route; thereafter it will proceed west on Broadway to Van Ness, south on Van Ness to Post and continuing to Hyde where it will resume its regular southbound route.

1. MUNICIPAL RAILWAY DIVERSIONS (Continued)

B. Buses (Continued)

3. Line 21 (Hayes):

At 1200 hours the Outbound coach will leave its regular route at Hayes and Market and proceed north on Larkin to Grove, west on Grove to Octavia, south on Octavia to Hayes and thereafter west on Hayes along the regular route.

The Inbound coach will leave its regular eastbound route on Grove at Market and thereafter proceed south on Van Ness to Market, east on Market to 10th where it will resume its regular route east on Market Street.

4. Line 43 (Roosevelt):

Upon arrival of the parade at the terminal location of this line at 14th Street and Market and Church Streets, the coach will proceed south on Church instead of turning onto Market Street; thereafter it will follow Church to 15th Street, west on 15th St. to Market and then continue along 15th Street and regular route.

Inbound Coach: No change.

2. REVIEWING STAND:

None.

3. COURTESY TO THE NATIONAL COLORS:

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

CHARLES R. GAIN
CHIEF OF POLICE

PAGE FOUR (of 4)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 06/22/76

GENERAL ORDER NO. 73

ADDITIONAL HOLIDAY (FLOATING)

1. In addition to the legal holidays for the calendar year 1976, as listed in General Order No. 133 dated 12/09/75, entitled "Holidays - Calendar Year 1976," the Board of Supervisors has approved a floating holiday.
2. The floating holiday is to be taken at the option of the employee, subject to the prior approval of the company commander or head of unit.
3. The additional holiday must be taken between 07/01/76 and 06/30/77. Compensation will not be allowed in lieu of time off nor will deferred time be granted.
4. Watch reports will reflect a member taking a floating holiday by use of the letters LH.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Holiday - Floating

G. O. No. 73
06/22/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 06/23/76

GENERAL ORDER NO. 74

SURVEYS - UNIVERSITY OF MICHIGAN'S INSTITUTE FOR SOCIAL RESEARCH

The University of Michigan's Institute for Social Research (ISR) maintains a Survey Research Center in Berkeley, which interviews a small sample of City residents each month on a variety of topics.

ISR programs are carried on under government, industrial and foundation sponsorship. All interview reports are statistical and no person is ever identified. Interview data is held in strict confidence at the University of Michigan.

ISR interviewers carry identification showing their employment with the Survey Research Center; their names are as follows:

Janice D. Dutton
Anthony Chin
Ruthe Taner

Dinah Berkman
Donna Rolls
Christine Young

Resident interview supervisor is Ellen Hodghead,
telephone 845-6325 (Berkeley).

This cancels Item #2 of General Order No. 65 dated 05/12/72.

* * * *

REPEATING TELETYPE MESSAGE NO. 3902, DATED 06/22/76:

COMPLAINTS HAVE REACHED THIS OFFICE RELATIVE TO THE LACK OF ENFORCEMENT OF THE CHARITABLE SOLICITATION ORDINANCE. YOU SHALL REREAD TO MEMBERS OF YOUR COMMAND GENERAL ORDER NO. 122 DATED NOVEMBER 7, 1975. PROVISIONS OF THIS GENERAL ORDER SHALL BE STRICTLY COMPLIED WITH. MEMBERS ARE REMINDED THAT ALL PERSONS SOLICITING ON THE PUBLIC STREETS MUST EITHER HAVE A PERMIT FROM THE DEPARTMENT OR A DOCUMENT FROM THEIR PARENT ORGANIZATION AUTHORIZING THEM TO SOLICIT.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 74
06/23/76

INDEX UNDER:
(1) Survey, Social Research
(2) Charitable Solicitation

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 06/30/76

GENERAL ORDER NO. 75

C-CABLE ✓

JUVENILE CONTROL SHEET - NOTIFICATION PROCEDURE

- A. Effective Thur., 07/01/76, a new form, "Juvenile Control Sheet," will be maintained by the Juvenile Bureau. This form replaces the currently utilized "J" sheet, and will serve as a main source document for the proper tabulating of all information on juvenile involved in any type of police action.
- B. Therefore, officers making police reports on any matter involving juveniles, shall be required to notify the Juvenile Bureau. (Operation Center to be notified during 0100 - 0800 hours while Juvenile Bureau is closed.) The below outlined notification procedure shall be followed:
1. Time of incident
 2. Requesting Unit ("1J36," "3A4," etc.)
 3. District & Plot Number (where incident occurred)
 4. Race, Sex and Age of Juvenile
 5. Reason or Violation
 6. Action taken
 7. Name of Juvenile
 8. D.O.B.
 9. Number of Citation (if cited)
 10. Incident Report Number (if follow-up report)
- C. Juvenile Bureau personnel receiving the information will then issue a "Control Number" (formerly known as "J" number) for any juvenile who is being booked, cited or admonished. This "Control Number" shall be incorporated in the Incident Report.

BOOKINGS: Arrest Card is no longer required on booked juveniles.

CITATIONS: Citation Form shall be issued, the number of the Citation Form shall be supplied to the Juvenile Bureau at time of notification, and shall be entered on the police report along with the date of appearance at Juvenile Court.

ADMONISHMENTS: Field Interrogation Card no longer required, as name of admonished juvenile will now appear in Incident Report.

NOTE: In those instances wherein an officer has occasion to question a juvenile but finds a police report is not warranted, the Field Interrogation

C. (Continued)

ADMONISHMENTS (Continued)

Card is required, but no notification need be made.

SHELTERS:

Upon notification to Juvenile Bureau, information will be recorded, but no "Control Number" will be issued.

DIVERSIONS:

Upon notification to Juvenile Bureau, a "Diversion Number" will be issued in lieu of a "Control Number."

This General Order supersedes General Order No. 90 of 07/12/74.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 07/01/76

GENERAL ORDER NO. 76

INDEPENDENCE DAY PARADE AND POST-PARADE EVENTS

1. The San Francisco Independence Day Parade will be held in Golden Gate Park in this City on Sun., 07/04/76. The parade will commence at 1100 hours. It is jointly sponsored by San Francisco Twin-Centennial, Inc., The Filipino-American Council of San Francisco, Inc., and the San Francisco Recreation and Park Department.
2. PARADE ROUTE:
 - A. The parade will start at John F. Kennedy Drive at 30th Avenue and thereafter proceed
 - B. East on John F. Kennedy Drive to Conservatory Drive East, where the units will disperse.
3. FORMATION AREAS:
 - A. Spreckels Lake Drive, between 36th Avenue extension and the 30th Avenue extension;
 - B. The 30th Avenue extension between Fulton and John F. Kennedy Drive;
 - C. The 36th Avenue extension between Fulton and John F. Kennedy Drive;
 - D. Chain of Lakes East Drive between North Lake Road (near Fulton) and John F. Kennedy Drive;
 - E. The Polo Field (track and football field) and its immediate access roads and paths;
 - F. John F. Kennedy Drive between the South Fork of John F. Kennedy Drive (near Soccer Field) and the intersection of John F. Kennedy Drive and the extension of 30th Avenue.
4. ACCESS TO FORMATION AREAS BY PARADE UNITS:
 - A. Only the following entrances to the Park may be used by units participating in the parade:
 1. Lincoln and 41st Avenue:
for buses and mounted units;
 2. Great Highway and John F. Kennedy Drive:
for floats;
 3. Fulton and 36th Avenue:
for antique cars and parade passenger cars;
 4. Fulton and 30th Avenue:
for "Official Cars" and the Stage Coach.

4. ACCESS TO FORMATION AREAS, ETC. (Continued)

- B. Parade Monitors (Park Department Directors) will be stationed at these entrances to provide necessary detailed instructions to participating units.

5. DISBANDING AREA:

- A. Conservatory Drive East and Conservatory Drive West is designated for bus parking and marchers proceeding to buses.
B. The vehicles of high ranking dignitaries will be parked following the parade in the McClaren Lodge Parking area, if they have the parade "Official Car" windshield sign.
C. Floats and other vehicles will continue past Conservatory Drive east and proceed past the barricades at JFK Drive and Kezar Drive and leave the Park.
D. Additional bus parking: Available on Middle Drive between Bowling Drive and Middle Drive East.
E. Mounted Units shall return to their vehicles which shall remain parked in the assembly area at Bercut Equitation Field.

6. REVIEWING STAND:

The reviewing stand will be located on the north side of JFK Drive adjacent at Conservatory Dell.

7. JUDGES' STAND:

The Judges' Stand will be located on JFK Drive opposite the reviewing stand at the intersection of JFK Drive with Middle Drive (Tennis Court Drive).

8. GOLDEN GATE PARK ROADS:

- A. At 0600 hours on the day of the parade all entrances to the Park will be closed, except:
1. Lincoln at 19th Avenue, 9th Avenue, and 3rd Avenue;
 2. Fulton at 25th Avenue, Park Presidio;
 3. Stanyan at John F. Kennedy Drive, and at Waller Street.
- B. After 0600 hours only the following roads will be open:
1. Cross-Over Drive;
 2. Park Presidio and 19th Avenue extension;
 3. South Drive between 19th Avenue and Kezar Drive;
 4. Kezar Drive between 3rd Avenue and
 5. Waller between Stanyan and Kezar Drive;
 6. Stow Lake Drive will remain open as long as conditions permit; however, entry and exit will be on South Drive only.

8. GOLDEN GATE PARK ROADS (Continued)

- C. Westerly entrances will be re-opened as conditions permit after the parade has passed Transverse Drive.
- D. At 1700 hours it is anticipated that all roads will be re-opened.

9. COMMANDING OFFICER, TRAFFIC BUREAU:

- A. Shall be in charge of traffic regulations during the parade. He shall insure that all intersections along the route and other strategic points are policed.
- B. Shall collaborate as required with District Commanders.
- C. Shall provide appropriate traffic assistance to Recreation and Park Department employees who will be stationed at Golden Gate Park entrances which have been closed for the parade.
- D. Shall provide a marked radio car with driver to report to Mrs. Gladys Bambarger, Parade Director; the officer shall meet her at 1030 hours at the starting point of the parade.
- E. Shall provide an appropriate solo motorcycle parade escort and a rear guard.
- F. Shall provide a marked police car for use by the Chief of Police or a member designated to represent him. The driver assigned by the Chief's Office shall obtain his vehicle from the E&I Division on the day of the parade.

10. COMMANDING OFFICER, RICHMOND STATION:

- A. Shall establish a Command Post behind the reviewing stand or other location as the situation may dictate.
- B. Shall provide a reviewing stand detail.
- C. Shall be responsible for the general policing in the Park and parade area.
- D. Shall prepare to handle "lost children" situations.
- E. Shall be responsible for policing of post parade activities as indicated below, Paragraph 17.

11. COMMANDING OFFICER, CRIME SPECIFIC TASK FORCE:

- A. Shall detail a mounted officer for the purpose of guiding the forty horse parade entries in the parade back to Bercut Equitation Field after they have passed the reviewing stand.
- B. The return route will be an off-the-road route so as not to interfere with road vehicles and spectators. The mounted units patrol Sergeant has previously outlined an appropriate route.

12. COMMANDING OFFICER, PERSONNEL BUREAU:

- A. Shall detail approximately ten (10) Reserve Police Officers to the Officer-In-Charge of Traffic Bureau units.
- B. Officers so detailed shall report to a Traffic Bureau Sergeant in front of McLaren Lodge at 0915 hours on the day of the parade.
- C. Following their release by the Traffic Bureau, Reserve Officers will perform such duties as may be required by the Officer-In-Charge of Richmond Station Units.

3. PROPERTY CLERK:

- A. Shall provide a member to drive the Mayor's vehicle during the parade. The member so designated shall meet the Mayor by 1030 hours on Kennedy Drive at the start of the parade.
- B. The Property Clerk shall assign the Utility Squad to provide the necessary roping as requested by the Traffic Bureau.

4. BUS LINES:

A. Municipal Railway Buses:

1. Line 10 (Monterey):

Shall provide its regular Sunday service through the Park, via 8th Avenue, Kennedy Drive, Tea Garden (or Concourse, as appropriate) South Drive and 9th Avenue.

2. Line 5 (McAllister):

Special shuttle buses will augment normal Sunday service. This additional service will be provided from Fulton and Arguello to Great Highway and Balboa, via Fulton Street and La Playa Avenue.

B. Tour Buses:

1. The Gray Line, Inc.

This company is on strike.

No Park tours will be made in any case.

2. Franciscan and Eastshore Lines:

Will not provide tour service to the Park on this date.

3. Falcon Tours:

- a. Will enter Park at 8th Avenue and follow Muni Line #10 route as conditions permit.

- b. Will not stop to discharge passengers in closed areas;

- c. Will not be permitted to pause, but merely proceed with traffic on traveled routes.

15. CROSS TRAFFIC:

No cross traffic shall be allowed to cross the parade route, or into the parade route, with the exception of buses and emergency vehicles.

16. COURTESY TO THE NATIONAL COLORS:

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them"

17. POST-PARADE EVENTS:

A. The following programs will be held at the Golden Gate Park Band Shell & Music Concourse. Participants arriving during the parade may obtain access to the Band Shell area only through the 9th Avenue and Lincoln entrance to the Park.

1. The Bataan-Corregidor Society Program from 1400 to 1500 hours.
2. The Filipino-American Council Cultural Program from 1530 hours to 1800 hours.

18. TELEVISION COVERAGE:

All members are reminded that the events of the Independence Day activities will receive nationwide news media coverage.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Fri., 07/02/76

GENERAL ORDER NO. 77

1976 U.S. SAVINGS BOND, PAYROLL DEDUCTION CAMPAIGN

The City and County of San Francisco has begun its 1976 U.S. Savings Bond, Payroll Deduction Campaign. The Bond program offers the City employee a safe and easy way to save toward his future needs.

U.S. Savings Bonds provide a safe investment at 6% interest. The interest may be deferred until the year the bond is cashed or matures, whichever is earlier. Additionally, the interest is exempt from STATE Income Tax.

Purchase of U.S. Savings Bonds in four denominations may be accomplished by payroll deduction.

Information material and payroll deduction cards will be forwarded to all stations, bureaus and units by the Bureau of Personnel. Commanding Officers shall distribute payroll deduction cards and informational material to all members of their commands and solicit participation.

Any member desiring to purchase Savings Bonds or to increase his present purchase under the Payroll Savings Plan may do so by filling out and signing a payroll deduction card and forwarding it to the Bureau of Personnel. Any questions relating to this program may be found in the Handbooks that have been forwarded to your units. (Please read the Handbook prior to filling out the payroll deduction cards.)

This campaign is being conducted through the month of July. Therefore, members who will be participating are requested to complete and return the payroll deduction cards during this time.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
U.S. Savings Bonds

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 07/06/76

GENERAL ORDER NO. 78

At a meeting of the Police Commission held on Wed., 06/30/76, the following resolution was adopted:

RESOLUTION NO. 264-76

RECOMMENDATION OF THE AWARDS COMMITTEE - APPROVED

RESOLVED, that the following named members of the Police Department be, and they are hereby granted Awards of Valor - Silver Medal and Bronze Medal under the provisions of Section 5.119 of the Rules and Procedures of the San Francisco Police Department as approved by the Awards Committee on Friday, June 25, 1976:

Police Officer Thomas A. Arnold	Silver Medal of Valor
Police Officer James S. Lomax	Silver Medal of Valor
Sergeant David R. Winn	Bronze Medal of Valor
Police Officer Bob C. Davis	Bronze Medal of Valor
Police Officer Allan C. Duncan	Bronze Medal of Valor
Police Officer Jerry M. Heffernan	Bronze Medal of Valor
Police Officer Waldo H. Jackson	Bronze Medal of Valor
Police Officer Daniel G. Marr	Bronze Medal of Valor
Police Officer Walter L. Pinosky	Bronze Medal of Valor
Police Officer William S. Taylor	Bronze Medal of Valor
*Police Officer John E. Tursi	Bronze Medal of Valor
Police Officer Patrick J. White	Bronze Medal of Valor

*Awarded two (2) Bronze Medals of Valor

AYES: Commissioners Ciani, Gallegos, Murphy, Siggins
ABSENT: Commissioner Hall

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 78
07/06/76

INDEX UNDER:
Medal of Valor Awards

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 07/07/76

GENERAL ORDER NO. 79

SIGNS ON PUBLIC PROPERTY OR UTILITY POLES - PROHIBITED

1. Police Code Section 675 declares it unlawful for any person to affix or cause to be affixed any sign, card, picture, poster or any device or notice whatsoever to any lamppost, pole, hydrant, tree or obstruction on any sidewalk or public street.
2. The ordinance applies both to publicly owned and privately owned poles on the public sidewalk.
3. The ordinance does not apply to any sign affixed to a pole or public building as required by law to be affixed nor does this law apply to traffic signs erected or affixed under the direction of the Department of Public Works. Section 675 does not apply to a sign affixed to a privately owned building even though such sign projects over the sidewalk.
4. Police Code Section 676 requires that police officers remove such signs as come to their attention that are in violation of Section 675, if such signs can be removed without special equipment. If the signs are affixed in such a manner as to be out of the reach of a police officer, or special equipment is needed to remove the sign, the Chief Administrative Officer or the Manager of Utilities is responsible for such removal.
5. The penalty for violation of the ordinance is an infraction.
6. Booking or citing sections. Persons observed affixing any sign to a public or privately owned pole or public building, unless they come within the sections of paragraph 3 above, shall be cited for violation of 675 of the Police Code.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Signs

G. O. No. 79
07/07/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 07/07/76

GENERAL ORDER NO. 80

PHYSICAL EXAMINATION PRIOR TO COMPLETION OF PROBATIONARY PERIOD

In accordance with the Rules and Procedures of this Department, the following probationary officers shall report at the times indicated on July 15, 16, 17, 20, and 22, 1976, to 490 Post Street, Room 1042, for a physical examination by the Police Surgeon, Dr. Norman H. Steiner, as required prior to completion of their probationary period.

THURSDAY - 07/15/76

To report at 1030 hours

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>
Susan C. Asaro	2055	Company "I"
Kevin T. Bouey	257	Company "G"
Mary F. Christensen	2056	Company "A"
Sharon M. Cordes	2057	(Detailed to Intelligence)
Maureen T. D'Amico	2058	Company "D"
Linda G. Dean	2059	Company "H"

To report at 1130 hours

Elizabeth M. Droher	2060	Company "I"
Joseph L. Dutto, Jr.	263	Company "F"
Donald J. Evans	269	Company "F"
John M. Farnham	362	Company "H"

FRIDAY - 07/16/76

To report at 0930 hours

Comelia Franklin	2061	Company "E"
Lynda Y. Fujimoto	2062	Company "E"
Arlene M. George	2063	Company "B"
Kevin M. Gotchet	315	Company "E"
Judith M. Hardiman	2064	Company "I"
Brett A. Higdon	420	Company "H"

To report at 1030 hours

George D. Hood	486	Company "C"
Terrye A. Ivy	2065	Company "G"
Barbara J. Jackson	2066	Company "H"
Gladys M. Jackson	2067	Company "B"
Jacklyn M. Jehl	2068	Company "I"
Dorothy M. Jorgensen	2069	Company "C"

FRIDAY - 07/16/76 (Continued)To report at 1130 hoursPOLICE OFFICERSTARASSIGNMENT

Michael L. Kelly

494

Company "F"

Manfred P. Kollar

548

Company "F"

MONDAY - 07/19/76To report at 1000 hours

Kris A. Kvale

600

Company "G"

James E. Leach

614

Company "H"

Michael D. Lee

398

Company "E"

James M. Lubey

679

Company "C"

Diane B. Mackin

2070

Company "A"

Charles W. Mahoney

706

Company "H"

To report at 1100 hours

Daniel G. Marr

1629

Company "C"

James J. McBride

746

Company "A"

Michael A. McElligott

830

Company "C"

James McKeever

857

Crime Specific Task Force

Jeanne C. McVeigh

840

Company "B"

Pamela R. Meeds

2072

Company "E"

TUESDAY - 07/20/76To report at 0930 hours

Donald N. Moorehouse

920

Company "C"

Michael J. Morello

957

Company "I"

Dennis L. Newcomer

965

Company "G"

Michael C. Norman

1014

Company "H"

Paula Ann Norris

2074

Company "D"

Eric L. Olsen

1128

Company "G"

To report at 1030 hours

Samuel R. Osborne

1152

Company "H"

Melinda J. Pengel

2076

Crime Specific Task Force

Joseph H. Perrone

1191

Company "G"

Vicki L. Quinn

2077

(Detailed to Academy)

Reno L. Rapagnani

1241

Company "I"

Nickolas M. Repovich

1315

Company "G"

TUESDAY - 07/20/76 - (Continued)To report at 1130 hours

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>
Johnetta Ridout	2071	Company "H"
David M. Rossi	1336	Company "C"

THURSDAY - 07/22/76To report at 0930 hours

Rebecca J. Rule	2036	Company "D"
Jerry A. Salvador	1338	Company "C"
Gerald J. Schmidt	1343	Company "C"
Susan C. Schumacher	1498	Company "G"
John M. Shine	1373	Company "A"
William J. Simms	1471	Company "G"

To report at 1030 hours

Wayne J. Smith	1531	Company "E"
Susanne M. Sarge	1590	Academy
Macheal S. Thomas	1534	Company "E"
Joyce A. Watkins	1846	Academy
Earl E. Wismer	1562	Company "H"
Lawrence J. Wong	1653	Company "G"

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>
Johnetta Ridout	2071	Company "H"
Joseph A. Zamagni	1819	Company "I"

THURSDAY - 07/22/76LEGEND

To report at 0930 hours	Company "A"	Central Station
	Company "B"	Southern Station
Rebecca J. Rule	Company "C"	Southeast Station
Jerry A. Salvador	Company "D"	Mission Station
Gerald J. Schmidt	Company "E"	Northern Station
Susan C. Schumacher	Company "F"	Golden Gate Park Station
John M. Shine	Company "G"	Richmond Station
William J. Simms	Company "H"	Ingleside Station
	Company "I"	Taraval Station

To report at 1030 hours

Wayne J. Smith	1531	Company "E"
Susanne M. Sarge	1590	Academy
Macheal S. Thomas	1534	Company "E"
Joyce A. Watkins	1846	Academy
Earl E. Wismer	1562	Company "H"
Lawrence J. Wong	1653	Company "G"

POLICE OFFICER

STAR

ASSIGNMENT

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Tue., 07/13/76

GENERAL ORDER NO. 81

E-CABLE ✓

PROCEDURE FOR THE PROCESSING OF THE MEDICAL REPORT OF SUSPECTED
OR POSSIBLE CHILD ABUSE CASES (STATE ATTORNEY GENERAL'S FORM 903),
AND RELATED POLICE DEPARTMENT INVESTIGATIONS, REPORTS OR FOLLOW UP

On April 30, 1976, Mr. G. Michael Gates, Deputy Attorney General, Department of Justice, State of California, informed this Department of the mandatory reporting of a Suspected or Possible Child Abuse case, pursuant to Section 11116.5, Penal Code. This mandatory reporting requirement includes the initiation and submission of Child Abuse Form No. 903, designed by the Attorney General's Office.

1. When the San Francisco Police Department initiates an investigation of a Suspected or Possible Child Abuse Case, members shall initiate and submit the required Medical Report, Attorney General's Form 903. (The Medical Report can be obtained from the Property Clerk's Office and shall be made even if a Police Incident Report is not to be made.)
2. When a Medical Report of a Suspected or Possible Child Abuse Case, Attorney General's Form #903, is received by this Department, the member receiving said form shall immediately forward same to the Record Room, Hall of Justice, Room 475.
 - A. Upon receipt at the Record Room, member in the Record Room receiving same shall make copies of this report for the Probation Department, County Welfare Department, County Health Department, the Juvenile Bureau, and the Youth Guidance Center.
 - B. Record Room personnel shall distribute the reports to all agencies involved. The original copy of this report shall indicate the agencies to whom the reports were sent. The original copy of Attorney General's Form 903 shall be sent to the Attorney General's Office as required by law.
 - C. The Juvenile Bureau shall be responsible for the generation of an investigation of this suspected or possible child abuse case and the making of a San Francisco Police Department Incident Report, if required.

PAGE ONE (of 2)

INDEX UNDER:
Child Abuse

3. Medical Report of Suspected or Possible Child Abuse (Form 903) mailed directly to the Attorney General's Office by other agencies.

A. In the cases where any of the designated agencies, (Probation Department, County Welfare and County Health Department) submit child abuse reports directly to the Attorney General's Office, the Attorney General will immediately return same to this Department for proper investigation.

1. The Juvenile Bureau shall be responsible for the generation of an investigation of this suspected or possible child abuse case and the making of a San Francisco Police Department Incident Report, if required.
2. Form 903 reports initiated and provided by other agencies, when received by the San Francisco Police Department Records personnel, shall be processed as in paragraph 2, A & B.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 07/16/76

GENERAL ORDER NO. 82

1. WARRANT PROCEDURE

There has been a recent increase in the number of cases where bail has been accepted by Station Keepers without first verifying the warrants with the Central Warrant Bureau. This is the type of error which could result in a false arrest because, if the Central Warrant Bureau is not notified, the warrant will remain active in the warrant files and in the PIN computer.

Unit Commanders are reminded of General Order No. 189, Paragraph 3, of 11/19/73, which is quoted below:

"In no case shall the defendant be booked (or bailed) unless the warrant has been confirmed by the Warrant Bureau."

* * *

2. SURVEY, DIVORCE STUDY

The following letter received by this Department is quoted for the information of members:

University of California, San Francisco
745 Parnassus Avenue,
San Francisco, CA. 94143

June 28, 1976

Dear Chief Gain:

This letter is to inform you that the Divorce Study, a component of the Human Development Program of the University of California, San Francisco, will be conducting field work involving the interviewing of citizens of the City of San Francisco. This research will be conducted over the next twelve months.

Interviewers will be identified by a letter signed by the Project Director.

Sincerely,

/s/ David A. Chiriboga, Ph.D.
Project Director, Divorce Study

Prospective Interviewers:

David Chiriboga, Tim DeWandler, Karen Preuss,
Jackie Reubans, Vikki Saul, Judy Stein, Ginny Howe

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 82
07/16/76

INDEX UNDER:
(1) Warrant Procedure
(2) Survey, Divorce Study

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 07/20/76

GENERAL ORDER NO. 83

KRISHNA RATHAYATRA PARADE AND FESTIVAL

1. The International Society for Krishna Consciousness, Inc., will conduct a parade and festival in this City on Sun., 07/25/76, beginning at 1200 hours starting from the assembly area located on the John F. Kennedy Drive just west of Kezar Drive and proceeding as follows:

A. West on John F. Kennedy Drive to Lindley Meadow;

B. The procession will terminate at Lindley Meadow and participants will then conduct a festival in the Meadow which is located on the south side of John F. Kennedy Drive east of and adjacent to the Polo Field.

2. ASSEMBLY AREA

The number of participants is estimated at between 2,000 and 5,000 persons; they will start assembling on John F. Kennedy Drive west of Kezar Drive at approximately 1100 hours. Included in the procession will be three hand-pulled floats measuring eighteen feet wide and approximately thirty feet in length.

3. FESTIVAL

The procession should arrive at Lindley Meadow at approximately 1400 hours at which time the festival will begin in the Meadow. The festival will continue until approximately 1900 hours. The three hand-pulled floats will be parked on the south side of John F. Kennedy Drive adjacent to Lindley Meadow. Removal arrangements will be coordinated by the Traffic Bureau.

4. TRAFFIC BUREAU

The Commanding Officer of Company "K" shall detail a sufficient number of personnel to close that portion of Golden Gate Park on John F. Kennedy Drive between Transverse Drive and Chain of Lake Drive for the duration of the procession. This closure will commence at 1200 hours.

5. COMMANDING OFFICER, CRIME SPECIFIC TASK FORCE

- A. The Commanding Officer of the CSTF shall have available to 10-25 the area ten (10) Mounted Officers and a Sergeant to assist Company "G" in policing of this event.
- B. The Mounted Sergeant shall report to the Commanding Officer of Company "G" for instructions.

PAGE ONE (of 2)

G. O. No. 83
07/20/76

INDEX UNDER:
Parade - Krishna Rathayatra

6. COMMANDING OFFICER, RICHMOND STATION

- A. Shall be responsible for the general policing of the Festival which shall take place at Lindley Meadow following the procession.
- B. Shall be responsible for the placing of ten "No Parking" signs at the roadway edge of Kennedy Drive adjacent to Lindley Meadow. The signs will reserve parking for the three thirty-foot long floats (chariots) which must be parked on the shoulder of the road and between the large trees bordering the road.

7. COMMANDING OFFICER, PARK STATION

Shall furnish a vehicle escort at 0530 hours to assist in moving the floats by tow car from their storage area on private property at Baker and Fulton Streets to the formation area over the following route:

South on Baker from Fulton, west on Fell, west on John F. Kennedy Drive to a point just west of Kezar Drive. At 0600 hours the Park watchman will erect the chain barricades on Kennedy Drive at Kezar Drive to accomplish the routine Sunday closing of Kennedy Drive. The chariots must be parked inside the barricade at the assembly area.

8. PROPERTY CLERK:

The Property Clerk shall provide sufficient barricades and such signs as requested by the Traffic Bureau.

9. POLICE RESERVE UNIT:

The Captain in charge of the Bureau of Personnel shall assign approximately ten (10) members of the Police Reserve to fixed post duty on the day of the parade. Such officers shall report, in uniform, at McClaren Lodge (Kennedy Drive opposite Kezar Drive) at 1100 hours. A Traffic Bureau Patrol Sergeant shall assign the Reserve Officers to posts.

10. BUSES:

A. Muni Railway:

The Number 10 Line (Monterey) bus shall be allowed to cross the parade route.

B. Tour Buses:

Tour buses shall be allowed to cross the parade route but not proceed along the parade route.

11. PARK TRAFFIC

- A. The normal Sunday closing of the Park to vehicular traffic will be in effect.
- B. In addition, Kennedy Drive will be closed between Transverse Drive and Chain of Lakes Drive.
No traffic will be allowed on this portion of Kennedy Drive during the parade.
- C. Bus traffic may cross the parade route; no traffic may enter the parade route except emergency vehicles.

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 07/23/76

GENERAL ORDER NO. 84

ADVANCED OFFICER COURSE - SPECIALIST TEAM TRAINING

The following members shall be detailed to the Academy from Sun., 08/01/76 at 0001 hours until Sat., 08/07/76 at 2400 hours to attend an Advanced Officer Course for Specialist Team members. These officers will be carried Watch Off on Sun., 08/01/76 and Sat., 08/07/76 by the Academy. Specific information regarding the training will be communicated to the Officers individually.

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>
Vince C. Neeson, II	2028	Company "A" Central St
Roger W. Liljedahl	487	Company "B" Southern S.
William M. T. Bray	2045	Company "B" Southern S.
Robert J. Puts	2050	Company "B" Southern S.
Frank R. McKee, Jr.	768	Company "B" Southern S.
Alex E. Fagan	1265	Company "B" Southern S.
Mark A. Potter	731	Company "C" Southeast a.
Richard M. Huddleston	1455	Company "C" Southeast a.
Allan J. Bernardi	2008	Company "D" Mission St
Daniel P. Boyd	339	Company "D" Mission St
Gary D. Manini	1110	Company "D" Mission St
James L. Stokes	511	Company "D" Mission S.
Gregory A. Beatty	42	Company "D" Mission S.
Richard M. Yoell	1831	Company "D" Mission S.
James M. O'Shea	2035	Company "E" Northern a.
John C. Payne	64	Company "E" Northern a.
Anthony J. Camilleri, Jr.	1081	Company "F" Park Sta.
Roger A. Farrell	898	Company "F" Park Sta.
Dirk J. Beijen	549	Company "F" Park Sta.
Philip F. Povey, II	2030	Company "F" Park Sta.
James W. Bergstrom	2007	Company "F" Park Sta.
Wesley E. Hayes	1946	Company "F" Park Sta.
Gary A. Elsenbroich	2019	Company "H" Ingleside to
Robert L. Brooks	510	Company "I" Taraval S.

Additionally, the Commanding Officer of the Crime Specific Task Force shall detail one (1) Sergeant and seven (7) Officers to attend this training course.

G. O. No. 84
07/23/76

CHARLES R. GAIN
CHIEF OF POLICE
INDEX UNDER:
Training, Advanced Officer

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 07/23/76

GENERAL ORDER NO. 85

COURT LIAISON

TRANSFER FROM PATROL BUREAU TO CRIMINAL INFORMATION BUREAU

1. The Court Liaison Unit is presently assigned to the Patrol Bureau; however, the duties performed by the Unit are mainly record-keeping functions. Therefore, effective 0800 hours, Mon., 07/26/76, the Court Liaison Unit shall be transferred from the Patrol Bureau to the Bureau of Criminal Information.
 - A. The court notification function shall be assigned to the Bureau of Criminal Information (Records).
 - B. The mental health function and the animal control function shall be assigned to the Bureau of Criminal Information (Warrants).
 - C. For the present, the Officers assigned to these functions shall physically report to the same location, (Room 135).

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Court Liaison

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 07/23/76

GENERAL ORDER NO. 86

OPERATION CENTER

TRANSFER FROM PATROL BUREAU HEADQUARTERS TO CRIMINAL INFORMATION BUREAU

1. Effective 0800 hours, Mon., 07/26/76, the Operation Center function shall be transferred from Patrol Bureau Headquarters to the Bureau of Criminal Information (Communications). The Operation Center will be physically located in Room 455 of the Hall of Justice. The phone extension to the Operation Center will remain the same (1396).
2. The purpose of the Operation Center is to provide coordination and direction to Department units during those hours when the administrative offices of the Department units are closed.
3. During the normal business day all requests for service and require notifications shall be made through organizational channels direct to the unit involved (e.g., notifications to the Inspectors Bureau on serious felonies).

These requests and notifications will be routed through the Operation Center only during those hours when the administrative offices of the various Department units are closed.

4. The Operation Center phone extension (1396) will be answered 24-hours a day, every day. However, during normal business hours calls to the extension will be re-directed to the administrative offices of the unit charged with the responsibility of handling the problem in question.
5. The Chief's Office (Room 525, Ext. 1551) is open for business from 0800 - 1700 hours, Monday through Friday, (except legal holidays).
6. The Bureau of Inspectors Office (Room 400, Ext. 1484) is open from 0800 - 1700 hours Monday through Saturday, (except legal holidays).
7. The Patrol Bureau Headquarters Office (Room 535, Ext. 1381) is open for business from 0800 - 1700 hours, Monday through Saturday (except legal holidays).
8. Upon the implementation of this order, Patrol Bureau Headquarters (Room 535) will revert to Administrative Offices for the Patrol Bureau.

PAGE ONE (of 2)

G. O. No. 86
07/23/76

INDEX UNDER
Operation Center

9. All Department mail (including orders) which is currently delivered to Room 535 of the Hall of Justice (the former Operation Center) shall be delivered to the Bureau of Criminal Information (Room 475) during those hours when Room 535 is closed for business.

All orders pertaining to the Operation Center not in conflict with this order shall remain in effect.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 07/27/76

GENERAL ORDER NO. 87

ADVANCED HOSTAGE NEGOTIATOR SEMINAR

The following members shall be detailed to the Academy on Wed., 07/28/76, from 1600 to 2400 hours, to attend an Advanced Hostage Negotiator Seminar, to be held at Hunter's Point Naval Shipyard, Building 921.

<u>POLICE OFFICER</u>	<u>STAR</u>	<u>ASSIGNMENT</u>
Frank A. Palma	663	Company "D" (Mission Station)
Patrick J. White	29	Company "D" (Mission Station)
William F. Kidd	1051	Company "E" (Northern Station)
David M. Alex	147	Company "F" (Park Station)
Vicki L. Quinn	2077	Company "F" (Park Station)
James E. Leach	614	Company "H" (Ingleside Station)
Sandra C. Daly	1918	Bureau of Investigations
Richard D. Holder	1873	Crime Specific Task Force
Donal A. Merkley	45	Crime Specific Task Force

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Training, Advanced Hostage
Negotiator Seminar

G. O. No. 87
07/27/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 07/28/76

GENERAL ORDER NO. 88

DEPARTMENT TRAINING AND EDUCATIONAL INVENTORY

In accordance with current procedures of the Commission on Peace Officers Standards and Training, the San Francisco Police Department will conduct an audit of the training, education and experience levels of all sworn personnel. A questionnaire developed and provided by Peace Officer Standards and Training (P.O.S.T.) will be utilized. The information obtained will be used to compile a training inventory file for each member. The file will be established and maintained in the Police Academy and will constitute a permanent record of training and educational accomplishments. Members are encouraged to advise the Academy of any future changes in education or training and an individual's file will be open to his or her inspection, during normal working hours, to ascertain that it is both accurate and current.

The P.O.S.T. questionnaire is distributed in conjunction with this order and is designated as SFPD Form 65 for the purpose of re-ordering.

1. All sworn members shall complete the questionnaire in its entirety.
2. When specific dates of training or assignments are beyond recollection and no verification is possible, estimation will be permissible and shall be so indicated on the form.
3. A copy of any P.O.S.T. or special course certificate, degree, license, credential or other document claimed must be attached to the completed questionnaire.
4. Any inquiries regarding the questionnaire or training inventory should be directed to the Police Academy, Extension 1806, during normal working hours.

Company Commanders and Officers-in-Charge of units or details shall be personally responsible for completion of the questionnaire by all sworn personnel as prescribed by this order.

Completed questionnaires for each Company, Unit or Detail shall be forwarded to the Police Academy collectively, rather than individually, no later than 08/20/76. A written report shall also be submitted identifying those personnel who have not completed the questionnaire and the reason shall be indicated.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 88
07/28/76

INDEX UNDER:
P.O.S.T. - Questionnaire

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 07/28/76

GENERAL ORDER NO. 89

NIGHT INVESTIGATIVE CREWS - BUREAU OF INSPECTORS

1. Effective August 2, 1976, the Bureau of Inspectors will institute two night crews to respond to robbery, burglary, aggravated assaults and other serious felonies (except murder and sexual assaults) which occur between 1700 hours and 0300 hours. One crew will work each day from 1700 hours to 0100 hours, while the second crew will work from 1900 hours to 0300 hours.
2. Whenever a robbery, burglary, aggravated assault or other serious assault (except murder or a sexual assault) occurs which will require follow up investigation beyond that normally provided by the Patrol Bureau, and one of the night crews has not responded to the original radio call, the responsible Patrol Bureau unit shall notify Operation Center of the need for such additional investigation. Thereafter, Operation Center shall instruct one of the night inspectors crews, if available, to respond to the scene of the crime and pursue the necessary follow up investigation.
3. The regular on-call crews of the Homicide Detail and the Sex Crimes Detail shall continue to be notified as is currently done to respond to those cases within their area of responsibility.
4. Between 0300 and 0800 hours, all such felonies (robbery, burglary, aggravated assault, and other serious felonies) shall be reported to Operation Center which shall make the decision, based on the facts supplied by the Patrol Bureau, whether an immediate additional follow up investigation is required. If such an investigation is required, the officer-in-charge of the proper investigative unit shall be notified to assign personnel to such investigation. If said officer-in-charge is unavailable, the Captain in charge of Crime Against Persons, Bureau of Inspectors, or the Deputy Chief of Investigation, shall be notified.
5. All notifications in murder and sexual assault crimes shall continue to be made as in the past.

PAGE ONE (of 2)

G. O. No. 89
07/28/76

INDEX UNDER:
Night Investigative
Crews, Bureau of
Inspectors

The crew on the 1700 to 0100 watch shall report on duty at 1645 hours Monday through Friday at Room 400, and on Saturday and Sunday at the Operation Center (BCI).

The 1900/0300 crew shall report on duty each night at 1845 hours at the Operation Center.

Both night crews shall report off-duty at the Operation Center.

Effective 1700 hours 2 August 1976 the on-call requirements of the Robbery Detail, General Work Detail (excluding bomb cases) and the Burglary Detail are canceled..

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 07/29/76

GENERAL ORDER NO. 90

OUTSIDE SPECIALIZED TRAINING

1. Commencing this date all requests for specialized or other training conducted by agencies or institutions other than the San Francisco Police Department shall be coordinated by the Personnel and Training Division.
2. Requests for training shall be forwarded through normal channels to the Department Training Officer.
3. Upon receipt of training requests, the Department Training Officer shall verify all information concerning the course(s) involved, to include:
 - A. P.O.S.T. Certification
 - B. Cost to the Department
 - C. Reimbursement available through P.O.S.T. or other sources
 - D. Arrangements necessary for attendance
4. Upon verification of the information indicated in Paragraph 3, the Department Training Officer shall submit the request(s), on prescribed forms, to the Chief of Police and the Police Commission for required action.
5. The Department Training Officer will be responsible for notifying member(s) of approval or disapproval of training requests by the Chief of Police or Police Commission, and for assisting members in cases wherein approval has been received.
6. Requests for training which are not in conformance with the provisions of this order will be summarily rejected.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Training, Outside Specialized

G. O. No. 90
07/29/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 07/29/76

GENERAL ORDER NO. 91

1. PIC-ZONE CHANNEL TEST PERIOD

Until August 16, 1976 the Communications Bureau will not be able to fully monitor and receive field unit transmissions on PIC-ZONE Channels 1, 2 and 3. For obvious safety reasons emergency broadcasts and routine Low-band primary channel broadcasts will continue to include PIC-ZONE coverage where appropriate.

Responsibility for full-time monitoring and servicing of the PIC-ZONE channels will be shared by the nine district stations. All field units operating within the geographic boundaries of a particular district shall contact that district station for service on routine 10/28, 10/29 requests to the exclusion of the Primary low-band channels and PIC CITY-WIDE 1. Vehicle tow requests shall continue to be made over PIC CITY-WIDE 1 where possible.

2. REPORT OF STOLEN OR LOST LICENSE PLATE (s)
OWNER TO APPLY AT ONCE FOR SUBSTITUTE PLATE (s)

Paragraph 2 of General Order No. 39, dated Wed., 04/28/76, is amended to read as follows:

Bureau of Criminal Information, Auto Statis section personnel shall obtain the required information for the lost or stolen license plate(s) report, enter this information into the appropriate state automated computer files, make the San Francisco Police incident report, and assign this report the next auto incident report case number.

3. FORM SFPD-83 (Yellow "Lab. 6")

A. Commencing 1 January and 1 July each year, completed SFPD Form 83 (radio complaint investigation report) shall be filed in six (6) month blocks at the District Stations and Traffic Bureau by Company Commanders.

B. They may be filed in numerical sequence by date or by address.

C. The consolidated block of said forms shall be retained at the District Station or Traffic Bureau for six (6) additional months. The retired block, in proper order, shall then be forwarded to the Record Room, Room 475.

General Order No. 11, dated Fri., 02/13/76, is hereby canceled.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

- (1) PIC-ZONE Channels
- (2) License Plates, Stolen or Lost
- (3) Lab. 6

G. O. No. 91

07/29/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 08/03/76

GENERAL ORDER NO. 92

YOUTH SERVICE BUREAU

The Youth Service Bureau of the San Francisco Police Department has relocated its offices to the Juvenile Bureau, Room 570, Hall of Justice, 850 Bryant Street. Included in this office is the Police Youth Program, San Francisco Police Fishing Program and the Positive Direction Program for Juveniles (Diversion).

Telephone numbers are 553-1731, 32, 33. The current number of 553-1321 shall continue to be utilized to receive a diversion number.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 92
08/03/76

INDEX UNDER:
Youth Service Bureau

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Tue., 08/03/76

GENERAL ORDER NO. 93

MISSING PERSONS UNIT

The Missing Persons Detail of the Inspectors Bureau is being consolidated with the Missing Persons Unit of the Juvenile Bureau (Room 570).

Effective immediately, the Juvenile Bureau's Missing Persons Unit will handle ALL MISSING PERSONS, adults as well as juveniles.

All reports, teletypes and matters concerning missing persons shall be referred to the Juvenile Bureau "Missing Persons Unit," Room 570, Hall of Justice, Extension 1321.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Missing Persons Unit

G. O. No. 93
08/03/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 08/03/76

GENERAL ORDER NO. 94

FORTY-NINER FOOTBALL GAMES - 1976 SEASON
CANDLESTICK PARK

1. The following shall be the details for the policing of the 49er Football Games at Candlestick Park.
 - a. Members detailed from outside companies as indicated in subparagraph d shall report to the Traffic Bureau where they will be assigned three-wheeled motorcycles and given traffic control assignments.
 - b. Upon being relieved from the details, all officers shall return their motorcycles to the Traffic Bureau and report off duty to the Officer-in-Charge.
 - c. Officers selected for this detail shall be qualified in the operation of three-wheeled motorcycles. White or bucco helmets shall be required.
 - d. Details from outside companies:

Company "A"	-	1 Police Officer
Company "B"	-	1 Police Officer
Company "D"	-	1 Police Officer
Company "E"	-	1 Police Officer
Company "F"	-	2 Police Officers
Company "G"	-	2 Police Officers
Company "H"	-	2 Police Officers
Company "I"	-	<u>2</u> Police Officers

12 Police Officers
 - e. Names and Star numbers of members detailed shall be forwarded to the Commanding Officer of the E & I Division of the Traffic Bureau three days prior to each game.
2. The Supervising Captain of Traffic will be in charge of traffic control at Candlestick Park.

PAGE ONE (of 2)

G. O. No. 94
08/03/76

INDEX UNDER:
Forty-Niner Football Game

3. The Commanding Officer of the Southeast Station shall be responsible for the general policing and security at Candlestick Park.

a. General Order No. 142, 08/08/73, relative to off-duty employment for police officers, continues in effect. Officers employed under this order shall, in accord with rule 2.61 of the Rules and Procedures, be responsible for the preparation and submission of proper written reports of any crime, or other occurrence of police nature, which comes to his attention and which has not already received the attention of some other officer. Such reports shall be submitted through the command of Southeast Station.

b. Attention is called to General Order No. 34, 02/26/73, "Issuance of a Certificate of Detention." All persons taken into custody by members of this Department and subsequently released without charge under section 849(b) of the Penal Code shall be furnished with Form SFPD #184 (1/74). A copy of the form shall be forwarded to Southeast Station.

4. Schedule of home games for the 1976 Season:

PRE-SEASON

August 8	Denver	1300 hours
August 15	Kansas City	1300 hours
August 29	Oakland	1230 hours

REGULAR SEASON

September 19	Chicago	1300 hours
October 3	New York	
	Jets	1300 hours
October 17	New Orleans	1300 hours
October 23	Atlanta	1700 hours
November 7	Washington	1300 hours
November 21	Los Angeles	1300 hours
November 29	Minnesota	1800 hours

5. Members so detailed shall report three hours before game time to the Officer-in-Charge of the Traffic Bureau, E & I Division, Hall of Justice.

6. Reserve Officers assigned to Candlestick Park shall also report to the Officer-in-Charge at the Traffic Bureau, E & I Division, prior to their assignments at the Park.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 08/10/76

GENERAL ORDER NO. 95

MIDDLE MANAGEMENT TRAINING FOR LIEUTENANTS

In accordance with mandatory regulations of the Commission on Peace Officer Standards and Training, members of this Department in the rank of Lieutenant have been scheduled for Middle Management Training Courses as follows:

1. Middle Management Training Course conducted by the California Highway Patrol at the Highway Patrol Academy, Sacramento, California, during the period 09/20/76 to 10/06/76, inclusive:

Lieutenant Matteo Genna	Star #1466	Bureau of Investigations
Lieutenant Victor Macia	Star #1462	Chief's Office
Lieutenant Jack Miller	Star #1705	Company "A"
Lieutenant Frank Surina	Star #383	Property Clerk

2. Middle Management Training Course to be conducted by the Oakland Police Department at Watsonville, California, during the period 10/30/76 to 11/12/76, inclusive:

Lieutenant Patrick Richardson	Star #912	Company "D"
Lieutenant Diarmuid Philpott	Star #65	Intelligence Bureau
Lieutenant Jean Knight	Star #173	Company "G"

The above members will also be required to attend a one-day pre-indoctrination session on Tue., 09/14/76, at a time and location to be specified by the Oakland Police Department.

3. Middle Management Training Course to be conducted by Humboldt State University at Kelseyville, California, during the period 11/28/76 to 12/10/76, inclusive:

Lieutenant Richard Miller	Star #941	Bureau of Criminal Information
Lieutenant Thomas Stack	Star #690	Company "G"
Lieutenant Jack Cipparrone	Star #1509	Company "E"

The personnel indicated shall be detailed to the Police Academy during their respective periods of training and will receive information regarding enrollment and other arrangements from the Department Training Officer prior to attendance.

Enrollment in these courses has been approved by the Chief of Police and by the Honorable Police Commission in Resolutions 335-76, 336-7 and 337-76.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 95
08/10/76

INDEX UNDER:
Middle Management Training
for Lieutenants

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 08/11/76

GENERAL ORDER NO. 96

MILITARY LEAVE

1. Department personnel are advised that requests for military leave with or without pay must be supported by orders issued by appropriate competent authority of the military establishment. Copies of these orders must be forwarded to Personnel in sufficient time to be approved by the Police Commission prior to entry on active duty.
2. Some personnel have been advising Personnel that they have been ordered to active duty by telephone and that their military orders will follow. This is not acceptable to the Police Department. Orders can be forwarded by TWX or telegram from any military agency to a local military agency in a very short period of hours.
3. Requests for military leave without appropriate orders will not be honored.
4. The orders must be approved by the Police Commission prior to entering on active duty. The Police Commission meets on Wednesday and the calendar is prepared Friday, prior to the meeting. Therefore, the copies must be submitted to Personnel by at least two weeks prior to the entering of active duty.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 96
08/11/76

INDEX UNDER:
Military Leave

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Mon., 08/16/76

GENERAL ORDER NO. 97

USE OF FREEWAY

1. On-duty, sworn personnel are authorized to use the freeway network in San Francisco when in "hot pursuit" of a criminal or when said usage represents the most efficient means of traveling from one point of official police business to another, taking into consideration the factors of safety, time, distance, and possible traffic congestion.
2. When using freeways, members shall advise Communications of any observation which should be called to the attention of the California Highway Patrol; however, members shall not otherwise infringe on the jurisdiction of the C.H.P. unless necessary in the safeguarding of the life and/or physical well-being of a person(s).

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Freeway, Use of

G. O. No. 97
08/16/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 08/18/76

SCAPERSED BY G.O. 5 OF 1977

GENERAL ORDER NO. 98

ARREST 647(F) P.C. (DISORDERLY CONDUCT-DRUNK)

The City is faced with a problem of repeat 647(F) P.C. (Disorderly Conduct-Drunk) offenders who are being continually arrested, released and rearrested. In the absence of adequate methods outside the Criminal Justice System to cope with this problem, the Police Department and the District Attorney's office have adopted a policy that repeat offenders of section 647(F) P.C. (Disorderly Conduct-Drunk) will be prosecuted. The below procedures are adopted to implement that policy.

A. An arrest for 647(F) of the Penal Code (Disorderly Conduct-Drunk) may be made only when the following elements are present:

1. The person arrested is in a public place; and,
2. Under the influence of intoxicating liquor or drugs; and,
3. The influence is to such a degree that he is unable to care for his own safety or is a danger to the safety of others; or,
4. By reason of his being under the influence of any intoxicating liquor or drug, he interferes with, obstructs or prevents the free use of any public street, sidewalk or other public way.

Thus, to make the arrest, the elements in (1) and (2) must always be present, and at least one of the elements listed in (3) or (4) must exist.

B. Drunk arrestees must either be held for a court hearing or released when sober under Section 849 (b)(2) P.C.

1. It is the policy of this Department that drunk arrestees must be held for court when the arrestee has been detained on a charge of 647 (F) P.C. (Disorderly Conduct-Drunk) within the thirty days preceding the current arrest.
2. On every 647 (F) P.C. (Disorderly Conduct-Drunk) arrest, the arresting officer must make a determination as to whether the arrested subject has been arrested on this charge in the preceding thirty days. The determination will be made by calling the Central Warrant Bureau at Extension 1871. The Central Warrant Bureau maintains a current file on recent drunk arrests. A name check, as in other arrest cases, shall be made through the automated Cable system.

PAGE ONE (of 2)

G. O. No. 98
08/18/76

INDEX UNDER:
Drunk arrests
Arrests drunk

- C. A police report must be made on every 647 (F) P.C. (Disorderly Conduct-Drunk) arrest.
1. If the drunk arrestee is to be held for court according to paragraph B 1 above, an Incident Report must be prepared. The date of the last arrest within 30 days must be included in the report. The narrative section of the report must include the specific facts observed by the officer which led to the conclusion that the arrestee came within the provisions of 647 (F) P.C. (Disorderly Conduct-Drunk).
 2. If the arrested subject is to be released at a District Station in accordance with section 849 (b) (2) P.C., the same facts which led to the conclusion of drunkenness must be entered on the narrative section of the yellow lab 6 (SFPD 83-70) but an Incident Report need be made. Arrest cards on these persons shall carry the notation "Release when sober per 849(b) (2) P.C."
- Return personal property to persons released under Section 849 (b) (2) P.C. at District Stations and record this return in the appropriate box on the arrest card. Arrest records showing the date and time of release must be forwarded to the City Prison with both copies of the property receipt attached.
- D. If on a 647(F) P.C. (Disorderly Conduct-Drunk) arrest which is to be held for court, there are extenuating circumstances (e.g., the arrestee must get to work) and the arrestee is sober at the time of the next transfer to the City Prison, the arrestee may be released on a misdemeanor citation and an amended or supplementary Incident Report must be prepared reflecting the fact that he was arrested with a court hold and then released on a misdemeanor citation.
- E. Nothing in this order prohibits an officer from holding a 647(F) (Disorderly Conduct-Drunk) P.C. arrestee for court when other factors than the above compel such a disposition (e.g., the arrestee is obviously in need of medical attention).
- F. Nothing in this order prohibits an officer from referring an inebriate to the MAP program before the point at which the drunk is actually detained by the police.

This Order supersedes General Order #61 - 1972 and G.O. #8 - 197

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 08/19/76

GENERAL ORDER NO. 99

REOPENING OF SCHOOLS - PUBLIC AND PAROCHIAL

1. With the exceptions listed below, Public and Parochial Schools in San Francisco will open for the Fall term on Wed., 09/08/76.
This will be a minimum day.
2. The following Parochial Schools will open Tue., 08/24/76:

Mercy High School	3250 - 19th Avenue
-------------------	--------------------
3. The following Parochial Schools will open Mon., 08/30/76:

Notre Dame High School	347 Dolores Street
Riordan High School	175 Phelan Avenue
Star of the Sea High School	350 - 9th Avenue
4. The following Parochial Schools will open Tue., 08/31/76:

Star of the Sea Elementary	4350 Geary Boulevard
----------------------------	----------------------
5. The following Parochial Schools will open on Wed., 09/01/76:

Cathedral High School	1100 Ellis Street
St. Paul's High School	317 - 29th Street
Sacred Heart High School	1075 Ellis Street
St. Elizabeth's Elementary	450 Somerset Street
Our Lady of the Visitation	795 Sunnydale Avenue
St. Paul's Primary	300 Valley Street
St. Paul's Intermediate	1660 Church Street
St. Peter's	1266 Florida Street
St. Vincent de Paul	2356 Green Street
6. The following Parochial Schools will open on Thur., 09/02/76:

Cathedral Intermediate	1016 Eddy Street
St. Finn Barr	419 Hearst Avenue
St. James	321 Fair Oaks
St. Thomas More	50 Thomas More Way

PAGE ONE (of 2)

G. O. No. 99
08/19/76

INDEX UNDER:
Schools - Reopening

7. The following Parochial Schools will open on Fri., 09/03/76:

St. Rose High School	2475 Pine Street
St. Dominic's School	2445 Pine Street
Sacred Heart Grammar	660 Oak Street
St. Stephen's School	401 Eucalyptus Drive

8. The following Parochial Schools will open on Tue., 09/07/76:

St. Ignatius High School	2001 - 37th Avenue
Immaculate Conception Academy	3625 - 24th Street
Presentation Academy	2350 Turk Boulevard
University Mound	501 Cambridge Street
St. Agnes	755 Ashbury Street
St. Anne's School	1330 - 14th Avenue
St. Anthony's School	299 Precita Avenue
St. Cecelia	18th Avenue and Vicente
St. Emydius	270 Ashton Avenue
Epiphany	600 Italy Avenue
St. Gabriel	2550 - 41st Avenue
Holy Name	1560 - 40th Avenue
Immaculate Conception Elementary	1550 Treat Avenue
John F. Kennedy Memorial	925 Chenery Street
St. Joseph's School	220 - 10th Street
St. Mary's Chinese Day	902 Stockton Street
Mission Dolores	3371 - 16th Street
Most Holy Redeemer	117 Diamond Street
Notre Dame Elementary	347 Dolores Street
St. Paul of the Shipwreck	3350 Jennings Street
St. Thomas Apostle	3900 Balboa Street

9. The following Parochial Schools will open on Thur., 09/09/76:

St. John High School	4056 Mission Street
Convent of Sacred Heart High School	2222 Broadway
Convent of Sacred Heart Elementary	2222 Broadway
Stuart Hall Elementary	2252 Broadway

10. With the opening of schools, particular attention should be given to vehicles illegally parked in violation of the "School B Loading Zones," Section 33.5 of the Traffic Code.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Thur., 08/19/76

GENERAL ORDER NO. 100

MISSION EMERGENCY HOSPITAL

The Department of Public Health advises that, effective Wed., 08/18/76, the Mission Emergency Service at San Francisco General Hospital will be closed, and at the same time the new Emergency Service of the new hospital will be opened. Starting at 3 a.m. on Wed., 08/18/76, emergency medical care patients will be admitted for emergency care at the new hospital.

The entrance of the new emergency facility is located on Twenty-third Street, near Vermont Street.

The new telephone number is 565-8111.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Mission Emergency Service

G. O. No. 100
08/19/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 08/20/76

GENERAL ORDER NO. 101

TERMINATION OF LIKE-WORK/LIKE-PAY CONCEPT

1. Effective 0001 hours, Sun., 08/22/76, compensation for Like-Work/Like-Pay assignments will terminate.

Members performing duties in a higher civil service classification shall continue on such assignments, but shall not receive the compensation attached to the higher rank unless said members are serving on temporary APPOINTMENTS as provided by Rule 26 of the Civil Service Commission.

2. In their adoption and passage of the Annual Salary Ordinance for fiscal year 1976-1977, the Board of Supervisors eliminated the present concept of Like-Work/Like-Pay. Prior to this time an individual designated and selected to perform the duties of a higher civil service classification was compensated beginning with the first day of such ASSIGNMENT. The new provision included in the Annual Salary Ordinance as adopted by the Board of Supervisors COMPLETELY ELIMINATES THIS PROVISION and substitutes in its place, Rule 26 of the Civil Service Commission.
3. Rule 26 provides for temporary service in a higher civil service classification, but drastically changes the method of ASSIGNMENT and APPOINTMENTS, and the matter of compensation to be received while serving in such higher civil service classification.
4. Rule 26 provides for TEMPORARY ASSIGNMENTS, which means an ASSIGNMENT without change in classification or pay to duties not included in the classification to which the member is regularly appointed. Rule 26 further states that TEMPORARY ASSIGNMENTS shall not continue beyond 30 calendar days, except for certain specified conditions.
5. Rule 26 further provides for TEMPORARY APPOINTMENTS. A TEMPORARY APPOINTMENT may be made under certain specific conditions chief among which is that the specific position filled must be for a period in excess of 30 calendar days; must have prior approval of the Civil Service Commission; and funds must be available for the payment of this employment.

6. This change in the Salary Ordinance by the Board of Supervisors will require that the filling of a specific position vacancy must have the prior approval of the Civil Service Commission and funds must have been appropriated for this specific position vacancy before compensation is earnable for the higher civil service classification.
7. In the event that the position vacancy is less than 30 days, no additional compensation shall be provided.
8. Members of this department accepting TEMPORARY ASSIGNMENTS or TEMPORARY APPOINTMENTS to higher civil service classifications will continue to receive seniority credits in the higher rank on future promotional examinations.

Compensation, however, at the higher rate will be governed by the provisions of Rule 26, Civil Service Commission.

9. In order that these new provisions as adopted by the Board of Supervisors may be logically and equitably implemented, the following method of appointment to temporary specific POSITION vacancies will be followed:

A. Temporary Vacancies in the Rank of CAPTAIN

- 1) If less than 30 days, the captain shall designate from among his lieutenants subject to the prior approval of the captain's commanding officer.
- 2) If more than 30 days, APPOINTMENT shall be made from the existing eligible list, if any, and if no existing eligible list, then by seniority in the rank of lieutenant.

B. Temporary Vacancies in the Rank of LIEUTENANT

- 1) If less than 30 days, the existing eligible list. If no list, then by seniority in the rank of sergeant, and if no such senior members have indicated their willingness to serve in such higher position, then the commanding officer shall designate a sergeant.
- 2) If more than 30 days, the existing eligible list. If no list, then by seniority in the rank of sergeant, and if no such senior members have indicated their willingness to serve in such higher position, then the commanding officer shall designate a sergeant.

9. (Continued)

C. Temporary Vacancies in the Rank of SERGEANT

- 1) If less than 30 days, no replacement
- 2) If more than 30 days, will be selected from:
 - a. Eligible list.
 - b. Seniority of those who have indicated, in writing, their willingness to accept such APPOINTMENT.
 - c. Appointment by commanding officer.

10. The provisions of this order may be subject to change. The Board of Supervisors has indicated that the express provisions of this order will be subject to a "meet and confer" session with the representatives of the affected departments, the member organizations, and the Board of Supervisors itself. The results of such meet and confer session may modify, amend, or abolish the provisions of this order; however, until such time as a final decision is reached following said meet and confer session, the provisions of this order shall be complied with in its entirety.
11. Members assigned to perform the duties of a higher rank shall be governed by all orders, rules and procedures affecting that rank and be responsible accordingly.
12. Members are hereby advised that said temporary ASSIGNMENTS (less than 30 days) are not cumulative and each such temporary ASSIGNMENT is separate and apart from another - for example, a sergeant relieving four lieutenants on their vacation relief might in fact, work in the higher classification for a period of 16 weeks. A temporary ASSIGNMENT to replace each individual lieutenant is a separate, distinct temporary ASSIGNMENT; thus, no additional salary will be paid for this period of time, since the Salary Ordinance, as adopted by the Board of Supervisors, specifically prohibits accumulation of such time spent in the higher classification except for seniority credits to be applied to subsequent civil service examinations.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 08/20/76

GENERAL ORDER NO. 102

TELEPHONE MESSAGE UNITS

1. On August 22, 1976 the Telephone Company is changing its billing basis to "single message unit rate timing" ("SMURT") calling for a 5¢ message unit charge for the first five minutes of a call. Each subsequent five (5) minutes or fraction thereof is then billed at an additional 5¢.
2. The cost implications of this are rather severe in terms of the Department's telephone budget. It is incumbent on all personnel to limit their local calls to five (5) minutes in duration whenever possible.
3. Members are also reminded of the availability of the Automatic Telecommunication Switching System (ATSS) lines (Access "8" rather than "9") for long distance telephone calls. It is imperative to use this system to keep long distance charges down.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Telephone Message Units

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 08/26/76

GENERAL ORDER NO. 103

E-CAB

TOURIST/VICTIM PROCEDURES

There is a type of criminal who preys on tourists. These criminals are continually avoiding the sanctions of the law because the visitor victims are not available to testify against them by the time the case comes to trial in the normal course of the criminal justice process. The District Attorney has developed a procedure to speed up this process so that these cases are not lost. This procedure includes housing victims and witnesses in hotels past their normal departure dates in some cases. Also, the District Attorney has made provision to speed up the prosecution of such cases by filing special motions and in some cases by taking video-taped depositions. To accomplish these objectives it is necessary that the District Attorney's office be notified immediately in certain cases so that the procedure can be put into effect. To aid in selecting the proper cases and notifying the District Attorney's Office immediately, this procedure has been adopted.

When a patrol officer notifies the Operation Center (between 1700-0800 hours) or the Investigation Bureau (between 0800-1700 hours) that an arrest has been made in a Tourist/Victim felony case, a member of the Investigation Bureau will be assigned to the case if certain criteria are met:

- 1 - Victim is injured - or subjected to violence
2. Monetary loss over \$500
3. Hotel burglary
4. Suspect listed on "known suspect list" (Operation Center has a list of known suspects who victimize tourists)
5. Any robbery

When the member of the Investigation Bureau is notified that one of the above criteria has been met, he/she will immediately notify a member of the District Attorney's staff who will put the District Attorney's procedures into effect.

PAGE ONE (of 2)

G. O. No. 103
08/26/76

INDEX UNDER:
Tourist/Victim Procedures

In summary, the procedure is:

1. In felony arrest cases, including juvenile arrests, where a tourist is the victim or principal witness, the patrol officer shall immediately notify the Investigation Bureau, or, between 1700 hours and 0800 hours, the Operation Center, and make them aware of the circumstances.
2. The Investigation Bureau, or the Operation Center, will evaluate the case and if it falls within the criteria established by the Investigation Bureau, a member of the Investigative Unit concerned shall be assigned to assume the investigation.
3. The Inspector assigned shall immediately notify a member of the District Attorney's staff to put the tourist/victim procedure into effect.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 08/27/76

GENERAL ORDER NO. 104

INSTRUCTIONAL DUTIES - ADVANCED OFFICER TRAINING

The following members of this Department have been assigned instructional duties for the first phase of Advanced Officer Training, beginning Tue., 09/07/76 and ending Fri., 11/19/76.

<u>DAY</u>	<u>HOURS</u>	<u>SUBJECT</u>	<u>MEMBER</u>	<u>UNIT</u>
<u>Tuesdays</u>	1100-1200	Civil Liabilities	Lt. Richard H. Trueb #1611	Legal
<u>Wednesdays</u>	0800-1000 and 1300-1500	Crisis Intervention	Sgt. James A. Dachauer #1062 Off. Alan B. Mould #1755 Off. Joseph F. Kennedy #1535	CSTF Co. F Co. A
	1000-1200	Drug Abuse	Sgt. Cecil M. Pharris #1617	Narco
<u>Thursdays</u>	0900-1400	Coronary, Pulmonary Resuscitation	Sgt. Donald P. Lucey #155 Off. Jeffrey R. Barker #1311	Co. K Co. F
	1500-1700	Preliminary Investigations	Lt. Raymond J. Canepa #796	Fraud
<u>Mondays</u> <u>Wednesdays</u> <u>Fridays</u>	0800-1700	Driver Training	Off. Robert L. Lenzio #1244	Co. K

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Advanced Officer Training

G. O. No. 104
08/27/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

*CANCELLED BY
G.D.-1987*

San Francisco, California
Tue., 08/31/76

GENERAL ORDER NO. 105

OPERATION OF PIC ZONES 1, 2 and 3

1. Effective 0001 hours, 09/01/76, the responsibility for full time monitoring of PIC zone channels will be shared by the nine District Stations serving the various field units operating within their respective district areas.
2. Field units shall use the PIC zone channels for routine 10-28/10-29 traffic. PIC City-wide One may be used for 10-28s and 10-29s if there is a problem on one of the zone channels.
3. Field and Station personnel should immediately notify Communications if transmission problems become apparent on any PIC zone channels.
4. A brief but accurate description of the problem should be made so that the radio technicians can be informed.
5. Field personnel are advised that as a matter of course Communications will not monitor PIC zone channels 1, 2 and 3. Communications will monitor City-wide One at all times. Officers involved in an emergency situation that can best be handled by direct radio contact with Communications shall use City-wide One to request assistance.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
PIC Zone Channels

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 09/01/76

GENERAL ORDER NO. 106

ADVANCED OFFICER TRAINING

1. A. During Fiscal Year 1976-77, the San Francisco Police Department will conduct Advanced Officer Training for 1170 members of the Department. The majority of police officers and assistant inspectors will be required to attend the thirty-two hour Peace Officer Standards and Training (POST) certified course which is designed to update and refresh their knowledge in the subjects identified below. The training of 1170 officers by July 01, 1977 is mandatory in order to comply with POST requirements and is necessarily being conducted even though 37,440 man hours of police officer time will be withdrawn from providing needed police services to the community (no in-service training has been given for 18 months and it must be given at this time).

CIVIL LIABILITIES

SEARCH AND SEIZURE (New Laws and Recent Court Decisions)

RESPONSE TO CRITICAL INCIDENTS

DEFENSIVE WEAPONS AND CONTROL TECHNIQUES

CRISIS INTERVENTION

NEW APPROACHES TO PATROL

FIRST-AID AND CARDIOPULMONARY RESUSCITATION

MEDIA RELATIONS

REPORT WRITING/PRELIMINARY INVESTIGATIONS

DEFENSIVE DRIVING

DRUG ABUSE

- B. The emphasis in the training will be directed toward the development of a humanistic and technically proficient police service.
- C. The course has been organized into sessions consisting of four days of instruction. Each session is scheduled for instruction on Tuesdays, Wednesdays, and Thursdays during the principal week of instruction and each will be divided for scheduling of a Monday, Wednesday, or Friday of a secondary week of instruction, wherein one-third of each will attend driver training conducted in the field on each of these days. Split scheduling is necessary because of the field exercises required in presenting the driver training curriculum.
- D. Phase I of the Advanced Officer Training begins on Tuesday, September 07, 1976 and ends November 19, 1976.

2. A. Course material will be developed from new laws and recent court decisions relative to search and seizure and civil liability; police decision making; departmental regulations; defensive weapons procedure; crisis intervention and conflict management theory and practice; cardiopulmonary resuscitation and emergency cardiac and respiratory care techniques; general first-aid procedures; defensive driving and emergency vehicle operation policies and procedures; officer survival concepts; report writing and preliminary investigation procedures; police role concepts; and police-press relationships.
- B. The methods of course presentation will include lecture, discussion, participatory learning exercises, role playing, and case studies. Material will be presented in the classroom and in situational, problem-solving laboratories. The classroom will involve the seminar approach, and the laboratories will include programmed exercises and role playing. Some subjects will be conducted in the field. Classroom presentations will be held at the Academy. Participatory laboratories will be held in Room #7 and the gymnasium. Field exercises will be held at Candlestick Park and at Hunter's Point Shipyard.
3. A. All police officers and assistant inspectors who have not attended advanced officer training in the calendar year 1976 to the present date will be required to attend this course. Those members who are Members of the 126th Recruit Class and members of the Department's Specialist Team will be excluded.
- B. The detail period shall be for Tuesday, Wednesday, and Thursday for each session and, for one day, either Monday, Wednesday, or Friday, of the following week. The Academy will determine which day individual officers shall attend the single day of instruction in the secondary week and shall forward this information to the Commanding Officer of the individual members attending the course.
- C. Scheduling shall be done on a week-to-week basis.
- D. Commanding Officers of the below-listed units shall detail members of their commands to the Academy as indicated. These schedules shall be forwarded to the Academy no later than Friday of the week preceding the instruction.

4. PHASE I Beginning the week of 09/06/76 and ending the week of 11/15/76

<u>Units</u>	<u>Number of Officers Per Class</u>
Company A	4
Company B	2
Company C	3
Company D	3
Company E	4
Company F	3
Company G	2
Company H	3
Company I	2
Crime Specific Task Force	3
Traffic	3
Investigations (exclude Juvenile)	2

5. PHASE II Beginning the week of 11/29/76 and ending the week of 03/28/77

Company A	4
Company B	2
Company C	3
Company D	3
Company E	4
Company F	3
Company G	2
Company H	3
Company I	2
Crime Specific Task Force	3
Traffic	3
Investigations (exclude Juvenile)	2

6. PHASE III Beginning the week of 04/04/77 and ending the week of 06/20/77

Company A	4 (until approx. 05/09/77)
Company B	2
Company C	3 (until approx. 04/18/77)
Company D	3
Company E	4 (until approx. 04/11/77)
Company G	2 (until approx. 05/16/77)
Company H	3 (until approx. 05/09/77)
Crime Specific Task Force	3 (until approx. 05/09/77)
Traffic	3
Investigations	2
Juvenile	2 (starting 04/11/77)
Narcotics	2 (starting 04/11/77)

6. PHASE III (Continued)

<u>Units</u>	<u>Number of Officers Per Class</u>	
Intelligence	1	(starting 05/09/77)
Bureau of Special Services	2	(starting 04/11/77)
Community Relations	1	
Chief's Office	1	(starting 04/18/77)
Operations	1	(starting 04/25/77)
BCI (include Warrants)	2	(starting 04/11/77)
Communications	2	
Personnel and Training	1	(starting 04/11/77)
Garage	1	(starting 05/16/77)
Property Clerk	1	(starting 05/09/77)
Crime Lab	1	(starting 05/09/77)
Planning and Research	1	(starting 05/16/77)
General Office	1	(starting 05/16/77)

7. A. Casual clothing shall be worn. No special equipment will be required except that each member shall provide himself with note-taking equipment and should have a binder, folder, attache case, or other suitable means of retaining handout materials or other reference materials distributed during the period of the training sessions.
- B. During the second weeks schedule (Defensive Driving), service suits, with helmet, will be the uniform of the day.
- C. Classes will be held from 0800 until 1200 and from 1300 until 1700 hours, with lunch from 1200 until 1300.
- D. Officers SHALL complete the entire thirty-two hours of instruction to receive credit for attending the course.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 09/03/76

GENERAL ORDER NO. 107

CHANGE IN APPOINTMENT
ASSISTANT CHAPLAIN TO THE SAN FRANCISCO POLICE DEPARTMENT

Effective Wednesday, 1 September 1976, Monsignor
James P. McKay, Pastor of St. Cecelia's Church, San Francisco,
California, is appointed Assistant Chaplain to the San Francisco
Police Department, vice Father John Heaney, Pastor, St. Rita's
Church, Fairfax, California.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Chaplain

G. O. No. 107
09/03/76

CAPITAL IMPROVEMENT BUDGET
WORK REQUEST

FISCAL YEAR _____

DATE SUBMITTED _____

SUBMITTED BY _____

UNIT _____

LOCATION (WHERE WORK IS TO BE DONE)

HALL OF JUSTICE _____ OTHER _____

DISTRICT STATION _____

DESCRIPTION AND PURPOSE OF WORK REQUESTED (DRAW REQUESTED LAYOUT ON REVERSE SIDE)

JUSTIFICATION FOR WORK REQUESTED

BUREAU HEAD (COMMENTS, EVALUATION, PRIORITY, ETC.)

SIGNATURE OF BUREAU HEAD

FOR PLANNING AND RESEARCH USE ONLY

SITE DATE _____ CONTACT _____

LOCATION _____

POSITION _____

TIME STAMP
SFPD 351 (7/72)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 09/14/76

GENERAL ORDER NO. 108

CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 1977-78

1. Procedure:

- A. Requests for work under Capital Improvement, building repairs, maintenance or other construction, must be submitted on the form "Capital Improvement Budget - Work Request."
 - 1. Forms are to be completed in triplicate with original and first copy forwarded to the bureau head. The second copy is to remain on file in the request unit.
 - 2. Bureau heads shall complete Section D of the form and forward original to Planning and Research; a copy should be kept in the bureau's file for reference.
- B. Each individual work request shall be entered on a separate form. (PLEASE INDICATE IF "SAME" AS LAST YEAR IN ADDITION TO DESCRIPTION.)
- C. Deadline dates are listed as follows:
 - 1. Unit requests must be submitted to the bureau head no later than Fri., 09/24/76. Units not reporting to a bureau head shall submit their requests directly to Planning and Research by this date.
 - 2. Bureau heads must submit the original form as described above no later than Thur., 09/30/76.
 - 3. Requests received later than the deadline dates given will not be given consideration for the 1977-78 budget.
- D. All questions regarding requests or completion of the forms shall be directed to Planning and Research, Extension 1101.

2. Forms:

A supply of forms will be distributed to all Commanding Officers, Bureau and Unit Heads by Thur., 09/16/76.

(Sample Form Attached)

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Capital Improvements

G. O. No. 108
09/14/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 09/15/76

GENERAL ORDER NO. 109

FALSE BURGLAR/HOLDUP ALARMS

1. Due to the large number of false alarms emanating from establishments equipped with alarm systems, a letter signed by the Chief of Police will be distributed to all nine district stations, for mailing to all businesses that have an alarm system. *WITH REPEATED FALSE ALARMS
BY - R. MUSANTE 8/29/78*
2. The letter has been printed on official Department letterhead, with space for the name and address to be typed in by the District Station.
3. These letters shall be mailed, rather than passed out "leaflet style."

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Alarm, Burglar - False

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 09/15/76

GENERAL ORDER NO. 110

CAL/OSHA COMPLIANCE ORDER

CAL/OSHA

The California Occupational Safety and Health Act of 1973 provides job safety and health protection for employees. The California Act requires every employer (public and private) to furnish employment and a place of employment which are safe and healthful to the employees therein. It further requires that every employer and every employee comply with every job safety and health standards which are promulgated by the Occupational Safety and Health Standards Board.

1. RECORD KEEPING

CAL/OSHA requires public agencies to maintain a log of all recordable occupational injuries and illnesses. This log (CAL/OSHA No. 100A) must be maintained at the lowest level where attendance records are kept for a group of employees who perform the same governmental function. However, it is permissible for this Log to be kept at a central location with copies of the log forwarded to location where employees attendance records are kept. In the same area where this Log is kept, a copy of the Employer's Report of Occupational Injury/Illness (Form 2) must also be kept.

Therefore, the Department shall continue to centralize its CAL/OSHA record keeping. The Department's Personnel Sergeant shall:

1. Maintain a separate "Public Agency Log of Occupational Injuries and Illnesses" for each of the nine district stations, for the Traffic Bureau, for the Bureau of Investigations, and for Headquarters Company;
2. Be responsible for the preparation and timely submission of the "Summary of Occupational Injuries and Illnesses" (CAL/OSHA No. 102A);
3. Forward a copy of the appropriate log to each district station and the Traffic Bureau on a monthly basis;
4. Visit each district station and the Traffic Bureau from time to time to insure that the log is maintained properly and that the Form 2 reports are properly filed at the unit.



109 9/13/74

POLICE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO
HALL OF JUSTICE
850 BRYANT STREET
SAN FRANCISCO, CALIFORNIA 94103



ADDRESS ALL COMMUNICATIONS:
CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE
CHIEF OF POLICE

IN REPLY, PLEASE REFER TO
OUR FILE: _____

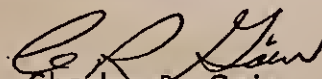
We are requesting your assistance in solving the problem of false burglar alarms. Our police officers have reported excessive false alarms emanating from the alarm system in your establishment, which is often a result of carelessness on the part of employees.

False alarms cost you, the businessman, and the taxpayer a great deal of money; further, when police officers are utilizing their time on false alarms, people are being deprived of needed police services. In a recent year, members of this Department responded to over 22,500 alarms; only 2% were valid alarms.

We ask that you instruct your employees in the proper use of the alarm system, or contact your alarm company to take immediate corrective action in the case of malfunctioning alarms.

Thank you for your attention to this matter.

Yours truly,


Charles R. Gain
Chief of Police

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 09/15/76

GENERAL ORDER NO. 110

CAL/OSHA COMPLIANCE ORDER

I. CAL/OSHA

The California Occupational Safety and Health Act of 1973 provides job safety and health protection for employees. The California Act requires every employer (public and private) to furnish employment and a place of employment which are safe and healthful to the employees therein. It further requires that every employer and every employee comply with every job safety and health standards which are promulgated by the Occupational Safety and Health Standards Board.

II. RECORD KEEPING

CAL/OSHA requires public agencies to maintain a log of all recordable occupational injuries and illnesses. This log (CAL/OSHA No. 100A) must be maintained at the lowest level where attendance records are kept for a group of employees who perform the same governmental function. However, it is permissible for this Log to be kept at a central location with copies of the log forwarded to location where employees attendance records are kept. In the same area where this Log is kept, a copy of the Employer's Report of Occupational Injury/Illness (Form 2) must also be kept.

Therefore, the Department shall continue to centralize its CAL/OSHA record keeping. The Department's Personnel Sergeant shall:

1. Maintain a separate "Public Agency Log of Occupational Injuries and Illnesses" for each of the nine district stations, for the Traffic Bureau, for the Bureau of Investigations, and for Headquarters Company;
2. Be responsible for the preparation and timely submission of the "Summary of Occupational Injuries and Illnesses" (CAL/OSHA No. 102A);
3. Forward a copy of the appropriate log to each district station and the Traffic Bureau on a monthly basis;
4. Visit each district station and the Traffic Bureau from time to time to insure that the log is maintained properly and that the Form 2 reports are properly filed at the unit.

PAGE ONE (of 4)

G. O. No. 110
09/15/76

INDEX UNDER:
Safety and Health Act

District Station Commanders and the Supervising Captain of Traffic shall:

1. Maintain the blue copy of the Employer's Report of Occupational Injury/Illness (Form 2) in a separate file at the respective unit. This copy shall not be placed in the member's personnel folder maintained at the Unit. All other copies of this form shall be forwarded to the Personnel Sergeant;
 - a. With the exception of the Traffic Bureau, all bureaus, units and details located in the Hall of Justice shall forward all copies of Form 2 to the Personnel Sergeant. For these units, the Personnel Sergeant shall file the blue copies in his office.
2. Maintain in a separate file at the unit the copies of the "Public Agency Log" which will be forwarded on a monthly basis by the Personnel Sergeant;
3. Upon receipt of the "Public Agency Log," cause the case number found in Column 1 of the Log to be copied onto the upper right corner of the corresponding blue copy of the occupational injury Form 2. The upper right corner has a box stating "OSHA Case or File No."; this is where the entry is to be made;
4. With the exception of the Traffic Bureau, it is not necessary for bureaus, units and details located in the Hall of Justice to maintain copies of the Public Agency Log. The original, located in the Personnel Sergeant's office, is sufficient.

III. CAL/OSHA Compliance Office

Planning and Research shall serve as the CAL/OSHA Compliance Office for the Department.

Planning and Research shall:

1. Be conversant with CAL/OSHA legislation and all applicable General Industry Safety Orders, Construction Safety Orders and Electrical Safety Orders and all amendments thereto; and maintain a copy of said legislation and orders.
2. Provide Department Representation on the City's Central Safety Committee;
3. Maintain liaison with the Division of Industrial Safety of the State of California and the City's Safety Consultants.

III. CAL/OSHA Compliance Office (Continued)

4. Subscribe to the California Safety News and other appropriate publications;
5. Make all necessary inspections of department job sites to insure that CAL/OSHA is being complied with. Any violations observed shall be immediately brought to the attention of the Chief of Police. Suggested remedies shall be included in this report;
6. From time to time, inspect the nine district stations, Traffic Bureau and Investigations Bureau to insure that the CAL/OSHA poster is displayed as required.

IV. REPORTING UNSAFE CONDITIONS

CAL/OSHA grants every employee the right to bring unsafe or unhealthful conditions to the attention of the Division of Industrial Safety. An employee may not be discharged or discriminated against in any way for filing complaints concerning unsafe working conditions or work practices in a place of employment.

Department members are encouraged to report, in writing to their commanding officers, any unsafe or unhealthful work condition. Said reports shall be forwarded to Planning and Research which shall take appropriate remedial action.

V. ACCIDENTS INVOLVING EMPLOYEES COVERED BY CAL/OSHA

Whenever a member is called to an accident involving any employee covered by the California Occupational Safety and Health Act in which a serious injury or illness, or death occurs, the nearest office of the Division of Industrial Safety shall be notified by telephone immediately by the responding agency.

A serious injury or illness is one occurring in a place of employment or in connection with any employment which requires inpatient hospitalization for a period in excess of 24 hours for other than medical observation or in which an employee suffers loss of any member of the body or any serious degree of permanent disfigurement. Serious injury or illness does not include any injury, illness or death caused by the commission of a Penal Code violation or an accident on a public street or highway.

V. ACCIDENTS INVOLVING EMPLOYEES COVERED BY CAL/OSHA (Continued)

Any member called to an accident which requires the notification, stated above, shall contact the Department Compliance Office (553-1101) between the hours of 0800-1600 hours. The Compliance Office shall then contact the Division of Industrial Safety at 557-1946.

VI. SUPERVISORY RESPONSIBILITIES

Should a compliance engineer from the Division of Industrial Safety arrive at a district station or the Hall of Justice, he will check to see if the CAL/OSHA poster is displayed, ask to see the Log of Occupational Injuries and Illness (No. 100A), and ask to see the Injury reports (blue copy of Form 2). Said engineer, who always carries proper identification, will ask to see the Commanding Officer or officer-in-charge. He will then conduct a walk-around inspection and will discuss his findings. Both the Commanding Officer or officer-in-charge along with a representative of the Police Officers' Association have a right to accompany the engineer for the purpose of aiding the inspection.

Company Commanders and officers-in-charge shall fully cooperate with the compliance engineer from the Division of Industrial Safety.

Criminal penalties may be imposed against all levels of supervisory personnel who knowingly or negligently violate any safety standard, who repeatedly violate any safety order, or whose willful violation causes death or permanent disability.

Commanding Officers, supervisory officers and officers-in-charge shall comply with all safety standards and safety orders brought to their attention. They shall further see that all police personnel under their command also comply.

This Order cancels G.O. No. 2 of 01/07/75.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 09/20/76

GENERAL ORDER NO. 111

LINGUISTIC INVENTORY

In order to bring our linguistic inventory up to date, commanding officers shall survey the members of their units to determine their ability to speak, read, or write a foreign language. This information shall be forwarded to the Personnel and Training Division, attention, Mrs. Campbell, by Tue., 10/12/76, and shall include the officer's name and specific indication of ability to speak, read, or write the language in question.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Linguistic inventory

G. O. No. 111
09/20/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

CABLE

San Francisco, California
Tue., 09/21/76

GENERAL ORDER NO. 112

FIELD WARRANT CHECK - POLICY AND PROCEDURE

The Department Policies and Procedures with regard to Field Warrant Checks have been amended. The principal difference between current and previous policy (previous policy: G.O. #6, 01/19/72) is that no longer are officers required to make warrant checks on everyone who comes in contact with the police.

Since 1972, the practice and the order has been to make field checks all persons involved in automobile accidents, all persons named or identified in any police report, and all persons involved in any routine assignment, including subpoena services and preliminary investigations.

As a consequence of the previous policy, the Department has suffered serious adverse public relations with the community. On occasion, witnesses and victims of serious crimes have been subjected to warrant checks and physical arrest for unpaid minor traffic citations when they have come to the police seeking help.

The criteria for making mandatory and optional warrant checks are clearly and concisely spelled out in this order. Particular attention should be paid to item II.c. under Optional Field Checks. In these cases, the rule of reason should apply. Officers shall not use this section merely as a harassment device. If there is reason to subject victim or a witness to a field check to assure the safety of an investigating officer, a check should be made. But such field checks shall not be made arbitrarily or capriciously.

I. MANDATORY FIELD CHECKS

- a. BEFORE RELEASING ANY PERSON WHO HAS BEEN CITED for traffic or non-traffic violations, the citing member shall initiate a warrant check for that person.
- b. BEFORE BOOKING ANY PERSON (18 YEARS OF AGE OR OVER) ON ANY CHARGE, the booking member shall cause a warrant check to be made on that person.
- c. BEFORE RELEASING ANY VEHICLE HELD IN CUSTODY, BY OR FOR THIS DEPARTMENT, the member issuing said release shall cause a warrant check to be made on the person involved.

PAGE ONE (of 2)

G. O. NO. 112
09/21/76

INDEX UNDER:
Warrant - Field Checks
Field Checks - Warrant

I. MANDATORY FIELD CHECKS (Continued)

- d. BEFORE GRANTING OR ISSUING A POLICE DEPARTMENT CONTROLLED PERMIT OR LICENSE, OR ANY RENEWAL THEREOF, the member processing such permit or license shall cause an immediate warrant check to be made on persons involved.
- e. BEFORE CLEARING ANY PERSON WITH RESPECT TO APPLICANTS AND VISA APPLICATION LETTERS PROCESSED BY THIS DEPARTMENT, the member processing same shall cause an immediate warrant check to be made on the person involved.
- f. MEMBERS OBSERVING A PARKED VEHICLE WHICH HAS BEEN CITED IN THE SAME LOCATION ON NUMEROUS OCCASIONS shall cause a warrant check to be made on said vehicle.
- g. Field checks shall be made where a member has reason to believe that the person under questioning may have an outstanding warrant for his arrest.

II. OPTIONAL FIELD CHECKS

- a. MEMBERS INVESTIGATING MOTOR VEHICLE ACCIDENTS, where no citation has been issued, may cause a warrant check to be made on the drivers involved.
- b. BEFORE RELEASING ANY PERSON FOR WHOM A FIELD INTERROGATION CARD IS MADE, the member may initiate a warrant check on that person.
- c. BEFORE COMPLETING ANY ROUTINE ASSIGNMENT (e.g., preliminary reports, subpoena service, etc.), the member so assigned may cause a warrant check to be made on all persons involved. These warrant checks shall not be made in the person's home place of business or immediate presence, unless circumstances dictate that an immediate warrant check shall be made.
- d. Field checks may be made where such information would assist a member in the performance of his normal functions (e.g., persons stopped for investigation but not cited or booked).

This Order cancels G. O. No. #6, dated 01/19/72.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 09/21/76

GENERAL ORDER NO. 113

FORTY-NINER FOOTBALL GAMES - 1976 SEASON
CANDLESTICK PARK

1. The following companies shall detail the indicated number of officers from their command to report to the Officer-in-Charge of the Traffic Bureau on the dates and at the times indicated.

- a. Members detailed shall be qualified in 3W/MC operation and shall be equipped with their assigned helmets.

b. COMPANY Number of Officers

A	1
B	1
C	2
D	1
E	1
F	1
G	1
H	1
I	<u>1</u>

10 Police Officers

c. DATE Reporting Time

October 5	1000 hours
October 17	1000 hours
October 23	1400 hours
November 7	1000 hours
November 21	1000 hours
November 29	1500 hours

2. Company commanders shall notify the E&I Division of the Traffic Bureau of the names and star numbers of members detailed not later than 1000 hours three (3) days prior to date of each game.
3. The Supervising Captain of Traffic, in addition to his traffic control and parking responsibilities, will provide general police patrol and service about the Candlestick Park area by the members of his command during the games.
4. The Police Reserve Liaison Officer shall provide the names of available reserve officers who will be assigned to the game to the E&I Division of the Traffic Bureau. Reserve officers assigned to the

games shall report to the OIC Traffic Bureau at the Tower, two (2) hours before the game. During the game they shall be released for duty inside the stadium under the direction of the OIC Candlestick Park.

5. The commanding officer of the Southeast Station shall be responsible for the general policing and security in and about Candlestick Park. The designated Officer-in-Charge of Candlestick shall report to him and shall utilize the radio designation 3C68. In the absence of the commanding officer of the Southeast District, he shall be responsible for all police functions, excluding traffic, and the members responding thereto.
 - a. The commanding officer, Company "C," shall detail two members of his command and a patrol wagon under the direction of the OIC Candlestick Park during the games.
 - b. Members employed in accordance with General Order No. 142, 08/08/73, at Candlestick shall report to the OIC Candlestick Park in such manner as he shall designate. The names and star numbers of members accepting employment for each game shall be furnished to the commanding officer, Southeast Station, no later than 24 hours preceding the game and they shall be carried on the Watch Reports for Company "C" on the day of the game. Absentees shall be noted on the Watch Report by the OIC Candlestick Park. Compensation request cards from such members shall be submitted through the Southeast Station on the day of the game, and forwarded to Personnel for each pay period on a separate Watch Report.
6. The Bureau of Communications shall be responsible for radio coordination of events for traffic and general police service on mobile low Bands 2 and 4, and PIC 2.
7. Commanding officer CSTF shall provide three (3) squads to 1025 the immediate area of Candlestick Park during and after the game on 23 October and 29 November. The OIC, CSTF, shall report the radio designations of such squads to the OIC Candlestick Park at game time.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 09/21/76

GENERAL ORDER NO. 114

E-CABLE ✓

VEHICLE MECHANICAL DEFECTS

Whenever a police vehicle has a mechanical defect of such nature as to render the vehicle unsafe to drive, the vehicle shall be deadlined until it is repaired. Some examples of such defects are inadequate brakes, slipping transmission, unsafe tires, inoperative siren or emergency lights, steering defects and motor overheating.

The purpose of this order, therefore, is to adopt procedures for deadlining vehicles which are unsafe to drive.

1. Whenever a member determines that a vehicle is unsafe to drive, whether at the beginning or during a tour of duty, the vehicle shall not be driven.
2. The member assigned the vehicle shall complete two copies of the Repair Request form (SFPD 337), checking the appropriate space and stating clearly in the remarks section the nature of the defect. The member shall then call an appropriate superior officer to the location to confirm the unsafe condition.
3. The superior officer who is called to confirm an unsafe vehicle condition shall determine whether the vehicle is in fact unsafe to drive. If it is, he shall write the word "Deadlined" in the remarks section of form SFPD 337, and sign his name in the remarks section. The superior officer shall then decide whether the vehicle can be safely driven to the Corporation Yard or to the Service Station; if so, he shall have it driven to one of those locations. If the vehicle is determined to be unsafe to drive, it will be towed to the appropriate location.
4. The two copies of form SFPD 337 shall be delivered with the vehicle where they will be signed off. The original copy will stay with the vehicle; the duplicate will be returned to the appropriate station.
5. A deadlined vehicle shall not be put into service again until appropriate repairs have been made and form SFPD 337 has been signed off by our Department Inspector of Motor Vehicles.

PAGE ONE (of 2)

G. O. No. 114
09/21/76

INDEX UNDER:
Vehicle Mechanical
Defects

6. On each occasion when a vehicle has been deadlined, the Inspector of Motor Vehicles shall forward a copy of SFPD 337 directly to the office of the Chief of Police on the first business day after he receives it.
7. In the event that such a number of marked cars are deadlined at any time so as to result in an insufficient number of vehicles for Patrol service, unmarked cars will be assigned to appropriate districts. If necessary, and with the approval of the Chief of Police, emergency equipment such as roof top red lights, will be placed on unmarked cars. It is the intent of this provision that the Patrol service will be provided with the required number of vehicles regardless of the effect on other units of the Department.

The Department recognizes that the safety of police personnel is of paramount importance, therefore, it is our policy that every effort will be made to ensure their safety.

CHARLES R. GAIN
CHIEF OF POLICE

San Francisco, California
Wed., 09/22/76

GENERAL ORDER NO. 115

CARNATION DAY PARADE

1. The San Francisco International Community Festival Council, Inc. will conduct a Carnation Day Parade in this City on Sun., 09/26/76 at 1300 hours, starting from Montgomery and Pine Streets and proceeding over the following route:

- A. South on Montgomery Street to Post Street;
- B. West on Post Street to Grant Avenue;
- C. South on Grant Avenue to O'Farrell Street;
- D. West on O'Farrell to Polk Street;
- E. South on Polk to Grove Street;
- F. East, west and south to disbanding areas.

2. Formation Areas

The parade will form on the following streets:

Both sides of Montgomery Street between Pine and Clay Streets;
Both sides of Pine Street between Kearny and Davis Streets;
Both sides of Sansome Street between Pine and Clay;
Both sides of Battery Street between Bush and Clay Streets;
Both sides of Front Street between Pine and Clay Streets.

3. Disbanding Areas

- A. Official Cars

After unloading passengers at the grandstand on Polk Street, official automobiles will proceed to Grove Street, to Van Ness Avenue and east on McAllister Street to the official parking area, McAllister Street between Van Ness Avenue and Polk Street, where space will be reserved for them.

- B. Military Units

After passing the reviewing stand, military units will proceed on Polk Street to Grove Street where they will make a right turn. Thereafter they will proceed on Grove to a point of dispersal. Military buses will be parked on Van Ness Avenue (east side) between Grove and McAllister Streets.

- C. Floats and Decorated Cars, Other than Military

These units will proceed west on Grove Street from Polk and will disband on Grove Street between Van Ness and Polk.

3. Disbanding Areas (Continued)

D. Mounted Units

Mounted units will turn east on Grove Street and disband on Grove Street between Polk and Larkin Streets. Parking space will be reserved on both sides of Grove Street between Polk and Larkin Streets for the parking of horse vans and trailers, and the Wells Fargo Stage Coach.

E. All Other Parade Units

After passing the reviewing stand, all other parade units shall proceed south on Polk Street to Grove, then west on Grove Street and disband on Grove Street between Polk and Van Ness Avenue.

4. Supervising Captain of Traffic

- A. Shall be in charge of traffic regulations during the parade. He shall see that all intersections along the route and at other strategic points, such as streetcar and trolley coach terminals and detours, are policed by Traffic Bureau personnel. He shall collaborate with the Commanding Officers of Companies "A" and "E."
- B. Shall be responsible for clearing the parked automobiles from the formation area, the parade route, and the disbanding areas.
- C. Shall also provide a motorcycle escort and rear guard.
- D. Shall provide a marked police car for use by the Department representative.

5. Supervising Captain of Patrol

- A. Shall detail eighteen (18) officers to the Traffic Bureau.

6. Commanding Officer, Company "E"

Shall be responsible for the general policing in the area of the reviewing stand.

7. Members Detailed From Patrol:

- A. Shall report to the Officer-in-Charge at the Traffic Bureau Auditorium at 1100 hours in Class A Uniform.
- B. Members so detailed shall report to the Traffic Bureau, already equipped with PIC radios.

8. Police Reserve Unit

The Captain of Personnel shall specifically assign no less than fifteen (15) members of the Police Reserve Unit to report in uniform to the Officer-in-Charge at the Traffic Bureau at 1100 hours, Sun., 09/26/76.

9. Property Clerk - Utility Squad

The Property Clerk shall detail members of the Utility Squad to install the necessary wiring in the vicinity of the Civic Center and elsewhere as required by the Commanding Officer of Company "K."

10. Cross-town Traffic

Cross-town traffic shall be allowed to cross between units of the parade where possible, but shall not be allowed to turn onto the parade route, except airport buses at Mason and O'Farrell Street.

11. Bus Line Diversions

A. Gray Line Tour buses which normally load on the O'Farrell Street side of the Hilton Hotel, will use Ellis or Mason Street for approach and loading.

B. Airport buses, northbound on Taylor Street, instead of turning east on O'Farrell, will continue north to Post, east to Mason, south to O'Farrell, west on O'Farrell between parade units, to terminal entrance between Mason and Taylor.

C. Municipal Railway

(1) Line #15 (Third Street), southbound: diverted at Montgomery Street and Clay Street and thereafter to east on Clay Street to Davis Street, south on Davis Street to Market Street, to 1st Street and thereafter along normal route.

(2) Line #5 (McAllister): at 1230 hours detoured from east on McAllister Street to south on Van Ness Avenue to South Van Ness and Mission Street, east on Mission Street to 9th Street to Hayes Street. Return via Hayes Street, Franklin Street, north on Franklin to McAllister Street, and thereafter along regular route. NOTE: It will not proceed to its normal Sunday terminal at Jones and McAllister. The SHUTTLE will take its place.

11. Bus Line Diversions (Continued)C. Municipal Railway (Continued)

(2a) McALLISTER BUS, SPECIAL SHUTTLE:

Connects the interrupted portions of the regular Bus Line #5. The shuttle runs between McALLISTER & JONES and FRANKLIN AND McALLISTER.

The Shuttle route is:

A. West along McALLISTER from McALLISTER AND JONES, south on Hyde to Market, west on Market to Hayes, west on Hayes to Franklin, north on Franklin to FRANKLIN AND McALLISTER.

B. (return shuttle)

East on McALLISTER from FRANKLIN AND McALLISTER to Van Ness, north on Van Ness to Golden Gate, east on Golden Gate to Jones, south on Jones to JONES AND McALLISTER (normal Sunday Terminal).

(3) Line #21 (Hayes) operate as normal.

(4) Lines #1 (California), #2 (Clement), and #45 (Van Ness-Sutter) at 1230 hours, inbound: diverted to north on Leavenworth Street to Bush Street, east on Bush Street to Sansome Street and thereafter regular routes.

(5) Line #38 (Geary), at 1230 hours, inbound: rerouted via north on Van Ness Avenue from O'Farrell Street, to Post Street, east on Post Street to Stockton Street, south on Stockton Street to Market Street, east on Market to the East Bay Terminal and regular route.

(6) Line #41 (Union-Howard), northbound: rerouted via west on Sacramento Street to Kearny Street, north on Kearny to Columbus Avenue, north on Columbus and regular route.

(7) Line #25 (Bryant), southbound: diverted via south on Jones Street to Ellis Street, east on Ellis Street to Mason Street, south on Mason to Eddy Street, east on Eddy to regular route.

(8) Line #47 (Potrero) via Van Ness Avenue: continue operations in both directions on Van Ness Avenue.

(9) All other bus and streetcar lines: normal operations, unless excessive congestion requires change.

12. Courtesy to the National Colors

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 09/27/76

GENERAL ORDER NO. 116

HALL OF JUSTICE PARKING LOT ANNEX

1. The Board of Supervisors authorized the rental of the Parking Lot at Ahern and Harriet for the parking of Departmental Vehicles.
2. Permission has been granted to allow parking for police officers who have been subpoenaed to court on the date of the court appearance.
3. The only vehicles authorized to park there must be identified either by displaying in the window a blue 5" x 7" card marked HALL OF JUSTICE PARKING PERMIT NO. _____ ANNEX, issued by the Deputy Chief, Support Services, or by displaying a valid subpoena for that date in the window of the vehicle while attending court.
4. All unauthorized persons are warned not to park in the Hall of Justice Parking Lot Annex. Starting Friday, 10/01/76, all unauthorized vehicles will be cited.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Hall of Justice Parking Lot
Annex

G. O. No. 116
09/27/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 09/27/76

GENERAL ORDER NO. 117

PERSONNEL RATINGS

1. Pursuant to the provisions of Sections 5.69 through 5.95 of the Rules and Procedures, personnel ratings for all sworn members shall be completed for the six-month period ending 10/01/76.
2. Personnel Rating Form SFPD 63, which has been revised, is to be utilized. The following modifications in this form are to be noted:
 - A. The numbered scoring system has been discontinued.
 - B. Raters are required to indicate evaluations in each category by initialing the appropriate space.
3. The revised Rating Form is to be completed in duplicate, the copy of which shall be placed in the station or unit file of the member rated, and the original forwarded to the Personnel and Training Division, Support Services Bureau, no later than Friday, 10/29/76 to be filed in the member's personnel folder. In future ratings the station or unit copy shall be utilized to make a comparative assessment of the rated member's performance since the previous rating. The suspension of ratings for the period ended 04/01/76 will preclude this requirement for the current ratings.
4. Rating officers shall discuss each performance evaluation with the member involved. Acknowledgment of such discussion shall be indicated by the member's signature on the reverse side of the form.
5. In any case wherein a member receives a total of five (5) or more ratings in either the excellent or unsatisfactory classifications, the rating officer shall be required to explain such evaluation on the reverse side of the form. In any event, comments by the rating officer, other supervisors or commanding officers are encouraged.
6. A member is to be permitted to respond to the rating, if desired, either on the reverse side of the form or by Intra-Departmental Memorandum, a copy of which is to be attached to both the original and the duplicate of the form.
7. It is the purpose of the personnel evaluation to point out both strengths and weaknesses in performance and to constructively and objectively offer methods for improving deficiencies which have been discovered.
8. The revised Rating Form is available at the office of the Property Clerk.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 117
09/27/76

INDEX UNDER:

Personnel Rating

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 09/28/76

GENERAL ORDER NO. 118

At a meeting of the Police Commission held on Wednesday, September 22, 1976, the following resolution was adopted:

RESOLUTION NO. 447-76

RECOMMENDATION OF THE AWARDS COMMITTEE - APPROVED

RESOLVED, that the following named members of the Police Department be, and they are hereby granted Awards of Valor - Silver Medal, Bronze Medal, and Meritorious Conduct Award under the provisions of Section 5.119 of the Rules and Procedures of the San Francisco Police Department as approved by the Awards Committee on Friday, September 17, 1976:

Police Officer Dale J. Berliner	Silver Medal of Valor
Police Officer Ronald C. Black	Silver Medal of Valor
Police Officer Robert J. Brodnik - Resigned	Silver Medal of Valor
Police Officer Donald W. Brewer	Silver Medal of Valor
Police Officer Michael E. Connors	Silver Medal of Valor
Police Officer Ronald P. Kern	Silver Medal of Valor
Police Officer Albert N. Maracci	Silver Medal of Valor
Police Officer Paul F. Makaveckas	Silver Medal of Valor
*Police Officer James W. Meyer	Silver Medal of Valor
Police Officer John T. Murphy	Silver Medal of Valor
Police Officer Reno L. Rapagnani	Silver Medal of Valor
*Police Officer Albert G. Squair	Silver Medal of Valor

PAGE ONE (of 2)

G. O. No. 118
09/28/76

INDEX UNDER:
Medal of Valor Awards

**Assistant Inspector Don D. Daniels	Bronze Medal of Valor
Assistant Inspector Marvin V. Dean	Bronze Medal of Valor
Assistant Inspector Napoleon L. Hendrix	Bronze Medal of Valor
Police Officer Lynne M. Atkinson	Bronze Medal of Valor
Police Officer Gregory Corrales	Bronze Medal of Valor
Police Officer Daniel A. Hampton	Bronze Medal of Valor
Police Officer Donald I. Hensic	Bronze Medal of Valor
Police Officer Marion D. Jackson	Bronze Medal of Valor
Police Officer Michael A. Keys	Bronze Medal of Valor
Police Officer Paul F. Makaveckas	Bronze Medal of Valor
Police Officer Douglas C. Ramsey	Bronze Medal of Valor
Police Officer James W. Bloesch	Meritorious Conduct Award
Police Officer Steven R. Hansen	Meritorious Conduct Award

*Changed from Bronze Medal of Valor to Silver Medal of Valor on recommendation of Police Commission

**Awarded two (2) Bronze Medals of Valor

AYES: Commissioners Gallegos, Hall, Murphy, Siggins
ABSENT: Commissioner Ciani

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 09/30/76

GENERAL ORDER NO. 119

FOOT PATROL BY MOTORIZED UNITS - "10-7F"

General Order No. 113, dated 09/16/74, relative to Foot Patrol Motorized Units - "10-7F" is hereby canceled.

1. The 10-7F Activity District Report is terminated, and the form shall no longer be printed; District Stations shall no longer request same from the Property Clerk. All unused forms shall be returned to the Property Clerk's Office.
(This cancels Supervising Captain's Order Number 75-2 of 01/09/75.)
2. Motorized Units are not authorized to initiate 10-7F without directions of the District Commander. Recap and summaries of such activity shall be compiled in such form and at such time as deemed necessary by commanding officers.
3. Company commanders shall designate, by Captain's Order, those areas, time and circumstances where 10-7F patrol is to be utilized, and forward a copy of each order to Patrol Headquarters.
4. Radio Procedures:
 - A. When a motorized unit is ordered by the District Commander to perform foot patrol, the radio code shall be "10-7F to (location)" indicating whatever channel or band will be monitored (Foot Patrol on P.I.C.). A unit returning to his/her primary low-band or channel will report "10-8 from ..." indicating whatever channel or band s/he is returning from. Examples: "Park two is 10-7F to P.I.C. Zone 1, Haight and Ashbury," or "Park two is 10-8 from P.I.C. Zone 1." The request to go to or from another channel or band shall, where possible, be made on the low-band (car radio).
 - B. The Communications Center will note and make a CR slip on all occasions of a unit going 10-7F, and indicate the location thereon. (CR means Complaint Report.)
 - C. Prior to going on foot patrol, officers shall notify the Communications Center of their intention as above, and the area (intersection or address) of patrol. The officers shall

PAGE ONE (of 2)

G. O. No. 119
09/30/76

INDEX UNDER:
Foot Patrol by Motorized Units

4. Radio Procedures (Continued)

- C. remain in near proximity to patrol unit so as to be available immediately for response to emergency assignments. The officers shall make a point of being seen and acknowledged by merchants in the area of patrol.
- D. The station keeper on duty in the district station house shall upon hearing a request for 10-7F status, cause an entry to be made in the station log book indicating the unit's time "out," the location and the time "in." A Lab #6 (or CR slip if applicable) shall be made for each instance.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 10/01/76

GENERAL ORDER NO. 120

GENERAL ELECTION, TUESDAY, 11/02/76

1. On Tue., 11/02/76, a General Election will be held. The polls will be open from 0700 to 2000 hours.
2. Foot and motorized patrol shall be instructed to visit polling places within their District throughout the day and evening, paying particular attention to those located within housing projects.
3. ELECTIONEERING PROHIBITED. Section 14212 of the Election Code reads as follows:

"No officer of election, nor any person shall do any electioneering on Election Day within 100 feet of any Polling Place."

The provisions of this section shall be strictly enforced and no person shall be permitted to solicit signatures to initiative petitions within 100 feet of any polling place, nor shall they be permitted to interfere in any way with electors in the casting of their ballots.

4. NORTHERN DISTRICT. The Commanding Officer of the Northern Police District shall make the necessary details of uniformed officers at the Registrar's Office while the election returns are being tabulated.

He shall also reserve space for authorized vehicles on the following streets during the hours indicated:

0700 - 2400 Hours

McAllister Street, south side, between Van Ness Avenue and Polk Street.

1900 - 2400 Hours

Polk Street, both sides - Grove to McAllister Streets

Grove Street, north side - Polk Street to Van Ness Avenue

Van Ness Avenue, east side - Grove to McAllister Streets

5. PARKING - AUTHORIZED VEHICLES

Election Inspectors, returning supplies by automobile, will have a red reflector card (3" x 5") pasted in the lower right-hand corner of their windshields for identification purposes.

Official cars of the Registrar's Office will bear a white visor card, 4" x 10", with black lettering:

REGISTRAR OF VOTERS
City and County of San Francisco
OFFICIAL CAR

6. The Registrar of Voters has been advised to report any disturbance at polling places to the Operation Center.

Polling places that fail to make their returns at the City Hall by 2230 hours will be reported to the Operation Center by the Registrar. The Officer-in-Charge at the Operation Center will see that a district patrol car is dispatched to determine the cause of the delay and report these findings to the Registrar.

Telephone numbers - Registrar's Office - 558-3417

7 - 3417 (Centrex)

7 - 3418 (Centrex)

7 - 3419 (Centrex)

7. ELECTION DAY NOT A HOLIDAY

Election Day, Tue., 11/02/76, is not a holiday for City employees. Traffic regulations will be in effect.

8. CRIME SPECIFIC TASK FORCE The following number of officers from Crime Specific Task Force shall be detailed to report to the Commanding Officer of the Northern Police Station at 1900 hours on Tue., 11/02/76, for assignment to the Registrar's Office while the election returns are being tabulated. The tour of duty shall be from 1900 to 2400 hours, or until their services are no longer needed.

Crime Specific Task Force - 1 Sergeant
7 Police Officers

Names and Star Numbers of the members detailed shall be forwarded to the Commanding Officer of the Northern Station by 0900 hours Wed., 10/27/76.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE TWO (of 2)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 10/04/76

GENERAL ORDER NO. 121

COLUMBUS DAY PARADE

1. The 1976 Columbus Day Parade will be held in this City on Sunday, 10/10/76, starting from Polk and McAllister Streets at 1300 hours and proceeding over the following route:
 - A. North on Polk Street to O'Farrell Street;
 - B. East on O'Farrell Street to Grant Avenue;
 - C. North on Grant Avenue to Bush Street;
 - D. East on Bush Street to Kearny Street;
 - E. North on Kearny Street to Columbus Avenue;
 - F. Northwest on Columbus Avenue to Stockton Street;
 - G. North on Stockton Street to Filbert Street;
 - H. West on Filbert, passing in review at the official Grandstand located on the south side of Filbert opposite S.S. Peter and Paul Church;
 - I. Continuing west on Filbert to Powell, then north on Powell to disbanding area.
2. FORMATION AREA
 - A. Polk Street between Golden Gate Avenue and Hayes Street;
 - B. Grove Street between Van Ness Avenue and Hyde Street;
 - C. McAllister Street between Van Ness Avenue and Leavenworth Street;
 - D. Larkin Street between Golden Gate Avenue and Hayes Street;
 - E. Fulton Street between Larkin and Hyde Streets.
3. DISBANDING AREA
 - A. Official cars will proceed to Union Street, between Stockton Street and Columbus Avenue, where a parking space will be reserved for them.

3. DISBANDING AREA (Continued)

- B. Bands, drill corps and marching units (other than military), will turn right at Powell Street and Columbus Avenue and will proceed north on Powell Street to Greenwich Street, west on Greenwich Street and disband on Greenwich.
- C. Mounted units will proceed north on Powell Street to Lombard Street and west on Lombard to the disbanding area between Powell and Mason Streets.
- D. Military units, floats and decorated cars will disband on Powell Street north of Lombard Street.

4. SUPERVISING CAPTAIN OF TRAFFIC:

- A. Shall be in charge of traffic regulations along the parade route. He shall arrange for policing of intersections along the line of march and at other strategic points. With regard to the policing of intersections and other points along the route he shall collaborate with the Commanding Officers of Company "A" and Company "E."
- B. Shall provide for the necessary street clearances.
- C. Shall detail officers to escort the Mayor, the parade and to serve as a rear guard.
- D. Shall provide a black and white radio car for use by the Chief of Police or his representative during the parade. The Chief of Police will designate a driver whose name will be provided to the Supervising Captain of Traffic by 1200 hours on Friday, 10/08/76.
- E. Shall provide a black and white radio car with driver who shall report to the Parade Director at 1215 hours, Sunday, 10/10/76, at Polk and McAllister Streets. Thereafter the vehicle and driver will be utilized to provide parade coordinating services as required.

5. COMMANDING OFFICERS, DISTRICT STATIONS:

- A. Shall detail officers in the numbers indicated.
 - (1) Company A - 4 officers
 - (2) Company B - 4 officers
 - (3) Company C - 4 officers
 - (4) Company D - 4 officers

5. COMMANDING OFFICERS, DISTRICT STATIONS (Continued)

A. (Continued)

- (5) Company E - 4 officers
- (6) Company F - 4 officers
- (7) Company G - 4 officers
- (8) Company H - 4 officers
- (9) Company I - 4 officers

B. Shall insure compliance with paragraph 9 below.

6. CENTRAL STATION, COMMANDING OFFICER:

A. Shall be responsible for the general policing of the area adjacent to the reviewing stand on Filbert Street between Stockton and Powell Streets.

B. Shall also be responsible for crowd control.

C. Shall police the foot bridge at the Holiday Inn on Kearny Street.

7. POLICE RESERVE UNIT

The Captain of Personnel shall assign approximately forty (40) members of the Police Reserve Unit to report in uniform to the Officer-in-Charge at the Traffic Bureau Assembly Room at 1130 hours, Sunday, 10/10/76.

8. PROPERTY CLERK:

Shall detail members of the Utility Squad to install the necessary ropes and tie-on posts around the grandstand and elsewhere on the parade route where required; and also deliver barricades for the diversion of traffic around the parade.

9. MEMBERS DETAILED FROM PATROL:

A. Shall report to the Officer-in-Charge at the Traffic Bureau Auditorium at 1100 hours.

B. Shall report to the Traffic Bureau already equipped with PIC radios.

C. Names and Star Numbers of members so detailed shall reach the Supervising Captain of Traffic by 0800 hours on Wednesday 10/06/76.

10. UNIFORM

All officers shall report for duty in Class A Uniform, except solo motorcycle officers specifically directed to wear the dress blue uniform.

11. COURTESY TO THE NATIONAL COLORS

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

"6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly, when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

12. TRAFFIC DIVERSION

- A. Traffic will be permitted to cross between units of the parade at intersections where possible, but shall not be allowed to turn into the parade route, except airport buses at Taylor and O'Farrell.
- B. Moving traffic shall be diverted from the parade route in sufficient time to prevent interference with the parade.
- C. Bicycle riding shall not be permitted along the parade route during the course of the parade, unless part of an authorized unit of the parade.

13. BUS LINE DIVERSIONS

A. Municipal Railway;

(1) Line 5 - McAllister:

Eastbound: Proceeds east on McAllister on its regular route to Van Ness, but at noon diverts via north on Van Ness, east on Golden Gate to Jones, then continues east on Golden Gate along its regular route.

Westbound: Proceeds west on McAllister but at noon diverts via north on Leavenworth to Turk, west on Turk to Van Ness, south on Van Ness to McAllister, then west on McAllister (regular route).

13. BUS LINE DIVERSIONS (Continued)A. Municipal Railway (Continued)(2) Line 15 - Third Street

Northbound: Proceed north on Kearny on its regular route but diverts via west on Sutter, north on Stockton, northwest on Columbus, east on Chestnut, then north on Powell (its regular route).

Southbound: Proceeds southeast on Columbus, but diverts via south on Stockton, east on Broadway, south on Montgomery to east on Clay (regular route). Diversions start at 1330 hours.

(3) Line 19 - Polk:

Northbound: Proceeds north on 9th Street but diverts at noon via west on Hayes, north on Van Ness, east on Golden Gate, north on Larkin (regular route).

Southbound: No change.

(4) Line 21 - Hayes:

Eastbound: Proceeds east on Hayes, but diverts at noon via south on Van Ness, South Van Ness, east on Mission to 4th Street, then east on 4th Street (regular route).

Westbound: No change.

(5) Line 25 - Bryant-Leavenworth:

Southbound: Proceeds south on Jones Street but at 1300 diverts O'Farrell Street via continuing south on Jones, east on Eddy to Mason, then south on Mason (regular route).

Northbound: No change.

(6) Line 30 - Stockton:

Northbound: Proceeds north on Stockton but at 1330 diverts via northwest on Columbus to Union where it resumes its regular route northwest on Columbus.

Southbound: No change.

(7) Line 38 - Geary:

Eastbound: Proceeds east on O'Farrell Street but at 1300 diverts via north on Van Ness, east on Post to Market Street, then east on Market (regular route).

Westbound: No change.

13. BUS LINE DIVERSIONS (Continued)A. Municipal Railway (Continued)(8) Line 41 - Union:

Southbound: Proceeds west on Union Street but at 1330 diverts via southeast on Columbus, east on Broadway, south on Montgomery, east on Clay (regular route).

Northbound: Proceeds north on Sansome but at 1330 diverts via continuing north on Sansome, west on Broadway, north on Stockton, northeast on Columbus, west on Union (regular route).

(9) Lines 1 (California), 2 (Clement) and 45 (Van Ness-Sutter) will intercept the parade route at Bush and Kearny, but turn east without entering the route.

B. Greyhound Lines

(1) Northbound buses will leave 7th Street terminal, north on 7th, west on McAllister, north on Leavenworth, west on Turk, north on Van Ness and regular route.

(2) Southbound and eastbound buses will leave 7th Street terminal, north on 7th, west on Market, south on 8th and regular route.

C. Airport Bus Lines

Airport buses, northbound on Taylor Street, will be permitted to turn east into O'Farrell and turn into the terminal driveway. Department airport buses will be allowed to proceed east on O'Farrell Street to Mason and south on Mason between parade units.

D. Gray Line Tours (presently on strike)

Gray Line tour buses, which normally park on the O'Farrell Street side of the Hilton Hotel, will approach south on Mason Street, cross O'Farrell Street, and park on Mason or Ellis Street.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 10/05/76

GENERAL ORDER NO. 122

PARADE TO COMMEMORATE THE INDEPENDENCE DAY
OF THE REPUBLIC OF CHINA

1. On Sunday, 10/10/76, the Chinese Consolidated Benevolent Association (Chinese Six Companies) will conduct a parade in this City which will be followed by public entertainment. The parade will be about one hour duration.

2. ROUTE

The parade will start from Clay and Stockton Streets at 1900 hours and proceed over the following route:

- (A) South on Stockton to Post Street;
- (B) East on Post to Grant Avenue;
- (C) North on Grant to Pacific Avenue;
- (D) West on Pacific to Stockton Street, and disbanding area.

3. FORMATION AREA

The parade will form on Stockton Street between Sacramento and Washington Streets.

Official cars, marching units and the traditional Dragon will assemble in this area.

4. DISBANDING AREA:

Pacific between Stockton and Powell Streets.

5. SUPERVISING CAPTAIN OF TRAFFIC:

- (A) Shall be in charge of traffic regulations during the parade;
- (B) Shall see that all intersections and other strategic points along the route are policed.
- (C) Shall assign a sufficient number of motorcycle officers to escort the parade and act as rear guard.

5. SUPERVISING CAPTAIN OF TRAFFIC (Continued)

(D) Shall clear the following portions of the route of parked automobiles:

- (1) Stockton Street, both sides, between Washington and Sacramento Streets;
- (2) Grant Avenue, both sides, between Post and Pacific;
- (3) Pacific Avenue, both sides, between Grant Avenue and Powell Street.

6. COMMANDING OFFICER, COMPANY "A":

- (A) Shall be responsible for the general policing in the area of the reviewing stand at 933 Grant Avenue during the parade.
- (B) Shall be responsible for the policing of the reviewing stand area following the parade. Public entertainment will be conducted at the reviewing stand after the parade and until approximately 2400 hours.

7. POLICE RESERVE UNIT

The Captain of Personnel shall detail five Police Reserve Officers to the Traffic Bureau. These officers shall report in uniform to the Officer-In-Charge at the Traffic Bureau Assembly Room at 1730 hours on the evening of the parade.

8. MUNICIPAL RAILWAY

- (A) All Municipal Railway buses and streetcars shall continue on their regular routes EXCEPT that the Number 30 bus (Stockton Street Line) shall be detoured on its northbound trip. The northbound 30 bus line will be detoured as follows:

It will continue north on Kearny at Sutter (instead of turning thereafter following Kearny to Columbus, northwest on Columbus to Stockton, where it will resume its regular route north on Stockton Street.

Southbound buses on Stockton Street shall be allowed to continue on Stockton Street during the parade.

- (B) Buses and cablecars shall be allowed to cross between the units of the parade where necessary, unless a change in route is necessitated by excessive congestion.
- (C) Eastbound buses on Post Street (Lines 1 & 3) will be allowed to proceed between the parade units.

9. GRAY LINE TOURS

The Gray Line Tours that ordinarily proceed through the Grant Avenue area will not be in operation during the parade or the entertainment following.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 10/12/76

GENERAL ORDER NO. 123

CURB PARKING REGULATIONS - BLUE ZONES

The Board of Supervisors has enacted an ordinance which adds Section 38K to the Traffic Code. This section deals with the regulation of parking next to curbs which are marked with blue paint. The added section is quoted in full:

"Section 38K Curb Parking Regulations Blue Zones

No person shall park in a blue curb marking except those vehicles displaying a distinctive license plate issued pursuant to the provisions of Section 22511.5 or Section 9105 of the Vehicle Code of the State of California."

The quoted sections in the Vehicle Code refer to the distinctive license listed below:

For Veterans

VET	000 to 999	000 to 999	VET
VTN	000 to 999	000 to 999	VTN
VTR	000 to 999	000 to 999	VTR

For Other Disabled Persons

DPW	000 to 999	000 to 999	DPW	WDP	000 to 999	000 to 999	WDP
DPX	000 to 999	000 to 999	DPX	XDP	000 to 999	000 to 999	XDP
DPY	000 to 999	000 to 999	DPY	YDP	000 to 999	000 to 999	YDP
DPZ	000 to 999	000 to 999	DPZ	ZDP	000 to 999	000 to 999	ZDP

Vehicles displaying these distinctive plates shall be allowed to park in the new blue zones. All other vehicles are to be cited for 38K of the Traffic Code. The fine for this infraction is not less than five (\$5) nor more than fifty (\$50) dollars.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Parking Zone - Blue

G. O. No. 123
10/12/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 10/13/76

GENERAL ORDER NO. 124

HALLOWE'EN CELEBRATION

1. Hallowe'en will be celebrated in this City on Sun., 10/31/76.
2. While it is anticipated that most of the activity will be confined to the various neighborhood shopping centers, company commanders shall make such details within the confines of their districts as in their judgment are necessary for the proper policing of these events and for the protection of stores and business establishments in the downtown area.
3. SUPERVISION. The commanding officer of each police district shall be personally present in his district on that evening if organized celebrations are planned or when in his judgment activities will be such that his attendance is required. He shall issue specific instructions to his personnel on duty that evening to patrol hazard areas diligently for the purpose of detecting and suppressing acts of vandalism or other pranks which might result in serious injuries to persons or physical damage to real or personal property.
4. CURFEW LAW TO BE ENFORCED. Specific instructions shall be issued to men on patrol to strictly enforce the curfew laws concerning juveniles. Youngsters who are out "trick or treating" unaccompanied by their parents are required to be off the streets by 2300 hours. This is the normal curfew requirement for boys and girls under the age of 18 years.
5. FALSE FIRE ALARMS. It is common practice to turn in false fire alarms on Hallowe'en. Officers shall be alerted to this form of prank and shall be instructed to pay particular attention to persons loitering in the vicinity of fire alarm boxes.
6. TRAFFIC ENFORCEMENT. As there will be many more children on the streets than usual on the Hallowe'en evening, many of whom will be wearing masks that will hamper their vision and costumes that will make it difficult for motorists to see them, traffic enforcement should be directed toward the safety of the children. Speeding by juveniles, loud mufflers and unnecessary blowing of horns will not be tolerated.
7. SCHOOLS. Special attention shall be given to school buildings to guard against vandalism. Passing calls shall be made by foot and auto patrol during the Hallowe'en period.

PAGE ONE (of 2)

G.O. No. 124
10/13/76

INDEX UNDER:
Hallowe'en Celebration

8. LOITERING. Officers on patrol shall be particularly vigilant for suspicious persons loitering in neighborhood areas in order to prevent possible child molesting.
9. MUNICIPAL RAILWAY TRANSPORTATION. The attention of patrol personnel shall be directed to the possibility of vandalism and misconduct in connection with Municipal Railway transportation facilities. Company commanders shall instruct members of their commands to observe public transportation facilities in their particular areas and be prepared to take immediate police action when trouble is indicated or called to their attention by Municipal Railway operators.
10. INVESTIGATION AND YOUTH SERVICES BUREAUS.

The commanding officers of the Investigation Bureau and Youth Services Bureau shall issue specific instructions to members of their commands, who are on crime prevention patrol duty, to assist members of the uniformed patrol in the policing of this celebration.

1. DAYS OFF.

Patrol unit commanders (including Crime Specific Task Force) shall adjust watch-off schedules so that sufficient personnel are available on each tour of duty to handle any anticipated problems.

2. TOUR OF DUTY.

- A. Company commanders shall use their discretion in the matter of changing reporting on-and-off hours and arranging days off, when they believe the conditions in their district necessitate such changes.

This shall be done to the exclusion of overtime wherever possible.

- B. All members operating motor vehicles shall drive carefully and be especially alert throughout the entire evening for children on the streets, dashing out from between parked autos, etc.

3. POLICE RESERVE. The Captain of Personnel shall see that as many Police Reserve Officers as possible are on duty Hallowe'en and shall arrange their assignments.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Tue., 10/19/76

GENERAL ORDER NO. 125

RETURN TO PACIFIC STANDARD TIME

1. Your attention is directed to Section 3 of the DAYLIGHT SAVING TIME ACT, as amended, which reads as follows:

SECTION 3: From 1:00 o'clock antemeridian on the last Sunday of April, until 2:00 o'clock antemeridian of the last Sunday of October, the standard time in this state so established shall be one hour in advance of the standard time now known as United States Standard Pacific Time.

2. Pursuant to the foregoing, this Department will return to Standard Time at 0200 hours, SUNDAY, 10/31/76, and all official time pieces will be set back sixty (60) minutes at that hour.

WARNING - All electric wall clocks in the Hall of Justice are electronically regulated by a central mechanism. Personnel are warned to refrain from attempting to manually regulate these time pieces so as to avoid damaging the mechanism.

Department personnel shall be reminded to adjust their personal time pieces to coincide with the foregoing.

3. ALCOHOLIC BEVERAGE CONTROL ACT

"Section 25631. Retail hours of sale. Any on- or off-sale licensee, or agent or employee of such licensee, who sells, gives or delivers to any person any alcoholic beverage between the hours of 2 o'clock A.M. and 6 o'clock A.M. of the same day is guilty of a misdemeanor."

For the purpose of this section, on the day that a time change occurs from Pacific Standard Time to Pacific Daylight Time, or back again to Pacific Standard Time, "2:00 o'clock A.M." means two hours after 12 o'clock P.M. of the day preceding the day such change occurs.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 10/19/76

GENERAL ORDER NO. 126

VETERANS' DAY HOLIDAY

Veterans' Day will be celebrated on Thursday, 11/11/76.

Monday, 10/25/76, is not a holiday.

The Courts will be closed on Thursday, 11/11/76, in observance of Veterans' Day. All members are therefore reminded not to cite persons to Court on that date.

* * * *

ELECTION DAY - NOT A HOLIDAY

Election Day, Tuesday, 11/02/76, is not a holiday for City employees.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Holiday, Veterans' Day

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 10/28/76

GENERAL ORDER NO. 127

VETERANS' DAY PARADE

1. The Mayor's Veterans' Day Committee and the American Legion will conduct a parade in this City on Sun., 11/07/76. The parade will commence at 1315 hours at Market and Second Streets.

2. ROUTE

- A. Southwest on Market Street from Second Street to Golden Gate Avenue;
 - B. West on Golden Gate Avenue to Polk Street;
 - C. South on Polk to Grove Street.

3. REVIEWING STAND

The reviewing stand will be located on the Polk Street side of City Hall.

4. FORMATION AREA

Units will form on the following streets at 1200 hours:

- A. Second Street, Market to Harrison Streets,
 - B. Howard Street, 4th to 1st Streets,
 - C. Folsom Street, 4th to 1st Streets,
 - D. Hawthorne Street, Howard to Harrison Streets.

5. DISBANDING AREA

- A. Official automobiles will, after unloading passengers at the reviewing stand, on the Polk Street side of City Hall, proceed to the Official Parking Area on McAllister Street between Van Ness Avenue and Polk Street where space will be reserved for them.
 - B. Military buses will be parked on the east side of Van Ness Avenue between Grove and McAllister Streets.
 - C. Bands will turn right on Grove Street and disband on Grove between Polk Street and Van Ness Avenue.
 - D. Marching units will turn right on Grove Street and disband on Grove between Polk Street and Van Ness Avenue.
 - E. Floats and decorated cars will proceed west on Grove Street to Franklin Street, disbanding between Grove and McAllister Streets.

PAGE ONE (of 6)

5. DISBANDING AREA (Continued)

- F. Mounted units will turn east on Grove Street and disband on Grove Street between Larkin and Polk Streets.

6. SUPERVISING CAPTAIN OF TRAFFIC

- A. Shall be in charge of traffic regulations along the parade route. He shall arrange for policing of intersections along the line of march and at other strategic points. With regard to the policing of intersections and other points along the way, he shall collaborate with the commanding officers of Company "B" and Company "E."
- B. Shall provide for the necessary street clearances.
- C. Shall detail officers to escort the Mayor, the parade, and to serve as a rear guard.
- D. Shall provide a black and white radio car for use by the Chief of Police or his representative during the parade. The Chief's office will designate a driver whose name will be provided to the Supervising Captain of Traffic by 1200 hours on Fri., 11/05/76.

7. COMMANDING OFFICERS, DISTRICT STATIONS

- A. Shall detail officers in the numbers indicated:

- (1) Company A - 1 officer
- (2) Company B - 2 officers
- (3) Company C - 2 officers
- (4) Company D - 1 officer
- (5) Company E - 2 officers
- (6) Company F - 2 officers
- (7) Company G - 2 officers
- (8) Company H - 2 officers
- (9) Company I - 2 officers

- B. Shall insure compliance with paragraph No. 10 below.

8. POLICE RESERVE UNIT

The Captain of Personnel shall assign approximately twenty (20) members of the Police Reserve Unit to report in uniform to the Officer-in-Charge at the Traffic Bureau Assembly Room at 1130 hours, Sun., 11/07/76.

9. PROPERTY CLERK

Shall detail members of the Utility Squad to install the necessary ropes and tie-on posts around the reviewing stand and elsewhere the parade route where required; and also deliver barricades for the diversion of traffic around the parade.

10. MEMBERS DETAILED FROM PATROL

- A. Shall report to the Officer-in-Charge at the Traffic Bureau Auditorium at 1100 hours.
- B. Shall report to the Traffic Bureau already equipped with PIC radios.
- C. Names and Star Numbers of members so detailed shall reach the Supervising Captain of Traffic by 0800 hours on Wed., 11/03/76.

11. UNIFORM

All officers shall report for duty in Class A Uniform, except solo motorcycle officers specifically directed to wear the dress blue uniform.

12. COURTESY TO THE NATIONAL COLORS

Members detailed to parades and other public events where the American Flag is prominently displayed shall comply with Rule 6.203 of the Rules and Procedures as to the courtesy due the flag.

- "6.203 Unless performing police duty requiring attention, a member passing an uncased National Color shall salute at six (6) paces distance and hold the salute until they have passed six (6) paces beyond it. Similarly when an uncased color passes by, said member shall salute when it is six paces away and hold the salute until it has passed six (6) paces beyond them."

13. CROSS TRAFFIC AND TRAFFIC REROUTING

- A. Traffic will be permitted to cross intersections between parade units where possible.
- B. Traffic will not be allowed to turn into the parade route with the exception of specified vehicles at Golden Gate Avenue and Hyde Street. The specified vehicles are television film carrying vehicles identified by Press Photographer cards. They may turn into Golden Gate when the officer at that post determines that such turn may be accomplished safely.

13. CROSS TRAFFIC AND TRAFFIC REROUTING (Continued)

- C. The parade route diversions will commence as per specific orders for each fixed post location.
- D. Bicycle riding shall not be permitted along the parade route during the course of the parade, unless the bicycle is an authorized unit of the parade.

14. PUBLIC TRANSPORTATION CHANGESA. Municipal Railway Streetcars:

- 1) Diesel coaches will replace streetcars this date due to reconstruction of railway facilities at West Portal.
- 2) Routes for these diesel coaches will be as follows:

Inbound: East on Market Street as normal; divert from Market Street at 8th Street and thereafter proceed to the East Bay Terminal via 8th Street and Mission Street.

Outbound: Depart East Bay Terminal via Fremont and thereafter detour via Mission Street, 7th Street and return to Market at 7th; thereafter proceed normally on Market Street.

B. Municipal Railway Bus Lines:

- 1) Line 5 (McAllister):

Inbound coach on McAllister will be diverted at McAllister and Van Ness at 1300 hours. It will then proceed south on Van Ness and South Van Ness to Mission Street; thereafter proceeding east on Mission Street to 9th Street.

Outbound coach will proceed north on 9th Street to Hayes, west on Hayes to Franklin, north on Franklin to McAllister and thereafter proceed west on McAllister along its regular route.

- 2) Line 6 (Masonic) and Line 8 (Market):

Inbound coaches on Market Street at 1245 hours will be diverted from Market at Eighth Street and thereafter proceed south on Eighth to Mission, east on Mission to the terminal at Steuart and Mission Streets. Outbound coaches will return via Mission, 9th Street, Market and thereafter along normal route.

B. Municipal Railway Bus Lines (Continued)

3) Line 15 (Third Street) and Line 42 (Third-Sansome):

At 1200 hours, both lines south on First Street will continue south along First Street to Harrison, west on Harrison to 4th Street and thereafter continuing its regular route on 4th Street.

4) Line 21 (Hayes):

At 1245 hours inbound coaches at 8th and Market Street will proceed south on 8th to Mission, east on Mission to 4th Street, south on Fourth to Howard, west on Howard to 5th and north on 5th to Mission.

The outbound coach will proceed west on Mission from 5th Street to 9th, north on 9th to Market and thereafter west on Market to Hayes and its regular route.

5) Line 31 (Balboa):

At 1315 inbound coaches on Eddy Street will be diverted at Mason Street and thereafter return to their outbound route on Turk Street via Mason Street.

6) Line 38 (Geary):

At 1300 hours inbound coaches on O'Farrell Street will be diverted at Stockton Street and thereafter proceed via Stockton and 4th Street to Mission, east on Mission to the East Bay Terminal. Outbound coaches will leave the Terminal via Fremont and thereafter west on Mission to Third Street, north on Third to Market and Geary and thereafter along regular westbound route.

7) Line 71 (Haight-Noriega) and Line 72 (Haight-Sunset)

At 1245 hours inbound coaches will be diverted from Market Street at 8th and thereafter continue to their terminal via 8th, Mission, Mint, Jessie and 5th to Mission Street.

Outbound coaches will proceed west on Mission from 5th and Mission to 7th, 7th to Market and thereafter west along Market and its regular route.

8) All other bus and streetcar lines will maintain normal Sunday operations, unless excessive congestion requires change.

14. PUBLIC TRANSPORTATION CHANGES (Continued)C. Gray Line Tour Buses

Not affected.

D. Greyhound Lines

Not affected.

E. Airporter Bus Company

Airporter coaches ordinarily proceed across Market Street from 6th Street to Taylor Street. They will be rerouted and instead will cross Market Street at 5th Street and thereafter proceed via Fifth Street North, Ellis Street and Taylor Street, to the Airport Terminal at O'Farrell and Taylor Streets.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Mon., 11/01/76

GENERAL ORDER NO. 128

UNITED WAY OF THE BAY AREA

1. The annual United Way of the Bay Area fund raising campaign for 1976 has commenced. Pledge card for all non-sworn members of the Department will be forwarded to assistant campaign coordinators in each Bureau, Division, Section and Unit.
2. The assistant campaign coordinators are requested to contact personally each non-sworn member and solicit a contribution.
3. Contributions may be made in cash, by check, by payroll deduction or through quarterly billing by the United Way.
4. The following guide for contributions by non-sworn members is suggested:

<u>Annual Salary</u>	<u>Pledge</u>
Under \$12,000 per year	\$1 per pay period
\$12,000 - \$17,999	\$2 ditto
\$18,000 - \$23,999	\$3 "
\$24,000 - \$29,999	\$4 "
\$30,000 and up	Need no guidance

5. After the assistant campaign coordinator has completed his solicitations, he shall forward the contributions and pledge cards to the Property Clerk on or before Mon., 11/22/76.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 128
11/01/76

INDEX UNDER:
United Way Crusade

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Fri., 11/05/76

GENERAL ORDER NO. 129

SURVEY, DIVORCE STUDY

The below information has been received by this Department.

The following interviewers have been added to the staff of the Divorce Study, a component of the Human Development Program of the University of California, San Francisco:

Laura Appelman
Jane Ann Davis
Pat Fong
Margie Lackman
Larry Nager
Hal Rogers

Tim DeWandler is no longer a member of the staff.

NOTE: This General Order supplements G.O. No. 82 of 07/16/76.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

Survey, Divorce Study

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 11/10/76

GENERAL ORDER NO. 130

OPERATING BUDGET FOR FISCAL YEAR 1977-78

Bureau Heads, Company Commanders and Officers-in-Charge of Units and Details, or, most importantly, those persons primarily responsible for the preparation and submission of operating budget items, are requested to meet with staff of Planning and Research during the week of November 15 - 19, regarding 1977-78 Budget requests.

Materials used in Budget requests and time schedules for submission will be discussed at this time. Contact Lieutenant Michael Lennon, Extension 1101, regarding change to schedule.

SCHEDULE

Field Operations Bureau	Tues., 11/16/76	1400 hours
Investigations Bureau	Wed., 11/17/76	0930 hours
Support Services Bureau	Thur., 11/18/76	1400 hours
Internal Affairs, Intelligence	Fri., 11/19/76	0930 hours
Chief's Office, Public Affairs,	Fri., 11/19/76	0930 hours
Personnel, Community Relations,	Fri., 11/19/76	0930 hours
Legal Office, Crime Prevention,	Fri., 11/19/76	0930 hours
Planning and Research	Fri., 11/19/76	0930 hours

All meetings will be in the Police Commission Conference Room, Room 505, Hall of Justice.

CHARLES R. GAIN
CHIEF OF POLICE

G. O. No. 130
11/10/76

INDEX UNDER:
Budget 77-78

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 11/24/76

GENERAL ORDER NO. 131

SUPERVISORY OFFICERS COURSE

- I. In conjunction with the Commission on Peace Officer Standards and Training of the State of California, a Supervisory Officers Course will be offered to twenty (20) selected sergeants from this department.
- II. The course curriculum committee of POST, assisted by our training staff and consultant, has been instrumental in the preparation of this Supervisory Officers Course.
- III. This course will serve as the "pilot program" for all such courses to be given in the State of California. The course will be totally different from all prior courses and will be based on the most modern teaching techniques and methodology. All classes will be conducted in a participatory concept with all subjects being examined, presented and evaluated toward achieving the goal of performance objectives, as related to subject matter.
- IV. This is an 80-hour course designed to introduce police sergeants to the duties and responsibilities of the first-line supervisor on the management team. Through the interaction of experiential and didactic instruction, theories of supervision will be combined with practical skills and techniques.
- V. The subject matter was developed from modern management theories and practices as a pilot course to implement the new POST performance objectives for the supervisory course. Instructional material has been specifically conceived to assure learner achievement of each of the 28 performance objectives of the course.
- VI. The first weeks course content will focus primarily on management theory and skills of written communications, problem solving, decision making, and training functions. These classes will be conducted in seminar fashion, with workshop sessions and discussions to facilitate the practice and evaluation of the skills.
- VII. The second weeks course content will focus primarily on the appraisal and supervision of personnel classes and will be conducted in a retreat setting, with simulations, video tape replays, work projects and discussions to facilitate the application and evaluation of skills in human relations to supervisory situations.

PAGE ONE (of 4)

G.O. No. 131

11/24/76

INDEX UNDER:

POST - Supervisory Officers Course

VIII. The course will be presented by professional trainers from the fields of education, psychology, management training, and policing.

IX. This course will be divided into two 40-hour segments.

- a) The first 40-hours, 12/6 - 12/10/76, will be conducted at the Forum Room, Firemans' Fund complex, California and Presidio, San Francisco. Course material will include:

ORIENTATION AND COURSE OVERVIEW
THEORIES OF MANAGEMENT
THE SERGEANT'S ROLE IN MANAGEMENT
(Role Expectations of the Sergeant)
WRITTEN COMMUNICATIONS: RECORDS & REPORTS
LEADERSHIP STYLES AND DECISION MAKING
MEDIA RELATIONS
PRINCIPLES AND PROBLEM SOLVING
PRACTICAL ASPECTS OF PROBLEM SOLVING
PROCESSING COMPLAINTS & GRIEVANCES
WRITTEN COMMUNICATIONS: DUTY ROSTERS
SERGEANT AS TRAINER
FIELD TRAINING OFFICER INTERACTION

- b) The second 40-hours, 12/13 - 12/17/76, will be conducted at Pajaro Dunes, Watsonville, Monterey County. Course material will include:

PERSONNEL PERFORMANCE APPRAISAL
SUPERVISORY STYLES
ORAL COMMUNICATIONS
CONFLICT MANAGEMENT
COUNSELING SKILLS
JOB STRESS
SUPERVISORY STYLES
MOTIVATION & DISCIPLINE
EVALUATION

X. Course Participants:

The following personnel from units indicated SHALL be detaile to the Personnel and Training Division from Monday, 12/06/76 to and including Friday, 12/17/76, as the designated participants in the pilot Supervisory Officers Course:

X. Course Participants (Continued)

<u>Sergeant</u>	<u>Assignment</u>
BERRY, Robert #537	Company D
BLAINE, Donald #293	C.S.T.F.
CALLEN, Thomas #1614	Company B
DACHAUER, James #1062	C.S.T.F.
DRISCOLL, Stephen #372	COMMUNICATIONS
DUNNIGAN, Phillip #1467	Company F
EASTON, Thomas #1582	Company E
GARRY, Walter #633	YOUTH SERVICES BUREAU
GREENE, Thomas #1360	Company K
HEBEL, Michael #1898	Company D
HENDRICKSON, Gordon #1258	Company F
HUNTER, Terry #501	Company B
JACKSON, Ronald #1774	C.S.T.F.
KERLIN, Frank #1056	Company K
KOWALSKI, George #813	Company E
LANDMAN, Julian #312	Company A
RACINE, Richard #1856	Company A
RIBERA, Anthony #906	Company I
RIVAS, William #185	Company F
ROSSETT, Joseph #1076	Company K
<u>ALTERNATES</u>	
BRAUN, Richard #1269	Company B
HESS, Lionel #459	Company K
SKINNER, James #272	Company D

X. Course Participants (Continued)

The three designated as alternates shall replace, in the order named, any of the original twenty who by reason of sickness or disability are precluded from attendance in the course.

Those named as participants shall notify the Personnel and Training Division, without delay, of any sickness or disability which would preclude their attendance in order that the maximum of twenty students can and will be maintained.

XI. Casual clothing may be worn. No special equipment will be required.

The participants and alternates shall report to the Forum Room of the Firemans' Fund Building on Monday, 11/29/76, at 1000 hours for a two (2) hour introduction and orientation session.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 11/24/76

GENERAL ORDER NO. 132

CHAD - COMBINED HEALTH AGENCIES DRIVE

1. Pledge cards and information booklet for each member will be forwarded to the Commanding Officers of all Bureaus, Stations, and Details.
2. Commanding Officers are requested to request members of their command to use the pledge cards, and give to the Health Agencies of the Bay Area.
3. Contribution may be made in cash, by check, or by payroll deduction. You may also designate specific amounts to the agency of your choice.
4. Commanding Officers shall forward the pledge cards of the contributors to Room 575, Hall of Justice, on or before December 15, 1976.

CHARLES R. GAIN
CHIEF OF POLICE

GENERAL ORDER NO. 132

CHAD - COMBINED HEALTH AGENCIES DRIVE

1. Pledge cards and information booklet for each member will be forwarded to the Commanding Officers of all Bureaus, Stations, and Details.
 2. Commanding Officers are requested to request members of their command to use the pledge cards, and give to the Health Agencies of the Bay Area.
- INDEX UNDER:**
Combined Health Agencies Drive
- CHAD

3. Contribution may be made in cash, by check, or by payroll deduction. You may also designate specific amounts to the agency of your choice.

G. O. No. 132
11/24/76

1. Commanding Officers shall forward the pledge cards of the contributors to Room 575, Hall of Justice, on or before December 15, 1976.

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Fri., 11/26/76

GENERAL ORDER NO. 133

SALE OF CHRISTMAS TREES, WREATHS, ETC.

DURING THE CHRISTMAS SEASON

1. Patrol personnel shall familiarize themselves with the following regulations pertaining to the sale and nuisance-free operation of Christmas tree lots.
2. PERMITS REQUIRED
 - A. All vendors of Christmas trees and wreaths, wherever located, are required to procure a permit from the State Board of Equalization. In addition, all persons conducting an open-air sale of Christmas trees within the City and County of San Francisco must have a permit from the Department of City Planning in compliance with the provisions of Section 119.2 (c) of the City Planning Code. These permits must be displayed on the premises where the trees are to be sold. Patrol personnel shall be instructed to see that said permits are displayed as required.
 - B. Vendors of Christmas trees operating from an apartment house or hotel or from the lot on which the building is situated who do not hold a valid permit must vacate the premises immediately.
3. COMPANY COMMANDERS
 - A. Company Commanders shall issue orders to the members of their respective commands to notify all persons who sell Christmas trees, holly wreaths, and other such inflammable materials during the coming holiday season that they must clean the premises entire free of trees and rubbish before vacating.
 - B. A check shall be made after Christmas of all stores and lots that have been used for this purpose to determine that the premises have been cleaned so as to prevent fire hazards.
4. NAMES AND ADDRESSES TO BE OBTAINED

Addresses and telephone numbers shall be obtained of all owners and those who rent stores or lots for the purpose of selling said trees, wreaths, etc. This data shall be retained at the District Stations as a station record for further check if the provisions of paragraph 3 are not complied with.
5. USE OF SOUND EQUIPMENT

Company Commanders shall read and explain to the members of their commands the provisions of Sections 43 and 49 of the Police Code which regulate the use of loud speakers.

6. OBSTRUCTION OF STREETS AND SIDEWALKS - PROHIBITED

Vendors of Christmas trees shall not be permitted to obstruct the streets and sidewalks in violation of Section 63 of the Municipal Police Code.

Charles R. Gain
Chief of Police

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 11/30/76

GENERAL ORDER NO. 134

HOLIDAY SCHEDULE

Christmas Day, December 25, 1976 and New Year's Day, January 1, 1977, fall on Saturday.

In order that personnel will not be deprived of the holidays to which they are entitled, the following holiday schedule will prevail:

1. Persons working a regular Monday through Friday schedule
 - a) The Friday immediately preceding the holiday will constitute the holiday and all such persons will be carried LH on that day if excused from duty.
 - b) Those required to work, are to be granted an in-lieu day which must be taken before the expiration of the current fiscal year, June 30, 1977.
2. Persons working schedules other than Monday through Friday
 - a) The holiday shall be observed on its regular day and date. Personnel in this category will be carried LH on the actual date of the holiday if excused from duty.
 - b) Those required to actually perform duties on the holiday shall be entitled to holiday pay.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Holiday Schedule

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, Calif.
Fri., 12/03/76

E-CABLE

GENERAL ORDER NO. 135

SUBPOENA AND NOTICE OF COURT APPEARANCE

The purpose of this order is to provide a system of control for the assignment of subpoenas and Notice of Court Appearances and their return to the court.

- I. Subpoenas or notices of court appearances which are forwarded to this Department for service shall be initially routed through the Department's Court Liaison Office.
 - A. The Court Liaison Officer shall log the subpoena or notice to appear by the due date, attach a subpoena service form to the subpoena, and forward the subpoena to the appropriate unit for service. The Court Liaison Officer shall check his log daily and recall any outstanding subpoenas. Returned subpoenas shall be forwarded to the issuing court by the Court Liaison Officer after he has entered the date the subpoena was forwarded in his log.
 - B. Any Department unit receiving a subpoena directly from a Deputy District Attorney, or a foreign jurisdiction shall make a duplicate of the subpoena and forward the copy to the Court Liaison Office for entry into the subpoena log. A member receiving a subpoena under the preceding circumstances shall notify the Court Liaison Office when the subpoena is served or returned due to inability to serve.
- II. The Officer-In-Charge of a District Station shall be responsible for entering the subpoena or notice of court appearance in the subpoena log. The Station Keeper shall assign a district service number and a radio complaint investigation report (SFPD 83) for each subpoena or notice to appear. Subsequent labs and service numbers shall be assigned for each watch attempting service.
 - A. Police
The Station Keeper shall serve the subpoena or notice to appear upon the named police officer, endorse the instrument when appropriate, and forward it to the Court Liaison Office with the Subpoena service form attached.

PAGE ONE (of 3)

INDEX UNDER:
Subpoena
Notice of Court Appearance

G. O. No. 135
12/03/76

B. Citizen

The Station Keeper shall assign the subpoena for service to the police officer working in the geographical area in which the citizen either resides or works. The assigned police officer shall make every reasonable effort to serve the subpoena and note his attempts to make service on the attached Attempted Service form.

- III. The subpoena or notice of court appearance shall be forwarded to the police Court Liaison's Office not less than two working days before the day the witness is to appear with the Subpoena Service form attached. If additional time is required to serve the subpoena, because a witness would be available for service at a later date, the officer should note such fact on the Subpoena Service form S.F.P.D. 113 (11/76). The police Court Liaison Office shall close its log on the served or unserved subpoena or notice of court appearance and forward the instrument to the generating office.
- IV. In exceptional cases, in which a deputy district attorney personally picks up a logged subpoena before it is returned to the Court Liaison, the Station Keeper shall place the deputy district attorney's name in the subpoena log and forward the Subpoena Service form to the Court Liaison with the name of the deputy district attorney and the date the subpoena was picked up by the deputy district attorney.

V. Subpoena and Notice of Court Appearance Log

The Department's Court Liaison Office and district stations shall maintain a bound log in the format described below:

Due Date: (return subpoena or notice to appear)-----

	Person Being Subpoened	Def.	Ct. Dept.	Person Making Entry	Date Served	Reason Not Served	Subpoena Forwarded To	Date	Person Forwarding
--	------------------------------	------	--------------	---------------------------	----------------	-------------------------	-----------------------------	------	----------------------

Rcvd	1	2	3	4	5	6	7	8	9	10
------	---	---	---	---	---	---	---	---	---	----

1. Date Subpoena received
2. Name of person requested by court (witness)
3. Name of defendant
4. Court and Department trying case, i.e., Muni 22
5. Person entering subpoena in log (this entry eliminated for Court Liaison Office)
6. Date served
7. Reason not served
8. Identity of person to whom the subpoena is being forwarded, i.e., DA, Ct. Liaison
9. Date subpoena forwarded
10. Person forwarding subpoena

VI. It shall be the responsibility of the Station Keeper to prepare the log format as previously described in Paragraph V.

VII. Youth Guidance Center Hearing Requests

- A. Police officers response to appear in juvenile hearing on short notice is required in view of existing court decisions which require a hearing to be held within 24 hours of a juvenile detainment request.
- B. The Youth Guidance Center shall direct all its written or telephone requests for the attendance of a police officer at a hearing to the Department's Court Liaison Office (553-1207, Room 553, Hall of Justice). Phone requests placed after 4:00 p.m. shall be made to 553-1396 (Operation Center).
- C. The Court Liaison Office shall log the time the request is received, and the time the requested officer is notified. In those instances in which an officer's appearance is required for a hearing with less than 24 hour notice, the Court Liaison Office shall apprise the Y.G.C. by telephone (826-1100) as to the status of the notification service.

General Order No. 73 of 1971 (part I); G. O. No. 120 of 1970 (part 4) and G.O. No. 108 of 1956 (Service of Subpoena) are hereby canceled.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE THREE (of 3)

SUBPOENA SERVICE

Return with subpoena to Court Liaison Office.

WITNESS _____

COURT _____ DEPT. _____

☐ SUBPOENA SERVED.

DATE _____

OFFICER & STAR _____

UNABLE TO SERVE SUBPOENA BECAUSE:

CHECK ONE

☐ NO SUCH ADDRESS

☐ PARTY DOES NOT RESIDE AT GIVEN ADDRESS

☐ PARTY NOT HOME - WILL RETURN

☐ PAST DUE DATE

DATE ATTEMPTED _____

OFFICER & STAR _____

SFPD 113 (11/76)

r shall assign the subpoena for working in the geographical or resides or works. The assigned every reasonable effort to serve his attempts to make service of D Service form.

of court appearance shall be fi on's Office not less than two wo ness is to appear with the Subpo itional time is required to serve itness would be available for se should note such fact on the Su 113 (11/76). The police Court log on the served or unserved su once and forward the instrument

in which a deputy district attorn subpoena before it is returned to tion Keeper shall place the depu subpoena log and forward the Su ert Liaison with the name of the he date the subpoena was picked up by the y.

of Court Appearance Log

t Liaison Office and district stations shall in the format described below:

o or notice to appear)-----

Person		Reason	Subpoena	Person
Making	Date	Not	Forwarded	Forward
Entry	Served	Served	To	Date
5	6	7	8	9

d
ted by court (witness)

3. Name of defendant
4. Court and Department trying case, i.e., Muni 22
5. Person entering subpoena in log (this entry eliminated for Court Liaison Office)
6. Date served
7. Reason not served
8. Identity of person to whom the subpoena is being forwarded, i.e., DA, Ct. Liaison
9. Date subpoena forwarded
10. Person forwarding subpoena

G.O. No. 135

12/03/76

PAGE TWO (of 3)

14-08-18 10:13 AM

VI. It shall be the responsibility of the Station Keeper to prepare the log format as previously described in Paragraph V.

VII. Youth Guidance Center Hearing Requests

- A. Police officers response to appear in juvenile hearing on short notice is required in view of existing court decisions which require a hearing to be held within 24 hours of a juvenile detainment request.
- B. The Youth Guidance Center shall direct all its written or telephone requests for the attendance of a police officer at a hearing to the Department's Court Liaison Office (553-1207, Room 553, Hall of Justice). Phone requests placed after 4:00 p.m. shall be made to 553-1396 (Operation Center).
- C. The Court Liaison Office shall log the time the request is received, and the time the requested officer is notified. In those instances in which an officer's appearance is required for a hearing with less than 24 hour notice, the Court Liaison Office shall apprise the Y.G.C. by telephone (826-1100) as to the status of the notification service.

General Order No. 73 of 1971 (part I); G. O. No. 120 of 1970 (part 4) and G.O. No. 108 of 1956 (Service of Subpoena) are hereby canceled.

CHARLES R. GAIN
CHIEF OF POLICE

PAGE THREE (of 3)

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 12/14/76

GENERAL ORDER NO. 136

PATROL SPECIAL OFFICERS
AND
ASSISTANT PATROL SPECIAL OFFICERS - 1977 I.D. CARDS

1. The beginning date for renewing the Identification Cards for the coming year, 1977, for all Patrol Special Officers and Assistant Patrol Special Officers shall be Mon., 12/20/76.
2. They are to report to Patrol Special Liaison Officer Wassil N. Rolovich, between the hours of 1600 hours and 1900 hours, Monday through Thursday, at the Police Academy, 5th Floor, Hall of Justice.
3. It shall be the responsibility of the Patrol Special Officer (the Beat owner) to see that their assistants comply.
4. The I.D. cards must be renewed in person and the old I.D. cards surrendered at the time the new cards are issued.
5. The last day will be Thur., 01/13/77.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:

Patrol Special Officers and Assistant
Patrol Special Officers - 1977 I.D.

G. O. No. 136
12/14/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Wed., 12/15/76

GENERAL ORDER NO. 137

CLOSING OF SCHOOLS - CHRISTMAS VACATION

1. PUBLIC SCHOOLS will be closed at the conclusion of the school day on Fri., 12/17/76, and will reopen on Mon., 01/03/77.
2. The majority of PAROCHIAL SCHOOLS will close at the conclusion of the school day on Fri., 12/17/76, and will reopen on Mon., 01/03/77.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Schools, Christmas Vacation

G. O. No. 137
12/15/76

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 12/16/76

GENERAL ORDER NO. 138

HOLIDAYS - CALENDAR YEAR 1977

A. The police holidays for the calendar year 1977 are as follows:

02/11/77	Friday	Lincoln's Birthday
02/21/77	Monday	Washington's Birthday
05/30/77	Monday	Memorial Day
07/04/77	Monday	Independence Day
09/05/77	Monday	Labor Day
09/09/77	Friday	Admission Day
10/10/77	Monday	Columbus Day
11/11/77	Friday	Veterans' Day
11/24/77	Thursday	Thanksgiving Day
12/26/77	Monday	Christmas Day

B. Members shall not be permitted to change their normal Watch Off so as to be carried Watch Off on a holiday and then be entitled to submit overtime cards in lieu of holiday.

Company commanders and heads of units shall permit only those members whose Watch Off normally falls on the holiday to submit overtime cards in lieu of holiday.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Thur., 12/16/76

GENERAL ORDER NO. 139

CHRISTMAS OFFICE PARTIES

Attention is called to General Order No. 150, dated 12/18/74, prohibiting the use of alcoholic beverages on City premises.

Company commanders and heads of bureaus and units shall issue specific orders to members of their commands clearly stating that the consumption of alcoholic beverages on City and County property at any time--whether during or after working hours--will not be permitted on any occasion or for any purpose.

Violation of this order will be cause for disciplinary action.

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Parties, Christmas

G. O. No. 139
12/16/76

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Mon., 12/20/76

GENERAL ORDER NO. 140

1. OFFICE OF THE MAYOR
SAN FRANCISCO

GEORGE R. MOSCONE

December 20, 1976

Chief Charles Gain and
The Members of the San Francisco
Police Department

Dear Ladies and Gentlemen:

On behalf of the people of San Francisco, I would like to extend my very best wishes for the Holiday Season to you, your families and friends. I would also like to commend each and every one of you strongly for your consistently first-rate services to the people of our City during an extremely trying, difficult year.

At a time when San Franciscans are understandably determined to battle the problems of crime, your daily commitment to the safety and welfare of our citizens deserves the heartfelt thanks of us all. It would be an understatement to say that your efforts are crucial to the continued health and vitality of our City.

May 1977 bring every happiness to you and your loved ones.

Sincerely,

/s/ George R. Moscone

GEORGE R. MOSCONE
Mayor

PAGE ONE (of 2)

INDEX UNDER:
Holiday Message

2. TO THE MEMBERS OF THE SAN FRANCISCO POLICE DEPARTMENT,
THE SAN FRANCISCO POLICE RESERVE, AND THEIR FAMILIES:

On the approach of this joyous Christmas Season and the coming of a New Year, we take this opportunity to praise the members of the San Francisco Police Department and the Police Reserves for outstanding services rendered to the citizens of the City and County of San Francisco.

Although police tasks have grown in complexity each passing day, you have met the challenge with many instances of heroism, dedication, restraint and compassion directed toward the welfare of all our citizens.

It is our sincere wish that you and your families will enjoy a Merry Christmas Season and that the coming year will be a safe, happy and prosperous one.

/s/ Richard J. Siggins
Richard J. Siggins, President
THE POLICE COMMISSION

/s/ James Hall
Reverend James A. Hall
POLICE COMMISSIONER

/s/ Judith E. Ciani
Judith E. Ciani
POLICE COMMISSIONER

/s/ Jane McKaskle Murphy
Jane McKaskle Murphy
POLICE COMMISSIONER

/s/ Herman Gallegos
Herman E. Gallegos
POLICE COMMISSIONER

/s/ Charles R. Gain
Charles R. Gain
CHIEF OF POLICE

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Thur., 12/23/76

GENERAL ORDER NO. 141

NEW YEAR'S EVE ORDERS

1. These are the orders for policing during the New Year's Eve celebration, Friday evening, 12/31/76, and Saturday morning, 01/01/77.
2. PARKING PROHIBITED
 - A. Parking of motor vehicles will be prohibited on the following streets effective 1730 hours, Fri., 12/31/76:

Broadway Street	-	Sansome to Powell
Grant Avenue	-	California to Broadway
Montgomery Street	-	Pacific to Broadway
Kearny Street	-	Pacific to Broadway
 - B. The Supervising Captain of Traffic shall detail a sufficient number of motorcycle officers to clear the streets mentioned above.
3. STREET CLEARANCES

The Supervising Captain of Traffic shall be in charge of street clearance in the downtown area, Chinatown area, and Broadway/Columbus area from 1600 hours, Fri., 12/31/76, until no longer required.
4. AUTOMOBILE PARADES PROHIBITED

Automobile parades will not be permitted in any section of the City.
5. WATCHES OFF, EXTRA DUTY, AND VACATION PERIODS TO BE REARRANGED

Commanding officers of district stations and Crime Specific Task Force shall rearrange watches off, extra duty and vacation periods so that the maximum number of personnel will be on duty during this period. Watches off and tours of duty for members of the day watch platoon may be rearranged as necessary.

PAGE ONE (of 4)

G. O. No. 141
12/23/76

INDEX UNDER:
New Year's Eve

6. DISTRICT SUPERVISION

- A. Company commanders shall take personal charge of the policing of their districts, and shall remain until their supervision is no longer needed.
- B. Coordination of interbureau or interdistrict operations will be the responsibility of the Supervising Captain of Patrol, who will be on duty.

7. SALE OF LIQUOR

Sections 25631 and 25632, Business and Professions Code, shall be strictly enforced on New Year's Eve; in other words, there will be no relaxation in enforcement of the 0200 hours closing law New Year's morning.

8. DANCING

Permission is granted to bonafide halls, restaurants, hotels, cafes, and night clubs, holding permits issued by the Chief of Police, to conduct dancing until 0300 hours, Sat., 01/01/77.

9. SPECIAL POLICING CONDITIONS

- A. Specific instructions shall be issued to officers on duty during the celebration that immediate police action shall be taken to correct conditions which might lead to riotous conduct by the celebrants.

- B. FALSE FIRE ALARMS

Officers shall be alerted to this dangerous practice and shall be instructed to pay particular attention to persons loitering in the vicinity of fire alarm boxes, particularly in the downtown and Broadway Street areas.

- C. MUNICIPAL RAILWAY TRANSPORTATION

Every effort shall be made to prevent acts of vandalism and misconduct in connection with Municipal Railway Transportation facilities. Officers are reminded that, where and when feasible, they are to board the Muni streetcars and buses and let their presence be known. Officers are to be alert for the Municipal Railway distress signal of flashing headlights.

10. MOTOR VEHICLES

- A. District and Crime Specific Task Force commanders shall deploy a sufficient number of radio-equipped patrol cars to handle the workload.
- B. Insofar as possible, relief patrol wagons and all other mobile relief equipment shall be made available by the Inspector of Motor Vehicles for deployment by the patrol force. The Inspector of Motor Vehicles must be contacted for additional vehicles by Tue., 12/28/76.

11. DETAILS FROM OUTSIDE COMPANIES - LIEUTENANTS, SERGEANTS AND POLICE OFFICERS

The following number of officers, wearing Class B uniform and helmets, and equipped with batons and PIC radios shall be detailed as indicated. Names and star numbers of the detailed officers shall be furnished to the stations where they are detailed, not later than 0900 hours, Wed., 12/29/76.

All sergeants and police officers detailed below shall report at the stations indicated and at the times mentioned.

The officer-in-charge at the station shall assign the members so detailed to squads consisting of seven (7) police officers and one (1) sergeant. These squads shall operate as units and will be deployed where needed in the judgment of the commanding officer. If an emergency situation arises in an area, reinforcements shall be made by squads, not by individuals. It shall be made clear to each officer which supervisor is his immediate superior. Members detailed from the Crime Specific Task Force will retain their squad and platoon structure.

- A. To report to the commanding officer of the CENTRAL POLICE STATION at 2000 hours, Fri., 12/31/76, for assignment, an ample number of CSTF officers as requested by the Supervising Captain of Patrol.

11. DETAILS FROM OUTSIDE COMPANIES - LIEUTENANTS, SERGEANTS AND POLICE OFFICERS - (Continued)

- B. To report to the commanding officer of the CENTRAL POLICE STATION, or his designate, in the Traffic Bureau Assembly Room, Hall of Justice, at 2000 hours, Fri., 12/31/76, for assignment.

Tour of Duty - 2000 hours to 0400 hours

	Sergeants	Police Officers	
Golden Gate Park Station	1	7	Helmets, Baton and District PIC Radio (No vehicles)
Richmond Station	1	7	
Ingleside Station	1	7	
Taraval Station	1	7	
Total	4	28	

Company "K" Solos 1 lieutenant, 2 sergeants, 14 police officers with motorcycles.

- C. To report to the commanding officer of the SOUTHERN POLICE STATION, or his designate, in the Traffic Bureau Assembly Room, Hall of Justice, at 2000 hours, Fri., 12/31/76, for assignment.

Company "K" - Solos	1 sergeant	6 police officers
* Company "K"	1 sergeant	6 police officers
* Company "C"	1 sergeant	6 police officers
* Company "D"	1 sergeant	6 police officers
Total	4 sergeants	24 police officers

* Helmets, batons, and PIC radios.

- D. The Street Crime Unit will be available to render assistance to any police district from 2000 hours, Fri., 12/31/76, to 0400 hours, Sat., 01/01/77, should the necessity arise.

12. RADIO CHANNEL USE

Street Crime Unit officers not detailed to districts shall operate on PIC City-wide 2. PIC City-wide 3 shall be reserved for tactical operations.

CHARLES R. GAIN
CHIEF OF POLICE

OFFICE OF THE CHIEF OF POLICE

HALL OF JUSTICE

San Francisco, California
Thur., 12/23/76

General Order No. 142

TELEPHONE HOTLINE FOR RECEIVING ANONYMOUS
CRIMINAL INFORMATION

Effective 1500 hours on 12/21/76 telephone number 553-1396 (Operation Center) has been designated for use by citizens in giving anonymous information to the Police Department relative to witnesses to, or suspects involved in, a criminal incident.

A citizen calling that number may give his/her name if willing to do so, but no insistence will be made that a person give any identifying information. Whatever information is given, regardless of how seemingly minor it is, shall be received and logged.

A log shall be maintained in the Operation Center of all such calls received. Form SFPD 338 (2/72) "Operation Center Log," shall be used to record appropriate data on the call. The form entries shall begin as of 0000 and run continuously until 2400 hours each day. On each morning following, and in no instance later than 0800 hours, copies of that log shall be forwarded to appropriate concerned persons and/or units. A permanent copy of the log will be maintained in the Center for reference purposes.

A proper notification shall be made to persons, units, and/or on-call crews under standard operating procedures established for the purpose.

Where time is of the essence, direct notifications shall be made immediately:

During normal working hours, notifications shall be made to the appropriate persons and/or units.

During other than normal working hours, notifications shall be made to the appropriate persons and/or on-call crews according to the established procedure for notifications.

CHARLES R. GAIN
CHIEF OF POLICE

G.O. No. 142
12/23/76

INDEX UNDER: Telephone Hotline

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 12/28/76

GENERAL ORDER NO. 143

At a meeting of the Police Commission held on Wednesday, December 22, 1976, the following resolution was adopted:

RESOLUTION NO. 595-76

ANNUAL LEAVE OF ABSENCE FOR THE YEAR 1977

WHEREAS, pursuant to the provisions of Section 8.440 of the Charter of the City and County of San Francisco, all members of the Police Department, both uniformed and civilian after one years continuous service, shall be allowed a vacation with pay of ten (10) working days; all members of the Police Department, both uniformed and civilian after five years continuous service shall be allowed a vacation with pay of fifteen (15) working days; and all members of the Police Department, both uniformed and civilian, after fifteen years continuous service, shall be allowed a vacation with pay of twenty (20) working days; said vacation period for 1977 to be all inclusive (January 1 - December 31) for the entire calendar year; the responsibility for seeing that sufficient manpower is on duty in any rank is properly that of the superior officer involved; therefore be it

RESOLVED, that in selecting periods for vacation, the members shall draw according to seniority in their respective ranks; and be it further

RESOLVED, that periods may be taken on an intermittent daily basis; provided, however, that any employee who is entitled to a vacation allowance of five (5) or more working days shall take at least five (5) days of his vacation at one time annually.

AYES : Commissioners Ciani, Gallegos, Hall, Siggins
ABSENT: Commissioner Murphy

CHARLES R. GAIN
CHIEF OF POLICE

INDEX UNDER:
Vacation - Annual

OFFICE OF THE CHIEF OF POLICE
HALL OF JUSTICE

San Francisco, California
Tue., 12/28/76

GENERAL ORDER NO. 144

At a meeting of the Police Commission held on Wednesday, December 22, 1976, the following resolution was adopted:

RESOLUTION NO. 596-76

RECOMMENDATION OF THE AWARDS COMMITTEE - APPROVED

RESOLVED, that the following named members of the Police Department be, and they are hereby granted Awards of Valor - Silver Medal, Bronze Medal, and Meritorious Conduct Award under the provisions of Section 5.119 of the Rules and Procedures of the San Francisco Police Department as approved by the Awards Committee on Friday, December 17, 1976:

* Police Officer Paul D. Gossman	Silver Medal of Valor
* Police Officer Michael M. Shubin	Silver Medal of Valor
Police Officer William J. Banas	Bronze Medal of Valor
Police Officer Stephen N. Bosshard	Bronze Medal of Valor
Police Officer Robert J. Colligan	Bronze Medal of Valor
Police Officer Donald N. Moorehouse	Bronze Medal of Valor
Police Officer Richard L. Moses	Bronze Medal of Valor
Police Officer John T. Wallace	Bronze Medal of Valor
Lieutenant Charles E. Ellis	Meritorious Conduct Award
Inspector Gus M. Coreris - Retired	Meritorious Conduct Award
Inspector John T. Fotinos	Meritorious Conduct Award

PAGE ONE (of 2)

INDEX UNDER:
Medal of Valor Awards

Inspector David R. Toschi	Meritorious Conduct Award
Assistant Inspector Jeffrey C. Brosch	Meritorious Conduct Award
Assistant Inspector Frank J. Falzon	Meritorious Conduct Award
Assistant Inspector Carl C. Klotz	Meritorious Conduct Award

* Changed from Bronze Medal of Valor to Silver Medal of Valor
on recommendation of Police Commission.

AYES: Commissioners Ciani, Gallegos, Hall, Siggins
ABSENT: Commissioner Murphy

CHARLES R. GAIN
CHIEF OF POLICE

